

**Circuit Court Records Grants Review Board**  
**The Library of Virginia**  
800 East Broad Street  
Richmond, Virginia 23219-8000

**MINUTES OF THE MEETING**  
**2008-B Cycle, May 28, 2008**  
**11:00 AM, Conference Room A**

The members of the board present by conference call were the Honorable Circuit Court Clerks Rex Davis, City of Newport News, and Linda Timmons, Orange County. Board members present from the Library of Virginia were Conley Edwards, State Archivist, and Carl Childs, Director of Local Records Services. The Honorable Larry Palmer, City of Lynchburg was absent. Glenn Smith, Grants Coordinator, facilitated the meeting. Also present were staff members Greg Crawford and Rachel Muse from the Library's Local Records Services Branch.

The meeting was called to order at 11:08 AM by Glenn Smith.

There were forty grant applications submitted from thirty-two localities totaling \$317,728.55. The board reviewed the applications and awarded thirty-eight of them, with the Tazewell County and Montgomery County shelving requests declined. The total amount awarded was \$302,586.55. A summary of the awards follows.

There was discussion about updating the grants program in ways that would encourage clerks to address the issues of records preservation through greater use of reformatting, as opposed to just the traditional methods of increased storage space and item-level conservation. It was agreed that this issue should be discussed among the clerks, and between the clerks and Library of Virginia staff members. Linda Timmons volunteered to take the matter to Gary Clemons, President of the Virginia Court Clerks' Association (VCCA), and Ashby Pritchett, Chair of the VCCA Education Committee.

As their time of service will be up by the next meeting, Clerks Davis and Timmons were thanked for their year of service and contributions to the program.

There being no further business by this board, the meeting was adjourned at 1:05 PM.

By:

Glenn T. Smith  
Grants Coordinator

**Virginia Circuit Court Records Preservation Grant Program  
Awards for 2008-B Cycle**

<u>Locality</u>	<u>Project Type</u>	<u>Awarded</u>
Louisa County	Security System - Camera	\$ 21,726.00
Prince Edward County	Security System - Camera	10,715.00
Rockingham County	Security System - Camera	35,094.00
Wise County	Security System - Camera	22,977.78
Montgomery County	Security System - Upgrade	12,320.51
New Kent County	Processing - Indexing	1,478.70
Appomattox County	Reformatting - Plats to Digital	5,260.00
Pulaski County	Reader/Printer	11,214.19
Appomattox County	Preservation - Plat Cabinet	6,650.00
Cumberland County	Preservation - Plat Cabinet	3,754.00
Northampton County	Preservation - Plat Cabinet	4,998.00
Bedford County	Preservation - Storage	1,455.66
Accomack County	Item Conservation - Book	11,051.00
Albemarle County	Item Conservation - Book	4,650.00
Alleghany County	Item Conservation - Book	11,616.00
Augusta County	Item Conservation - Book	4,232.00
Bland County	Item Conservation - Book	4,797.00
Caroline County	Item Conservation - Book	330.00
Charlotte County	Item Conservation - Book	4,998.00
City of Chesapeake	Item Conservation - Book	4,997.00
Cumberland County	Item Conservation - Book	5,842.00
Fluvanna County	Item Conservation - Book	11,464.00
Loudoun County	Item Conservation - Book	9,477.00
Lunenburg County	Item Conservation - Book	4,655.00
Mecklenburg County	Item Conservation - Book	4,822.00
Nelson County	Item Conservation - Book	2,191.15
Pittsylvania County	Item Conservation - Book	4,995.00
Prince Edward County	Item Conservation - Book	4,914.00
Prince William County	Item Conservation - Book	13,356.00
Pulaski County	Item Conservation - Book	4,942.00
City of Radford	Item Conservation - Book	4,393.56
Rappahannock County	Item Conservation - Book	3,739.00
Rockingham County	Item Conservation - Book	5,872.00
Smyth County	Item Conservation - Book	11,068.00
City of Staunton	Item Conservation - Book	7,187.00
Tazewell County	Item Conservation - Book	11,196.00
Wise County	Item Conservation - Book	4,978.00
Goochland County	Item Conservation - Paper	<u>3,180.00</u>
		\$302,586.55