

THE LIBRARY OF VIRGINIA

800 East Broad Street
Richmond, Virginia 23219-8000
804-692-3535

AGENDA

MONDAY, January 10, 2022

8:00 a.m.

Continental Breakfast

Conference Room A

8:30 a.m. – 9:25 a.m.

Orientation Room

**Archival, Collections and Records
Management Services Committee**

Barbara Vines Little, *Chair*
R. Chambliss Light, Jr., *Vice Chair*
Robert D. Aguirre
Paul Brockwell, Jr.
Robert L. Canida II
Suzette Denslow
Blythe Ann Scott
Leonard C. Tengco
John Metz, Kathy Jordan – *Staff Liaisons*

Conference Room A

Public Library Development Committee

Mark Miller, *Chair*
Shelley Viola Murphy, *Vice Chair*
Laura L.L. Blevins
L. Preston Bryant Jr.
Maya Castillo
Lana Real
Marcy Sims

Nan Carmack – *Staff Liaison*

9:30 a.m. – 10:20 a.m.

Conference Room A

**Education, Outreach, and Research Services
Committee**

Shelley Viola Murphy, *Chair*
Marcy Sims, *Vice Chair*
Robert L. Canida II
Barbara Vines Little
Mark Miller
Lana Real
Leonard C. Tengco

Gregg Kimball, Paul Casalaspi – *Staff Liaisons*

Orientation Room

Legislative and Finance Committee

R. Chambliss Light Jr., *Chair*
Paul Brockwell, Jr., *Vice Chair*
Robert D. Aguirre
Laura L. L. Blevins
L. Preston Bryant Jr.
Mayo Castillo
Suzette Denslow
Blythe Ann Scott

Sandra Treadway – *Staff Liaison*

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA
MONDAY, JANUARY 10, 2022**

AGENDA

- | | | |
|-------------------|--|-----------------------------------|
| 10:30 a.m. | The Library Board Meeting | <i>Meeting Room 2M.020</i> |
| I. | Call to Order | Blythe Ann Scott, <i>Chair</i> |
| II. | Approval of Agenda | <i>The Board</i> |
| III. | Welcome to Visitors and Staff | Blythe Ann Scott, <i>Chair</i> |
| IV. | Public Comment | |
| V. | Approval of Minutes | <i>The Board</i> |
| | Action Item: <i>Approval of September 13, 2021, meeting minutes, and November 18, 2021, Joint Retreat minutes</i> | |
| VI. | Information Items | |
| | A. Reports from Other Organizations | |
| | B. Committee/Division Reports | |
| | • Archival, Collections, and Records Management Services Committee | <i>Barbara Vines Little</i> |
| | • Education, Outreach, and Research Services Committee | <i>Shelley Viola Murphy</i> |
| | • Legislative and Finance Committee | <i>R. Chambliss Light Jr.</i> |
| | • Public Library Development Committee | <i>Mark Miller</i> |
| | • Library of Virginia Foundation | <i>Scott Dodson</i> |
| | C. Report of the Librarian of Virginia | <i>Sandra G. Treadway</i> |
| | D. Report of the Chair | <i>Blythe Ann Scott, Chair</i> |
| VII. | Old or New Business | |
| VIII. | Adjournment | |

**** *Lunch will be served following the meeting in Conference Rooms B and C* ****

Next Meeting: April 11, 2022

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **ARCHIVAL, COLLECTIONS, AND RECORDS
MANAGEMENT SERVICES**

Date: Monday, January 10, 2022 – 8:30 a.m. – 9:25 a.m.

Place: The Library of Virginia – *Orientation Room*

Committee Members: Barbara Vines Little, *Chair*
R. Chambliss Light, Jr., *Vice Chair*
Robert D. Aguirre
Paul Brockwell, Jr.
Robert L. Canida II
Suzette Denslow
Blythe Ann Scott
Leonard C. Tengco

John Metz, Kathy Jordan – *Staff Liaisons*

AGENDA

1. Diseased Microfilm Update – John Metz
2. Governor's Records Transfer – Roger Christman
3. CCRP and Backlog Reports – Greg Crawford and Kathy Jordan

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **PUBLIC LIBRARY DEVELOPMENT COMMITTEE**

Date: Monday, January 10, 2022 -- 8:30m. – 9:25 a.m.

Place: The Library of Virginia – *Conference Room A*

Committee Members: Mark Miller, *Chair*
Shelley Viola Murphy, *Vice Chair*
Laura L. L. Blevins
L. Preston Bryant Jr.
Maya Castillo
Lana Real
Marcy Sims

Nan Carmack – *Staff Liaison*

AGENDA

1. State Aid update estimate – Kim Armentrout
2. Introducing Barry Trott, Adult Services Coordinator – Nan Carmack
3. Preview new Find It Virginia – Barry Trott
4. View Virginia Deaf Culture Digital Library –Nan Carmack

Committee Action Items:

None.

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **EDUCATION, OUTREACH, AND RESEARCH SERVICES
COMMITTEE**

Date: Monday, January 10, 2022 – 9:30 a.m. – 10:20 a.m.

Place: The Library of Virginia – *Conference Room A*

Committee Members: Shelley Viola Murphy, *Chair*
Marcy Sims, *Vice Chair*
Robert L. Candida II
Barbara Vines Little
Mark Miller
Lana Real
Leonard C. Tengco

Gregg Kimball, Paul Casalaspi – *Staff Liaisons*

AGENDA

1. LVA on the Road Concept -- Gregg Kimball
2. 2021 Exhibitions Recap -- Catherine Fitzgerald Wyatt
3. 2021 Program Summary -- Catherine Fitzgerald Wyatt

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **LEGISLATIVE AND FINANCE COMMITTEE**

Date: Monday, January 10, 2022 – 9:30 a.m. – 10:20 a.m.

