

**MINUTES
THE LIBRARY BOARD MEETING
The Library of Virginia
November 16, 2009**

The Library Board met on Monday, November 16, 2009, in the Board Meeting Room of the Library of Virginia, located at 800 East Broad Street, Richmond, Virginia

I. CALL TO ORDER/QUORUM

John S. DiYorio, chair, called the meeting to order at 10:40 a. m. and announced there was a quorum present. The following Board members were present:

Cynthia V. Bailey	David Poyer
Christopher R. Clarke	Mark D. Romer
Marc Leepson	Charles W. Sydnor, Jr.
Meyera E. Oberndorf	Clifton A. Woodrum III
John S. DiYorio, chair	
Ronald S. Kozlowski, vice chair	

Jon Bowerbank, George E. Lovelace, Valerie Jean Mayo, Carole M Weinstein were absent and one of the Board seats remains vacant.

II. APPROVAL OF AGENDA

Charles W. Sydnor, Jr., moved to approve the Agenda. The motion was seconded by Cynthia V. Bailey and was passed by a unanimous vote.

III. WELCOME TO VISITORS AND STAFF

Dr. DiYorio welcomed Clay Dishon, the reporter for the Virginia Library Association (VLA); Peter E. Broadbent, Jr., representing the Virginia Genealogical Society (VGS) and the Friends of the Virginia State Archives; and Roger Oberndorf.

IV. ANNOUNCEMENTS

There were no announcements.

V. PUBLIC COMMENT

There were no public comments.

VI. CONSENT AGENDA

- Approval of the Library Board Minutes of September 21, 2009

A motion to accept the Consent Agenda and approve the minutes of the Library Board meeting on September 21, 2009, as submitted, was made by Mr. Sydnor, seconded by David Poyer, and unanimously approved by the Board.

VII. INFORMATION ITEMS

A. Reports of other Organizations

Dr. DiYorio called on Peter E. Broadbent, Jr., who reported that the Virginia Genealogical Society (VGS) had a very successful fall conference on October 10 in Winchester on researching the Shenandoah Valley migration. The VGS will be meeting at the Library of Virginia in the spring for its regular annual meeting.

Mr. Broadbent also reported that the Friends of the Virginia State Archives had a successful Richard Slatten Lecture at the Library on November 7 and that Conley L. Edwards III was elected as the new director of the Friends of the Virginia State Archives.

B. Committee /Divisions Reports

- **Archival, Collections, and Records Management Services Committee**

Marc Leepson, committee chair, called on John Metz, director of the Collection Management Services Division, who informed the Board that the Library had reached an agreement with Ancestry.com whereby the Library will provide them access to 228,000 images from the Confederate pension record collection in exchange for \$25,000 and a free five-year subscription to their Ancestry.com databases.

The committee received an update on interim plans to manage the archival program until a new State Archivist can be hired. The divisional structure will be reorganized because of the budget cuts and staff losses. Suzy Szasz Palmer, Deputy State Librarian, will serve as interim State Archivist and John Metz will be interim director of the Archival and Records Management Services Division.

The Library of Virginia's contribution to the Virginia Sesquicentennial of the American Civil War **Commission** (CW150), designated by the General Assembly to commemorate the 150th anniversary of the Civil War, will be the establishment of the Legacy Project. Archives staff and description staff will travel to different localities over the next two years and encourage people to bring their treasures, documents, and manuscripts relating to the war to be scanned. The CW150 Commission will fund this project with \$262,226 to be allocated for two, two-year positions, and the administrative cost of the program. The Virginia Memory Web site already has a searchable, digital collection of information gathered from two pilot projects. The digital collection of the information, exhibits, and programs sponsored by the Commission will live on long beyond the 2015 commemoration date.

Comment [JT1]:

- **Education, Outreach, and Research Services Committee**

On behalf of George E. Lovelace, committee chair, who was absent, Mark D. Romer reported the committee received a demonstration of the new Web site "Shaping the Constitution," launched in November, which features primary source documents and paintings from the Library of Virginia and the Library of Congress related to America's Founding Era and

the U.S. Constitution. The Web site has been designed to serve as an educational resource for teachers and students exploring the beginnings of the U.S. government and Virginia's connections to those events.

In addition to featuring high-quality digital images of some of the most significant documents in American history held by the Library of Virginia—including George Mason's draft of the Virginia Declaration of Rights, Virginia's copy of the Bill of Rights, and the Virginia Statute for Religious Freedom—the “Shaping the Constitution” Web site will include transcriptions, biographical profiles of several Founding Virginians, contextual essays about the challenges the Founders faced, and lesson plans. This project is funded in part by the Library of Congress Teaching with Primary Sources Eastern Region program.

