

THE LIBRARY BOARD
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

SUMMARY OF BOARD MINUTES
Library Board Meeting of March 23, 2009
Meeting Room 2M.020 (Floor 2M)

- I. Call to Order/Quorum** Valerie Jean Mayo, Chair
Valerie Jean Mayo, chair, called the meeting to order and announced there was a quorum present.
- II. Approval of Agenda** The Board
A motion was made by Ronald S. Kozlowski and seconded by John S. DiYorio to accept the Agenda. The motion was passed unanimously.
- III. Welcome to Visitors and Staff** Valerie Jean Mayo
Ms. Mayo welcomed Clay Dishon, from the Richmond Public Library, who will be the news reporter for the Virginia Library Association (VLA), Peter B. Schwartz, President of the Library of Virginia Foundation, and Peter E. Broadbent Jr., representing the Virginia Genealogical Society (VGS) and the Friends of the Virginia State Archives.
- IV. Announcements**
There were no announcements.
- V. Public Comment**
There was no public comment.
- VI. Consent Agenda** The Board
 - *A motion to accept the Consent Agenda, consisting of the minutes of the Library Board meeting on January 30, 2009, was made by David Poyer, seconded by Clifton A. Woodrum III, and unanimously approved by the Board.*
- VII. Information Items**
A. Reports from Other Organizations
Peter E. Broadbent, Jr., announced that on Saturday, April 18, 2009, VGS will have its annual spring conference at the Library of Virginia featuring Barbara Vines Little who will speak on "Secrets for Successful Research." While two of her talks will focus on Virginia research and resources, in general they will be focusing specifically on the Library of Virginia collections of the Virginia Land Office records and also the records of the Auditor of Public Accounts. The fall VGS conference will be in Winchester on October 10. He also reported that the annual "Straight to the Source" program will be held at the Library on Friday, March 27.

B. Committee/Division Reports

- **Archival, Collections, and Records Management Services Committee**

Henry Wiencek

In the absence of Henry Wiencek, committee chair, and Charles W. Sydnor, Jr., vice chair, Marc Leepson summarized the reorganization of Collection Management Services Division by combining the Technical Services department and the Government Documents program. John Metz explained that several positions had been identified as critical for the agency to continue to provide its basic services, especially to the Capitol and to the Governor's Mansion. The committee also discussed drafting a Preservation and Access Position Statement which will define the Library's position on what is microfilmed and what is digitized.

- Action Item

On behalf of the committee Mr. Leepson moved that the Library Board approve the Digitization and Digital Projects Policy Statement that was reported out of committee at the January meeting. The motion was seconded by Mr. Kozlowski and was passed unanimously.

- **Legislative and Finance Committee**

Ronald S. Kozlowski

Ronald S. Kozlowski, committee chair, updated the Board on the status of the Library's budget for fiscal year 2010. He reported that state aid was not reduced further during the General Assembly session, and that the Library's budget was not cut further, eliminating the need for drastic action such as layoffs or furloughs. There are still 21 staff vacancies, however.

Mr. Kozlowski asked Sandra G. Treadway to explain what impact the federal stimulus funding might have on the Library of Virginia. She explained that the stimulus funding will enable the Governor and General Assembly to balance the state's budget without imposing further cuts on agencies, which was critically important. She also said that there was the possibility that some stimulus dollars could be applied to help public libraries to move forward with renovation or expansion projects. The funds might also be used in conjunction with the Bill & Melinda Gates Foundation's Opportunity Online Broadband grant program.

Mr. Kozlowski called on Ann N. Harris, director of Finance and Administrative Services, who reviewed the Library's Statement of Financial Condition as of February 28, 2009.

One additional outcome of the General Assembly session was that the Library was granted \$72,000 to add to the maintenance-reserve fund for the records center. The fund had previously been only \$3,000. Dr. Treadway spoke on the importance of maintaining good relationships and keeping the key staff of the joint money committees aware of the Library's needs, which she felt had contributed to the Library's receiving this funding.