Place: The Library of Virginia – *Orientation Room*

Committee Members: R. Chambliss Light Jr., *Chair*
Paul Brockwell, *Vice Chair*
Robert D. Aguirre
Laura L. L. Blevins
L. Preston Bryant, Jr.
Maya Castillo
Suzette Denslow
Blythe Ann Scott

Sandra Treadway – *Staff Liaison*

AGENDA

1. Review of Statement of Financial Condition
2. Governor's Budget
3. SRC Storage Project update
4. Legislation of Interest to LVA in upcoming session

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

THE LIBRARY OF VIRGINIA
800 East Broad Street
Richmond, Virginia 23219-8000
804-692-3535

Joint Retreat

Library Board and Library of Virginia Foundation Board

Thursday, November 18, 2021

12:30 – 4 p.m.

Conference Rooms A – C
Library of Virginia
800 East Broad Street
Richmond, Virginia 23219

A joint retreat of the members of the Library Board and the Library of Virginia Foundation Board was held on Thursday, November 18, 2021, in the conference rooms on the main floor of the Library. Library Board members in attendance were: Blythe Ann Scott (chair), Robert Aguirre, Laura L.L. Blevins, Paul Brockwell Jr., Maya Castillo, Robert Chambliss Light Jr., Barbara Vines Little, Mark Miller, and Lana Real. Foundation Board members attending were Pia Trigiani (chair), Corynne Arnett, BK Fulton, Carol Hampton, Lou Marmo, Anna Moser, Joseph Papa, Brad Parks, Lynn Rainville, Bessida Cauthorne White, and Lara Wulff. Also participating in the retreat were Assistant Attorney General Audrey J. Burges, Librarian of Virginia Sandra Treadway, and Library staff members Vanessa Anderson, Nan Carmack, Paul Casalaspi, Scott Dodson, Catherine Fitzgerald Wyatt, Kathy Jordan, Gregg Kimball, Elaine McFadden, John Metz, and Dale Neighbors.

Welcome and Overview

Librarian of Virginia Sandra Treadway welcomed everyone to the retreat and explained the timeline for the afternoon. She spoke about the space changes that the Library hopes to make in the next two to three years and why she believed these are important for the Library's future and its ability to engage and remain relevant to Virginians. She then asked retreat attendees to proceed to the second-floor staircase to begin a half-hour tour of the spaces the Library would like to repurpose and transform.

Tour/Space Visualization of First and Second Floors

Retreat attendees viewed artist renderings of the proposed space changes for the first and second floors and heard short presentations led by Mr. Neighbors and Ms. Fitzgerald Wyatt as the tour progressed around the second floor.

Small Group Discussion and Report Out

Board members and staff divided into four groups and spent an hour and a half discussing what they had seen and sharing ideas and suggestions about the proposed changes. Among the key themes that emerged during the reports from the discussion groups were the importance of making the exterior of the building and the lobby more welcoming and inviting; aligning the

spaces to the social needs of users; using the space changes to make the collections more accessible to the public, both physically and digitally; adding more helpful, interactive, and multilingual wayfinding; finding ways to appeal to younger audiences; and reintroducing a vibrant café to the first floor.

Space Planning – Next Steps

Board chairs Blythe Scott and Pia Trigiani affirmed what they had heard and expressed excitement and a commitment to working together to advance the space work. They announced the creation of a small working group of members from each board responsible for discussing a timeline and putting a strategy in place to accomplish the changes.

2023 Planning – Overview and Next Steps

Dr. Treadway reviewed the activities and initiatives that the Library's management team identified as central to the Library's observance of its 200th anniversary in 2023. After a brief discussion, she stated that a steering committee would be formed to flesh out the ideas and signature events and would include key stakeholders and representation from both boards.

The joint retreat adjourned at 3:57 p.m.

THE LIBRARY BOARD COMMITTEE MEETING MINUTES

Library of Virginia

September 13, 2021

ARCHIVAL, COLLECTIONS, AND RECORDS MANAGEMENT SERVICES COMMITTEE

The Archival, Collections, and Records Management Services Committee of the Library Board met at 8:30 a.m. on Monday, September 13, 2021, in the Orientation Room at the Library of Virginia. The following committee members were in attendance: Barbara Vines Little, *chair*; R. Chambliss Light Jr., *vice chair* (via teleconference line); Paul Brockwell Jr., Robert L. Canida II, Blythe Ann Scott; and Leonard C. Tengco. John Metz, Greg Crawford, and Errol Somay from the Library staff were also in attendance. Committee member Robert D. Aguirre was absent. Committee Chair Barbara Vines Little called the meeting to order and reviewed the agenda that included updates on the diseased microfilm project, the State Records Center expansion project, and the precarious funding situation of the Virginia Newspaper Project.

Ms. Little first asked for an update on the diseased microfilm project. Deputy for Collections and Programs John Metz reported that Imaging Services had shipped 400 reels of film to Backstage Library Works in July and another 600 reels in August, and he stated that the project was well on its way. Dr. Metz estimated, however, that 25 percent of inspected reels required splicing, which slowed the selection process considerably. Backstage will begin returning duplicated reels later this month, and the staff will follow the post-return inspection process under the accelerated plan. Project workflows seem to be working well at the Library and at Backstage. All reels selected for duplication were either acetate or diseased polyester film. Acetate reels account for more than 80 percent of what has been sent to Backstage. The duplication process at Backstage has involved cleaning and duplicating each reel. The process will become more complicated over time as we begin to include a wider range of film requiring more specific determination of reel content and record type.

Dr. Metz then reported on the State Records Center (SRC) expansion project. A Request for Proposals for Architectural and Engineering services to design and oversee the SRC expansion was posted in March and closed in April. Review of the applications resulted in a short list of six firms to be interviewed. The interview panel consisted of Ben Lewis (DGS procurement), Chinh Vu (Director of Construction Management, DGS), Chris Porras (Project Manager, DGS), and John Metz (LVA). Interviews were held between June 23 and 30, resulting in the selection of a final candidate. The name of the successful bidder will not be announced until the contract is finalized later this month (9/21).