- **Legislative and Finance Committee**

Clifton A. Woodrum III, committee chair, reminded the Board of the Legislative Reception on Thursday, January 28, and asked them to write or call their representatives in the General Assembly to invite them to attend. He then introduced Connie Warne from the Finance and Administrative Services Division, who reviewed the Library's Statement of Financial Condition as of October 31, 2009, the FY 2010 Adjusted General Fund Budget, the 2010-2012 Biennium Budget Development and explained the critical funding issues in the 2010-2012 Biennium regarding the Virginia Circuit Court Records Preservation Program (CCRP). Mr. Woodrum stressed that due to budget reductions, the Library is understaffed and will have difficulty meeting the mandates for processing the archives coming to the Library of Virginia from the Kaine administration. Last year, the Library received special appropriations of \$450,000 to prepare for the influx of electronic records from the Kaine administration; but, due to the budget cuts, this money is no longer available.

- **Public Library Development Committee**

David Poyer, committee chair, began his report by stating that all public libraries have been notified of the 5 percent reduction in state aid. He also reported that all eligible libraries have completed Phase I applications for the Gates Hardware grants. The Opportunity Online Broadband grant is a new grant program to improve broadband connectivity to rural public libraries. Staff will work with eligible libraries to ensure they get at least a T-1 broadband connectivity rating.

Filters are being installed in the reading room to prevent patrons from breaking the Library's rules and regulations. It is possible the Library may meet the requirements to receive the E-rate discount for communication, phones, internet, and data lines offered by a Federal program

- **The Library of Virginia Foundation Committee**

Marc Leepson summarized that the Library Foundation has been successful in fundraising by raising \$490,000 during the last fiscal year. He reported that the Literary Awards Ceremony was the highlight of the year—it was a wonderful event. Mary Beth McIntire, executive director for the Library of Virginia Foundation, said the Foundation made a profit although it was not as large as last year. The Hilton Garden Inn was a nice venue for the

luncheon, and about 60 people were in attendance. The Foundation voted at its last meeting to take over The Virginia Shop. Katarina Spears was hired as the shop manager, and the shop is scheduled to open to the public by Thanksgiving. The Virginia Shop was opened for the Literary Awards, and participated in the annual Museum Shoppers Fair where it made over \$10,000.

Dan Stackhouse, director of development, reported the big year-end mailing is focused on increasing the funds the Foundation uses to support the Library's acquisitions and conservation. He requested the support of the Board by asking them to write letters and notes to people known personally by them to help reinforce the Library's need for support. He challenged each member to pick a month of the year to bring one person to the Library to receive a tour and look at the Library's treasures and distributed a signup sheet.

C. Report of the Librarian of Virginia

Sandra G. Treadway, Librarian of Virginia, reminded the Board that the Library is operating with 38 vacancies, which include four positions on the Executive Management Team. Because of these vacancies and the budget cuts, it is necessary to restructure, regroup, and prioritize what is done in order to continue providing quality service and to stay open to the public six days a week.

Dr. Treadway said speaking points will be supplied before the Legislative Reception. She called the Board's attention to the Public Relations report in the Board packet that pointed out many things the Library is involved in and the news coverage the Library receives. Group discussion followed her report regarding the upcoming reception.

D. Report of the Chair

Dr. DiYorio complimented the Library staff for a wonderful Literary Awards Ceremony again this year. He also commended the staff on the retirement reception for Conley Edwards, Ann Harris, and Libby Lewis. He read three resolutions to be presented to these three retirees.

Dr. DiYorio read the resolution thanking Conley L. Edwards III for his service as the State Archivist. Mr. Woodrum made a motion to accept the resolution which was seconded by Ms. Oberndorf and passed unanimously by the Board.

Dr. DiYorio read a resolution commending Ann N. Harris for her skills in management, budgeting, and accounting. The motion was made by Mr. Sydnor, seconded by Mr. Kozlowski, and passed unanimously by the Board to accept the motion as amended.

Dr. DiYorio read a resolution thanking Elizabeth Lewis for her service to the Library of Virginia and the State's public libraries. A motion was made by Mr. Leepson, seconded by Mr. Romer, and passed unanimously by the Board to accept the motion as amended.

VIII. OLD OR NEW BUSINESS

There was no old or new business.

IX. ACTION ITEMS

- **Approval of the Executive Committee Recommendations for The Nominating Committee**

The Library Board approved unanimously the Nominating Committee composed of Charles W. Sydnor, Jr.; Chair; Valerie Jean Mayo; Carole M. Weinstein; and Clifton A. Woodrum III as presented by the Executive Committee at the meeting on September 21, 2009.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 12:50 pm.

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