

Circuit Court Records Grants Review Board
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

SUMMARY OF THE MEETING
2012-A Cycle — November 29, 2011

The members of the board present were the Honorable Circuit Court Clerks Janice J. Corbin, Culpeper County, E. E. Coleman, Mecklenburg County, Gail P. Clayton, Surry County, and Terry Whittle, City of Winchester. Board members present from the Library of Virginia were Sandy Treadway, State Archivist and State Librarian of Virginia, and Gregory Crawford, Local Records Program Manager. Support staff members present were Michelle Washington, Administrative Assistant, and Carl Childs, Director of Local Records Services and Grants Coordinator, who moderated the meeting. The meeting was called to order at 12:20 PM.

There were thirty-nine applications submitted from thirty-eight localities totaling \$409,419.00. The grants review board evaluated and discussed all of the applications, and awarded thirty-one grant projects for \$173,620.00. Requests from Arlington, Augusta, Charlotte, Isle of Wight, Prince William, Scott, Southampton, and Wise Counties were declined. Requests from the City of Danville, and Caroline, Fluvanna, Franklin, Giles, Greenville, Halifax, Highland, Lee, Loudoun, Montgomery, Roanoke, Rockingham, and Westmoreland Counties were cumulatively adjusted downward \$91,975.00. This meeting marked the third consecutive competitive cycle.

Due to the highly competitive nature of this cycle, there was significant discussion on prioritizing applications within each category, especially in the category of Item Conservation. There was a strong consensus among the members to reduce the number of items being conserved in this category by ranking the relative importance and condition of each volume submitted for consideration. After careful consideration, the Board adjusted a large number of applications downward. Following up on a recommendation made by the previous Board, clerks submitting applications in the Item Conservation category will be required to have bids from at least two qualified vendors in the coming spring cycle. Overall, the present board still felt that some applications needed to provide more detail and justification for the request and be more fully developed. Therefore, there were a large number of requests denied on that basis.

A full list of the awarded projects follows below.

There being no further business by this board, the meeting adjourned at approximately 3:40 PM.

By:

Michelle Washington
Administrative Assistant

**Virginia Circuit Court Records Preservation Grant Program
Awards for 2012-A Cycle**

<u>Locality</u>	<u>Project Type</u>	<u>Awarded</u>
Amelia County	Item Conservation - Book	4,697.00
Bedford County	Item Conservation - Book	5,637.00
Buckingham County	Item Conservation - Book	4,981.00
Buena Vista City	Item Conservation - Book	4,800.00
Caroline County	Item Conservation - Book	2,520.00
Chesapeake City	Item Conservation - Book	4,999.00
Cumberland County	Item Conservation - Book	4,297.00
Danville City	Item Conservation - Book	10,219.00
Fluvanna County	Item Conservation - Book	11,649.00
Franklin County	Item Conservation - Book	2,868.00
Giles County	Item Conservation - Book	960.00
Grayson County	Item Conservation - Book	4,973.00
Greenville County	Item Conservation - Book	4,726.00
Highland County	Item Conservation - Book	4,200.00
Lee County	Item Conservation - Book	3,873.00
Loudoun County	Item Conservation - Book	10,550.00
Lunenburg County	Item Conservation - Book	4,985.00
Montgomery County	Item Conservation - Book	1,752.00
Nelson County	Item Conservation - Book	4,995.00
New Kent County	Item Conservation - Book	4,810.00
Pittsylvania County	Item Conservation - Book	4,976.00
Prince Edward County	Item Conservation - Book	4,980.00
Pulaski County	Item Conservation - Book	4,983.00
Roanoke County	Item Conservation - Book	9,612.00
Rockingham County	Item Conservation - Book	9,266.00
Southampton County	Item Conservation - Book	4,999.00
Staunton, City	Item Conservation - Book	4,820.00
Washington County	Item Conservation - Book	2,738.00
Westmoreland County	Item Conservation - Book	4,985.00
Wise County	Reformatting	4,975.00
Halifax	Processing	14,795.00
		<u>\$173,620.00</u>