The final agenda item involved an update on the Virginia Newspaper Project (VNP) and the unsuccessful attempt to secure federal funding for the coming year through the National Digital Newspaper Project because of reduced NDH funding. Project director Errol Somay reported that the Library was one of the original participants in the National Newspaper Project, receiving its first 2-year grant in 1994 as well as one of the original National Digital Newspaper grantees in

the early 2000s. The goal of the program is to reflect different perspectives of Virginia during its 285 years of newspaper publishing, capturing the state's different racial, ethnic, and cultural populations, and its diverse regions, both rural and urban. Over time, the VNP has microfilmed 2 million pages, contributed 675,000 digitized pages to Chronicling America, and uploaded 2.34 million digitized pages to Virginia Chronicle, the LVA's own newspaper portal. The most recent grant proposal was not successful, and the challenge for the Library is to bridge the funding for the coming year and hope that next year's request will be successful.

PUBLIC LIBRARY DEVELOPMENT COMMITTEE

The Public Library Development Committee of the Library Board met at 8:30 a.m. on Monday, September 13, 2021, in Conference Room C at the Library of Virginia. The following committee members were in attendance: Mark Miller, *chair*; Shelley Viola Murphy, *vice chair* (via teleconference line); Laura L.L. Blevins, Lana Real, and Marcy Sims. Staff liaison Nan Carmack was also present. Committee members L. Preston Bryant Jr. and Maya Castillo were absent.

Public Library Development Director Nan Carmack provided the committee an overview of the division's LSTA funded projects for the benefit of new members and a refresher for returning members. She also reported that CARES and ARPA allocations are being successfully managed by the agency and are presenting new opportunities and management challenges for both libraries and LVA staff. Finally, she shared the news that a new adult services consultant has been hired and will begin work on September 27, 2021. His focus will be on Find It Virginia, programming surrounding its digital assets; reference and outreach training provision; workforce and adult education; and the management of the Library's WordPress project.

Mr. Miller then recapped last year's discussion regarding the possibility of approaching JLARC about conducting a review and examination of the state aid formula. Noting the low appetite for this review during the pandemic and other legislative items that were more pressing, the discussion was tabled.

LEGISLATIVE AND FINANCE COMMITTEE

The Legislative and Finance Committee of the Library Board met at 9:30 a.m. on Monday, September 13, 2021, in the Orientation Room at the Library of Virginia. The following committee members were in attendance: R. Chambliss Light Jr., *chair* (via teleconference line); Paul Brockwell Jr., *vice chair*; Laura L.L. Blevins and Blythe Ann Scott. Committee members Robert D. Aguirre and Maya Castillo were absent. Librarian of Virginia Sandra G. Tredway and Fiscal Manager Wendy Hupp were also present. As Mr. Light was attending via phone, he asked Mr. Brockwell to preside over the meeting.

The committee reviewed the Statement of Financial Condition as of July 31, 2021, as included in the Board packet. Ms. Hupp walked the members through the numbers, assuring the committee that everything was tracking as it should for the first month of the new fiscal year. Ms. Hupp explained that the most notable differences on the year-to-year comparison had to do with the

additional funds brought into the CCRP program through the recordation fee increase and the end of several grants, which was why the special revenue amount had decreased.

Dr. Treadway then provided an overview of the three budget decision package requests that the Library was planning to submit for the Governor's consideration. One was to fund three positions that would allow the Library to expand its outreach in areas relating to diversity, equity, and inclusion. The second was to support two positions with the Virginia Newspaper Project that had until this year been funded through a grant from the National Endowment for the Humanities. And the third was for funding and several additional staff positions to address the inventorying of our microfilm records and replacement of all film that is diseased. The Library had developed three different scenarios with different price tags, and Dr. Treadway asked for the committee's guidance on which they would prefer, as if this was not included in the Governor's upcoming budget, it would be up to the Library Board whether to pursue this as a budget request to the General Assembly. After much discussion, the committee opted for submitting a request that would accomplish this work in the shortest time frame, selecting the eight-year scenario at a cost of \$950,000. The committee also decided to recommend that the full Board adopt a resolution of support for this proposal. Mr. Brockwell proposed the following resolution:

Whereas the board believes the preservation of Virginia records is vital to ensuring greater understanding of the Commonwealth's history as it relates to racism and to living into our values of diversity, equity and inclusion; and, whereas, we see the preservation of records as particularly important to this work given the high relevance of those materials to illuminating that history; and diseased microfilm represents a threat to preserving often the only copy of records related to people who were enslaved in the Commonwealth;

Therefore, be it resolved the Library Board expresses its support for the Library's eight-year proposal for addressing diseased microfilm and expresses its support for additional budget decision proposals related to staffing and support services for key projects that advance understanding of diversity, equity and inclusion in the Commonwealth.

The committee unanimously voted to in favor of this resolution and to recommend its adoption by the full Board.

Finally, the committee reviewed the proposed LSTA budget for FY 2022. After brief discussion, the committee voted to approve the budget as submitted and to recommend its adoption by the full Board.

EDUCATION AND OUTREACH COMMITTEE

The Education, Outreach, and Research Services Committee of the Library Board met at 9:30 a.m. on Monday, September 13, 2021, in Conference Room C at the Library of Virginia. The following committee members were in attendance: Shelley Viola Murphy, *chair* (via teleconference line), Marcy Sims, *vice chair*, Robert L. Canida II, Barbara Vines Little, Mark Miller, Lana Real, and Leonard C. Tengco. Gregg Kimball, Paul Casalaspi, and Catherine Fitzgerald Wyatt from the Library were also in attendance.

