

Circuit Court Records Grants Review Board
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

SUMMARY OF THE MEETING
2011-B Cycle — May 25, 2011

The members of the board present were the Honorable Circuit Court Clerks Judy Worthington, Chesterfield County, and Mark “Bo” Taylor, Scott County. The Honorable Circuit Court Clerk Terry Whittle, City of Winchester, was present by conference call. Board members present from the Library of Virginia were Sandy Treadway, State Archivist and Librarian of Virginia, and Gregory Crawford, Local Records Services Manager. Support staff members present were Michelle Washington, Administrative Assistant, and Carl Childs, Director of Local Records Services and Grants Coordinator, who moderated the meeting. Tracy Seredni, Chesterfield County Deputy Clerk was also present. The meeting was called to order at 9:15 AM.

There were fifty-four applications submitted from forty-six localities totaling \$424,029.24. The grants review board evaluated and discussed all of the applications, and awarded forty-seven grant projects for \$375,859.32. Requests from Augusta, Charlotte, Highland, Lynchburg, Rockingham, and Southampton Counties were declined. Requests from Charles City, King William, Middlesex, Rockingham, and Westmoreland Counties were cumulatively adjusted downward \$2,262. Requests from the City of Danville and Lee, Loudoun, Lynchburg, and Patrick Counties were cumulatively adjusted upward \$9,666. This was the second consecutive competitive cycle.

Due to the competitiveness in this cycle, there was significant discussion on priority for each category, as well as the soundness of the applications. There was again a strong consensus among the members that many applications appeared to have little clerk involvement in their development, and that this is an issue that needs to be addressed. This issue was also identified and discussed after the previous grant cycle but staff and budget cuts at the Library prevented changes from being made. The present board is committed to making substantive changes to the program and application process. One potential change discussed was eliminating the sole source allowance for Item Conservation projects that are quoted for less than \$5,000. Overall, the board felt that future applications need to be much more fully developed and that future boards should insist on a higher level of quality for the applications.

A full list of the awarded projects follows below.

There being no further business by this board, the meeting adjourned at approximately 1:40 PM.

By:

Michelle Washington
Administrative Assistant

**Virginia Circuit Court Records Preservation Grant Program
Awards for 2011-B Cycle**

<u>Locality</u>	<u>Project Type</u>	<u>Awarded</u>
Wise County	Processing	4,908.12
Accomack County	Reformatting - Paper to Digital	3,602.82
Montgomery County	Reformatting - Paper to Digital	3,365.38
Portsmouth City	Reformatting - Paper to Digital	44,450.00
Augusta County	Reformatting - Plats to Digital	27,911.00
Bedford County	Item Conservation - Book	4,439.00
Buckingham County	Item Conservation - Book	4,935.00
Charles City County	Item Conservation - Book	4,725.00
Chesapeake City	Item Conservation - Book	3,635.00
Culpeper County	Item Conservation - Book	4,908.00
Danville City	Item Conservation - Book	20,283.00
Dinwiddie County	Item Conservation - Book	15,995.00
Essex County	Item Conservation - Book	4,999.00
Fluvanna County	Item Conservation - Book	5,614.00
Frederick County	Item Conservation - Book	4,895.00
Goochland County	Item Conservation - Book	4,987.00
Grayson County	Item Conservation - Book	4,991.00
Highland County	Item Conservation - Book	4,372.00
Isle of Wight County	Item Conservation - Book	4,985.00
King George County	Item Conservation - Book	27,297.00
King William County	Item Conservation - Book	4,550.00
Lee County	Item Conservation - Book	7,143.00
Loudoun County	Item Conservation - Book	14,556.00
Lynchburg City	Item Conservation - Book	17,062.00
Madison County	Item Conservation - Book	4,346.00
Mecklenburg County	Item Conservation - Book	4,994.00
Middlesex County	Item Conservation - Book	4,585.00
Montgomery County	Item Conservation - Book	4,237.00
Orange County	Item Conservation - Book	4,996.00
Patrick County	Item Conservation - Book	4,969.00
Pittsylvania County	Item Conservation - Book	4,948.00
Prince George County	Item Conservation - Book	4,966.00
Pulaski County	Item Conservation - Book	4,575.00
Radford City	Item Conservation - Book	4,842.00
Rockingham County	Item Conservation - Book	15,150.00
Russell County	Item Conservation - Book	4,552.00
Shenandoah County	Item Conservation - Book	4,293.00
Southampton County	Item Conservation - Book	5,811.00
Spotsylvania County	Item Conservation - Book	15,601.00
Stafford County	Item Conservation - Book	4,985.00
Sussex County	Item Conservation - Book	3,996.00

Tazewell County	Item Conservation - Book	4,232.00
Virginia Beach City	Item Conservation - Book	4,549.00
Washington County	Item Conservation - Book	3,970.00
Westmoreland County	Item Conservation - Book	3,614.00
James City County	Item Conservation - Book	4,400.00
Wise County	Item Conservation - Book	<u>4,640.00</u>
		\$375,859.32