- **Nominating Committee**

Mary G. Haviland, chair, on behalf of the committee, nominated John S. DiYorio as chair and Ronald S. Kozlowski as vice-chair to serve on the Executive Committee with Marc

Leepson, George E. Lovelace, and Clifton A. Woodrum III. The ex-Library Board chair also serves on the Executive Committee. Voting will take place at the June meeting.

● **Public Library Development Committee**

Clifton A. Woodrum III

Mr. Woodrum, committee chair, reviewed the status of the state aid program. He acknowledged libraries are a core function of government and libraries are particularly needed at times of economic distress. He reported the status of the Library Services and Technology Act (LSTA) and gave an update on the Library Development and Networking Division. Mr. Woodrum explained the Bill & Melinda Gates Foundation's Opportunity Online Broadband grant program that has been designed to improve Internet connections in Virginia's public libraries. The goal of the program is to build state and local support to ensure public libraries can achieve and sustain broadband Internet connections over the long-term.

Mr. Woodrum reported on the increased use of public libraries and called on Elizabeth M. Lewis, director of Library Development and Networking Division, who announced there would be a parallel program to the Summer Reading Program called the Winter Reading Program. It will concentrate on the pre-literate. She also explained that the Library computer lab is offering training and free use of computers to patrons and pointed out that many libraries are reporting increased use. The Library of Virginia has hired a public library consultant; and, although there are still several library vacancies, two library directors have been hired — one for the Southside Regional Library and one for Pulaski County.

● **The Library of Virginia Foundation**

Marc Leepson

Marc Leepson, committee chair, reported that Dan Stackhouse, Director of Development for the Foundation, is working on the spring appeals for pledges from several categories of donors including members of both Boards. Norfolk Southern has committed \$35,000 to sponsor a new exhibit: "The Land We Live In, the Land We Left: Virginia's People" to open January 2010. He reported on the outcome of the Foundation's finance committee meeting and the proposal that would be presented to the Library of Virginia Foundation Board at its next meeting on April 1.

C. Presentation on Learning Lab

Educational Initiative

Gregg D. Kimball/Tameka Hobbs

Gregg D. Kimball, director of Publications and Educational Services, pointed out that the Library is at a critical juncture with the creation of a Learning Lab for K-12 students that will be funded by the Foundation. Dr. Kimball introduced Tameka Hobbs, Program and Education Coordinator, who gave a presentation on Phase I, planning for the creation of the Learning Lab; Phase II, processing the feedback and plans from the design team; and then, Phase III, implementing the project. Following the presentation the Board members asked questions and discussed details of the project.

D. Report of the Chair

Valerie Jean Mayo

Ms. Mayo recognized George William Thomas, Jr., and invited him to speak to the Board. Mr. Thomas said he had brochures for the annual "Straight to the Source"

program at the Library of Virginia on Friday, March 27, and he passed them out to the Board.

Ms. Mayo reported that she and the Librarian of Virginia attended the dedication of the renovated and expanded Salem Church Branch of the Central Rappahannock Regional Library in Spotsylvania where she extended greetings from the Library Board.

E. Report of the Librarian of Virginia

Sandra G. Treadway

Dr. Treadway reported that the Executive Management Team has convinced her to request permission to fill the Deputy Librarian position and that the Library is awaiting a response to the request.

VIII. Old or New Business

Ms. Mayo reminded the Board that the Joint Library Foundation Board's Strategy Committee meeting would follow lunch and all were invited to attend.

IX. Action Item

• Approval of the Digitization and Digital Projects Policy Statement

The Board voted in favor of this item during the report of the Archival, Collections, and Records Management Services Committee.

X. Adjournment

Valerie Jean Mayo

There being no further business, it was the consensus of the Board to adjourn the meeting.

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Full Board Minutes will be posted within three working days following acceptance at the Library Board Annual Meeting on Monday, June 22, 2009