Education and Outreach Manager Catherine Fitzgerald Wyatt reported on the exhibition *We Demand: Women's Suffrage in Virginia*, and the Library's planning for future exhibitions, and

traveling exhibitions. She began by stating that all aspects of the exhibition program were profoundly affected by the COVID-19 pandemic and subsequent emergency public health orders. *We Demand* opened at the Library of Virginia on January 13, 2020, but was unavailable when the Library building closed to the public in March 2020. The exhibition reopened on August 25 with limited occupancy and required facial coverings. The Library extended the exhibition through May 28, 2021, and the total door count in the gallery was 9,619. Ms. Fitzgerald Wyatt outlined the various ways that exhibition team creatively brought the exhibitions content to the public, including a series of eight short videos in the gallery to highlight aspects of the exhibition (now online at <https://edu.lva.virginia.gov/wedemand/>), a digital walkthrough of the exhibition, and twenty-three virtual talks to libraries, museums, and civic organizations. The closure of public libraries across the state also disrupted the Library's traveling exhibition program. Venues for the exhibitions rescheduled as necessary, yet the traveling component of *We Demand* has remained on the road, including one week at the Patrick Henry Building on Capitol Square in connection with Women's Equality Day on August 26, 2021. Finally, Ms. Fitzgerald Wyatt reported on the challenges of planning future exhibitions in an unstable environment. There was considerable interest in a proposal to engage Virginia's tribes in an exhibition and project related to the Library's collections as well as a project related to the history of Richmond's Jackson Ward. Several Board members asked about our plans for diversity and inclusion related to exhibition planning and audience.

Dr. Kimball then outlined the ways that the pandemic continues to pose challenges for our reference and reading room operations. He described the rise in remote reference and research (up almost 20 percent in FY 21). Accommodating patrons from across the state and country who are reluctant to or cannot travel has been a point of emphasis. He explained that the reasons for the reading room remaining closed to the public on Mondays were mainly to allow for the increased volume of remote reference and to completing digital projects such as converting all research notes to the LibGuides platform. He reported that the Library will be open on selected Saturdays for the rest of the calendar year. Several Board members asked about hours of operation, and Dr. Kimball stated that the Library has actually been one of the most accessible state archives in the South and Mid-Atlantic regions during the pandemic.

Ms. Fitzgerald Wyatt reported on a number of initiatives for teacher development sponsored by the Library including the annual Ann and Ryland Brown Teacher Institute and Fellowship and the Hidden Histories Research Fellowship. She described the expanded Brown Teacher Institute workshops made possible by the Anne and Ryland Brown Teacher Enrichment Fund and funding from Virginia Humanities in support of the commemoration of the 50th anniversary of the 1971 Virginia Constitution. The Library launched a statewide effort to provide teachers with primary sources regarding the state's constitutional past. The additional funding allowed the Library to hold in-person events in Abingdon, Newport News, and Richmond as well as a virtual event. Ms. Fitzgerald Wyatt next reported on the work of our two Brown Fellows who focused on research and projects related to the history of Virginia's state constitutions and how each one has influenced the daily lives of all Virginians. Fellows created a set of documents in support of the 50th anniversary of the 1971 Virginia Constitution that will be added to the online primary resource collection Document Bank of Virginia (DBVa) for use by educators. She wrapped up by discussing a special fellowship conducted in collaboration with Full Spectrum Features called the Hidden Histories Teacher Research Fellowship. The fellowship provided educators with

specialized training and access to Library of Virginia resources regarding Japanese-American internment during World War II. Fellows were also given access to Full Spectrum's collection of short narrative films about the incarceration (entitled "*Hidden Histories*"). This collaboration came about because of the Library's recent outreach to underrepresented communities.

THE LIBRARY BOARD MEETING

Library of Virginia
September 13, 2021

The Library Board met on Monday, September 13, 2021, in the Board Meeting Room at the Library of Virginia, 800 East Broad Street, Richmond, Virginia.

I. CALL TO ORDER/WELCOME/QUORUM

Blythe Ann Scott, chair, called the meeting to order at 10:40 a.m., and noted there was a quorum of the Library Board physically present. In addition, there were three members of the Board who had asked to participate in the meeting virtually and were doing so via Zoom. Ms. Scott asked the Board's legal counsel, Audrey Burges, to remind those members attending via Zoom of the requirements under the Virginia Freedom of Information Act that permitted their participation in this way. Ms. Burges stated that members wishing to participate in the meeting electronically needed to state one of three reasons for their remote attendance (a personal matter, illness, or caregiving for a sick family member) and have that reason reflected in the meeting minutes.

Mr. Light stated that he was participating remotely due to illness that prevented him from traveling to Richmond. Ms. Murphy stated that she had a personal commitment later in the day and would not be able to keep it with the travel time returning from Richmond. Mr. Tengco stated that he was participating from home as he was taking care of a sick child.

The following members were in attendance, in person or electronically:

Blythe Ann Scott, *Chair*
Laura L.L. Blevins
Paul Brockwell Jr.
Robert L. Canida II
Maya Castillo
R. Chambliss Light Jr.
Barbara Vines Little
Mark Miller
Shelley Viola Murphy
Lana Real
Marcy Sims
Leonard C. Tengco

Mr. L. Preston Bryant Jr. and Dr. Robert Aguirre were absent.

II. APPROVAL OF AGENDA

Ms. Scott asked for a motion to approve the agenda. The motion was made by Paul Brockwell, seconded by Marcy Sims. All in-person Board members voted unanimously to approve; Mr. Tengco, Mr. Light, and Dr. Murphy registered their affirmative vote via roll call.

III. WELCOME TO VISITORS AND STAFF

Ms. Scott welcomed Pia Trigiani, president of the Library of Virginia Foundation Board; Audrey Burges, the Board's legal counsel from the Attorney General's Office; and Conley Edwards, representing the Friends of the Virginia State Archives.

IV. PUBLIC COMMENT

There were no members of the public present who wished to make public comment.

V. APPROVAL OF THE LIBRARY BOARD MINUTES OF JUNE 28, 2021, BOARD MEETING

Ms. Scott asked if Board members had any changes they wished to suggest to the Board minutes as distributed in the meeting packet. Hearing none, she asked for a motion to approve the minutes as submitted. Laura Blevins moved to approve the minutes, and Dr. Robert Canida seconded the motion. The June 28, 2021 Library Board meeting minutes were approved unanimously, with all in-person Board members voting to approve, and Mr. Tengco, Mr. Light, and Dr. Murphy registered their affirmative votes via roll call.

VI. INFORMATION ITEMS

A. Reports from Other Organizations

Conley Edwards, president of the Friends of the Virginia State Archives, introduced himself for the benefit of new Library Board members and provided a brief history of the Friends organization. He drew the Board's attention to the Friends-sponsored Slatten Lecture, which was scheduled to take place at the Library on Saturday, November 6, and he thanked the Library's Facilities staff for their help in making the arrangements. He also told the Board that the Friends remain committed to their support of the Library, and in 2019 had contributed \$15,000 toward the purchase of genealogical books and other materials for the Library's collection, as well as to assist conservation and processing of archival materials. In 2020 the Friends contributed nearly \$20,000 toward similar materials. Mr. Edwards also noted the contribution made by the Friends to cover the cost of printing the annual Archives Month poster produced by the Library to highlight the importance of archival collections held by Virginia historical societies and repositories.

Mr. Edwards drew the Board's attention to the recent death of Dr. Louis H. Manarin, longtime state archivist of Virginia, who was instrumental in securing passage of the Virginia Public Records Act, establishing the Virginia Circuit Court Records Program, and making the case for constructing a State Records Center to house permanent and non-permanent state records.

Barbara Vines Little asked to make an announcement from another organization. She stated that the national conference of the National Genealogical Society will be meeting in Richmond in 2023, and that prospective attendees were already inquiring about the Library's hours during their meeting as many conference goers are planning on doing research at the Library while they are in town for the conference.

VII. COMMITTEE AND DIVISION REPORTS

- **Archival, Collections, and Records Management Services Committee**

Archival, Collections, and Records Management Services Committee Chair Barbara Vines Little reported on the three agenda items that were discussed at the committee meeting. She reviewed the issues that the Library is facing with the a large portion of the microfilm in the collection, which has deteriorated through age, heavy use, degradation of the acetate film itself, and redox. She described the process that Library staff has been going through to assess the 380,000 reels for damage, and right now the staff estimates about 80,000 reels will need to be copied and replaced. As the film is duplicated, attention will also be given to entering correct information into the inventory control system, as legacy information about film prior to 1998 was either non-existent or did not convey to the Infolinx system that the Library now uses. Ms. Little stressed that the Library must continue to work on resolving this issue, and that the genealogical community would be happy to help support a budget request to the General Assembly.

The second committee agenda item was the expansion of the State Records Center, which Ms. Little reported was moving forward on schedule. She asked Board members to read the summary of the project's progress to date as provided in the Library Board packet.

The third item was the Virginia Newspaper Project, which Ms. Little described as an immensely valuable resource for researchers. She reported that the project had just learned that the National Endowment for the Humanities grant that has supported the project for many years would not be renewed for the current year. She invited Errol Somay, director of the project, to explain the project's major accomplishments and the need to secure funding from alternative sources in order to keep key staff in place. He projected that in the coming year alone, the VNP staff would be able to add close to two million new digitized pages of newspaper content to Virginia Chronicle, where they would be freely accessible to all.

- **Education, Outreach, and Research Services Committee**

Committee vice chair Marcy Sims stated that the committee had a robust discussion about past and upcoming exhibitions, changes in public services, and the work the Library does assisting Virginia teachers. She invited Public Services and Outreach Division Director Gregg Kimball and Education and Outreach Manager Catherine Fitzgerald Wyatt to provide additional information about these activities.

Dr. Kimball reported that with visitation greatly reduced due to continuing concern about the pandemic, the Education and Outreach staff held most of its programming during the past year virtually, including virtual tours of exhibitions. Programming staff are currently discussing how much virtual programming to maintain in the coming year, balancing this with the need to resume in-person events in the building again. A similar assessment of public service hours and offerings is underway as the Library is not yet able to restore all pre-pandemic research hours. The Library is currently open Tuesday through Friday, 9 a.m. to 5 p.m., and two Saturdays a month, but it has substantially increased our remote reference services. Dr. Kimball stated that staff will shortly be surveying our users to determine how best we can meet their research needs going forward.

Ms. Fitzgerald Wyatt reported on the success of this summer's teachers institute, which took place in three locations as well as virtually this year due to a grant from Virginia Humanities, which allowed the Library to add Abingdon and Newport News as sites for additional institutes. The topic for this year's institutes was Virginia's constitution, with special emphasis on the Constitution of 1971 which was commemorating its 50th anniversary. Ms. Wyatt stated that the institute content was well received and that as a follow up to the institutes, the Library will soon add educational resources developed by the two middle school summer teaching fellows courtesy of the Anne and Ryland Brown Teacher Enrichment Fund. The Library also entered into a partnership with a Chicago film company to add a new fellowship titled Hidden Histories, which funded three Virginia teachers who developed classroom resources relating to Asian Americans and how Japanese internment during World War II affected Virginians.

Board member Leonard Tengco thanked Ms. Wyatt for that information and mentioned that when he was a member of the Virginia Asian Advisory Board he passed along information about the Library's work in this area and that the group appreciated all that the Library did to surface these hidden stories.

- **Legislative and Finance Committee**

Paul Brockwell, vice chair of the committee, reported on the committee meeting as committee chair R. Chambliss Light, Jr., was participating via Zoom. Mr. Brockwell referred the Board to the budget to expenditures documents dated July 31 contained in the Library Board packet. He stated that everything was tracking as it should one month into the fiscal year. He noted that the large amount in the budget for the CCRP program was due to the recent increase in the recordation fee and that these funds would be put to good use on the preservation and digitization of court records of historical importance in the coming year. Mr. Brockwell also shared with the Board that Connie Warne, who had prepared the financial reports, was not present at the meeting as she had announced her retirement from the Library effective at the end of the year and was trying to wrap up several projects by that time. He then directed the Board to the year-to-date comparison between 2020 and 2021, noting the additional \$1.4 million in general fund revenue included an increase in the state aid appropriation (\$1 million) and for positions to process gubernatorial records (\$400,000). He also noted the \$2.2 million increase in the CCRP funds. Mr. Brockwell asked Dr. Treadway if she had anything to add. She

reminded the Board that the reason that the financial statement shows that 23 percent of the general fund appropriation had been spent by the end of July was that the Library pays the first quarter state aid payment and its annual rent payment to the Department of General Services the first month of the fiscal year and both of these represent such a large portion of the agency's budget.

Mr. Brockwell then presented two action items from the committee for consideration by the full Board. The first was the committee's recommendation that the Board approve the 2021-2022 LSTA Grant Budget. Mr. Brockwell reviewed a number of the projects that the Library funds using LSTA money, highlighting Find It Virginia, the largest line item. He explained the value of the databases, ebooks, and other electronic resources made available to anyone who resides in Virginia through their local public library at no cost to local libraries thanks to the LSTA program. Ms. Scott added that not all states have a program such as this, and that she is proud that the Library uses LSTA funding in this way. Ms. Little asked why some of the databases that the Library offers its card holders, such as JSTOR, are not available through Find It Virginia. Dr. Treadway explained that the Library pays for JSTOR with state funds (not LSTA) and that it can afford the license fees for a much smaller user base but cannot afford the license cost for all public library cardholders across the entire state. Per the committee's recommendation, Ms. Scott called for a vote to approve the LSTA budget. All in-person Board members voted unanimously to approve; Mr. Tengco, Mr. Light, and Dr. Murphy registered their affirmative votes via roll call, and the budget was approved unanimously.

Mr. Brockwell then reported on the committee's discussion relating to the budget requests that the Library hopes to submit to the Governor's Office for possible inclusion in the 2022-2024 biennial budget that the Governor will submit in December to the General Assembly. One proposal was for three positions to advance the Library's diversity, equity, and inclusion work and outreach; one proposal would provide state funding for two positions to sustain the Virginia Newspaper Project; and a third proposal would be to address the diseased microfilm issue. The Library developed three scenarios, each with different price tags, relating to the microfilm: an eight-year plan that would cost \$950,000 a year; a twelve-year plan totaling \$600,000; and a fifteen-year plan costing \$450,000. The committee strongly supports the Library asking for funding to implement the eight-year plan and offered the following resolution approved by the committee for consideration by the full Board:

Whereas the board believes the preservation of Virginia records is vital to ensuring greater understanding of the Commonwealth's history as it relates to racism and to living into our values of diversity, equity and inclusion; and, whereas, we see the preservation of records as particularly important to this work given the high relevance of those materials to illuminating that history; and diseased microfilm represents a threat to preserving often the only copy of records related to people who were enslaved in the Commonwealth;

Therefore, be it resolved the Library Board expresses its support for the Library's eight-year proposal for addressing diseased microfilm and expresses its support for additional budget decision proposals related to staffing and support services for key projects that advance understanding of diversity, equity and inclusion in the Commonwealth.

Ms. Scott thanked Mr. Brockwell and asked if there was any discussion. Mr. Miller asked if other agencies were experiencing the same issue and whether they might partner with the Library in seeking funding or whether CCRP funds could be used to address the microfilm issue. Dr. Metz responded that the Library was the agency responsible for maintaining these historical records permanently, not the agencies themselves, and that much of the film that is in jeopardy is legacy film produced years ago. He also explained the CCRP funds were being applied to the duplication process as much of the film that we have prioritized to be addressed first is film that holds local court records. Ms. Scott asked if there was any further discussion. Hearing none, she called for a vote on the committee's recommendation. All in-person Board members voted unanimously to approve; Mr. Tengco, Mr. Light, and Dr. Murphy registered their affirmative votes via roll call, and the resolution was approved unanimously.

Dr. Treadway then explained the process the Library had to follow to submit budget proposals. She needed first to secure approval to submit the proposals from the Secretary of Education's Office. Once that approval was secured, the Library could submit its own requests to the Department of Planning and Budget. The Library leadership likely will not hear anything further until mid-December when the Governor released his budget to the money committees of the General Assembly. Ms. Sims asked whether a budget amendment to increase State Aid was likely to happen. Dr. Treadway explained that governors rarely include an increase in aid to localities in their budgets but rely on those increases to occur as part of the legislative process. She stated that she expected there to be a budget amendment introduced through the lobbying efforts of the Virginia Library Association and that the Library Board could, if it desired, express its support for that amendment during the legislative session.

- **Public Library Development Committee**

Committee chair Mark Miller stated that the committee did not have any new business items on its agenda but instead had received updates on a variety of activities and initiatives that the Library Development team was working on, including projects relating to school readiness, summer learning, continuing education, and technology. He also reviewed for new members of the committee last summer's conversation concerning whether to ask JLARC to conduct a study of state aid with an eye toward changing the formula by which state aid is calculated to make it more equitable for libraries in financially stressed areas of the state. He reminded the Board that the committee decided not to pursue this now, but to work first on securing full funding for state aid. He asked Library Development and Networking Director Nan Carmack to share additional information from the meeting. Dr. Carmack explained how the LDND activities the committee discussed tied to the projects that were listed on the LSTA annual budget that the Board had approved. She shared that her department was delighted to have added an adult services consultant, Barry Trott, to the staff. This would enable the Library to provide public libraries with the same level of support in areas of importance to adult patrons as it does for children and younger audiences. Finally, she explained that much of the department's time has been devoted to administration of the federal CARES and

ARPA programs as these involve subgrants to individual local libraries and fulfilling reporting requirements for the Institute of Museum and Library Services.

In closing, Mr. Miller referred back to the Board's earlier discussion of the CCRP program, and stated that he anticipates that the fund based on recording fees will likely go up substantially in future years and expressed the hope that the Library was factoring that in to its future planning.

- **Report of the Foundation**

Foundation Executive Director Scott Dodson began by thanking Library Board members for their support. He reported that despite the challenges of the past year, the Foundation's efforts had been successful. The Foundation ended FY21 close to 13 percent ahead in unrestricted giving and 185 percent in restricted giving over the previous year and was able to contribute more than \$261,000 toward Library projects and programs. The Foundation's endowment also recovered from the downturn of the previous year, reaching \$4.48 million at the end of June 2021. Mr. Dodson added that so far contributions were running about \$100,000 ahead of last year, with a good portion of that coming from grant funding for the Library's work on projects related to the 50th anniversary of the Virginia Constitution, including a legacy constitutional website.

Mr. Dodson then provided an update on the Literary Awards event, which will be held virtual on Saturday, October 16, with evening events featuring award finalists taking place during the week leading up to the main awards evening. So far, the event has raised as much money as it did last year, though it was still \$20,000 short of the budgeted fundraising goal. He reported on several Foundation-sponsored events that would be occurring this fall, among them a Weinstein Series lecture with author Karen Cox speaking about her new book on Confederate monuments and the ongoing fight for racial justice on September 14 and a conversation between former Governor Charles Robb and former Secretary of Education Anne Holton about Robb's new memoir *In the Arena* on October 6.

Mr. Dodson announced that Katherine La Boy had joined the Foundation staff as the assistant director of finance and administration. He mentioned that the Virginia Shop in the Capitol would reopen this week and stated that the Foundation's Strategic Plan had been placed on the Library's website should Library Board members wish to consult it. He then asked Foundation Board chair Pia Trigiani if she wished to add anything. Ms Trigiani expressed her appreciation to the Library Board for allowing her to attend the Board meetings and thanked Mr. Dodson for all that he had done over the summer to keep the Foundation moving forward despite staffing shortages and other logistical challenges.

Report of the Librarian of Virginia

Dr. Treadway expressed her delight at being able to meet with everyone in person for the first time in a year and a half. She then described the momentous two weeks that

Richmond has experienced with the removal of the Robert E. Lee statue on Monument Avenue, the assembling of contents for a new time capsule to replace the one reported to have been installed in the Lee Monument's base in the late 1880s, and the installation of the new time capsule in the monument's foundation. She explained the Library's role in helping to identify material for the new capsule and shared that the booklet that accompanied the Library's New Virginians exhibition was one of the included items. She then walked the Board through a handout included in the packet that provided a list of ideas, projects, and potential events that the staff and management team had put together for consideration as part of the Library's 200th anniversary in 2023. She stated that she wanted Board members to have an opportunity to think about these ideas in advance of the Joint Retreat with the Foundation in November when she hoped that both boards together would take a deep dive into 2023 planning.

- **Report of the Chair**

Ms. Scott thanked Mr. Tengco for sharing his experience with the Library with other groups in which he is involved, and she asked other Board members to consider doing so as well, encouraging them to be champions for the Library in their communities. She then turned to the three action items listed on the agenda.

The Library Board's By-Laws require Board approval of the members of the Nominating Committee. Ms. Scott presented the following slate of Nominating Committee members for the Board's consideration: Marcy Sims as chair; Robert Aguirre, Paul Brockwell Jr., L. Preston Bryant Jr, and R. Chambliss Light Jr. Paul Brockwell moved that the Board approve this slate of members, and Lana Real seconded the motion. All in person Board members voted unanimously to approve; Mr. Tengco, Mr. Light, and Dr. Murphy registered their affirmative votes via roll call. Ms. Scott then asked for a motion to formally approve Leonard Tengco as the second member of the Library Board to serve on the Foundation Board. Mr. Brockwell made the motion, and Ms. Little seconded it. All in person Board members voted unanimously to approve; Mr. Tengco, Mr. Light, and Dr. Murphy registered their affirmative votes via roll call.

Ms. Scott then asked Mr. Brockwell to read aloud the following resolution that she wished to put before the Board commending and thanking L. Preston Bryant for his service as chair of the Library Board:

The Commonwealth of Virginia
A Resolution of the Library Board

WHEREAS L. Preston Bryant, Jr., was appointed to a five-year term on the Library Board in 2016 by Governor Terry McAuliffe; and

WHEREAS since that time he has generously shared with the Board the expertise he developed in his career as a former member of the Virginia General Assembly, as a Cabinet secretary in the

administration of Governor Timothy Kaine, as chair of the National Capital Planning Commission, and as senior vice president of McGuireWoods Consulting; and

WHEREAS he was elected chair of the Library Board by his peers and served as chair from July 1, 2019, through June 30, 2021; and

WHEREAS as chair he provided guidance and leadership on a wide variety of important issues and was instrumental in securing the Library's budget requests to advance the State Records Center expansion project and obtain funding for four additional positions to reduce the backlog in releasing gubernatorial records; and

WHEREAS as chair during the COVID-19 pandemic, he oversaw a smooth transition to virtual rather than in-person meetings and ensured that the Library Board observed all electronic meeting requirements for public bodies under law; and

WHEREAS both as a Board member and as Board chair he has been an articulate, enthusiastic, and effective supporter of the Library of Virginia and the Library of Virginia Foundation; now therefore

BE IT RESOLVED by the Library Board on this 13th day of September 2021 that the Library Board recognize L. Preston Bryant, Jr. for his steady and thoughtful leadership of the Library Board and for his continued service to the Commonwealth; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to L. Preston Bryant, Jr., as a token of the Board's gratitude for his service to the Library and to the Commonwealth of Virginia.

Ms. Real moved that the Board adopt the resolution as read; Ms. Little seconded the motion. The motion was unanimously approved by the Board, with all in-person Board members voting to approve; Mr. Tengco, Mr. Light, and Dr. Murphy registered their affirmative vote via roll call.

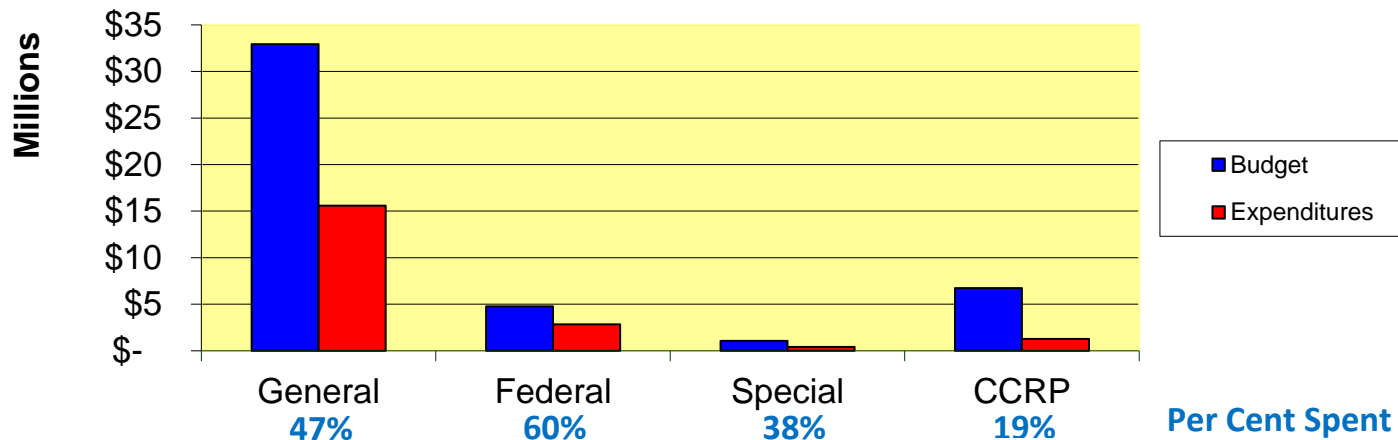
VIII. OLD OR NEW BUSINESS

There was no old or new business.

IX. ADJOURNMENT

There being no further business, Ms. Scott adjourned the meeting at 12:50 p.m.

The Library of Virginia Budget to Expenditures Comparison as of November 30, 2021



STATEMENT OF FINANCIAL CONDITION As of November 30, 2021

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,919,515	\$ 3,989,231	\$ 2,472,088	\$ 9,116,792	\$ 15,578,111	\$ 17,341,404	47%
Federal Funds	\$ 4,783,197	\$ 572,036	\$ 2,274,125	\$ -	\$ 2,846,161	\$ 1,937,036	60%
Special Funds	\$ 1,072,265	\$ 229,775	\$ 182,660	\$ -	\$ 412,435	\$ 659,830	38%
CCRP Funds	\$ 6,722,256	\$ 368,010	\$ 163,506	\$ 732,521	\$ 1,264,037	\$ 5,458,219	19%
Total	\$ 45,497,233	\$ 5,159,052	\$ 5,092,379	\$ 9,849,313	\$ 20,100,744	\$ 25,396,489	44%

As of November 30, 2021 the financial condition of the Library of Virginia is in accordance with the Appropriation Act and the intent of the General Assembly.

Library of Virginia

STATEMENT OF FINANCIAL CONDITION

As of November 30, 2020

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,564,134	\$ 3,728,119	\$ 2,851,919	\$ 8,616,792	\$ 15,196,830	\$ 17,367,304	47%
Federal Funds	\$ 5,004,565	\$ 484,132	\$ 1,834,664	\$ -	\$ 2,318,796	\$ 2,685,769	46%
Special Funds	\$ 1,400,234	\$ 227,580	\$ 270,301	\$ -	\$ 497,881	\$ 902,353	36%
CCRP Funds	\$ 3,793,632	\$ 345,064	\$ 150,749	\$ 581,227	\$ 1,077,040	\$ 2,716,592	28%
Total	\$ 42,762,565	\$ 4,784,895	\$ 5,107,633	\$ 9,198,019	\$ 19,090,547	\$ 23,672,018	45%

STATEMENT OF FINANCIAL CONDITION

As of November 30, 2021

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,919,515	\$ 3,989,231	\$ 2,472,088	\$ 9,116,792	\$ 15,578,111	\$ 17,341,404	47%
Federal Funds	\$ 4,783,197	\$ 572,036	\$ 2,274,125	\$ -	\$ 2,846,161	\$ 1,937,036	60%
Special Funds	\$ 1,072,265	\$ 229,775	\$ 182,660	\$ -	\$ 412,435	\$ 659,830	38%
CCRP Funds	\$ 6,722,256	\$ 368,010	\$ 163,506	\$ 732,521	\$ 1,264,037	\$ 5,458,219	19%
Total	\$ 45,497,233	\$ 5,159,052	\$ 5,092,379	\$ 9,849,313	\$ 20,100,744	\$ 25,396,489	44%

CCRP budget contingent on Department of Planning and Budget approval -- appropriation increase requested

STATEMENT OF FINANCIAL CONDITION

YTD COMPARISON 11/30/20 VS 11/30/21

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 355,381	\$ 261,112	\$ (379,831)	\$ 500,000	\$ 381,281	\$ (25,900)	1%
Federal Funds	\$ (221,368)	\$ 87,904	\$ 439,461	\$ -	\$ 527,365	\$ (748,733)	13%
Special Funds	\$ (327,969)	\$ 2,195	\$ (87,641)	\$ -	\$ (85,446)	\$ (242,523)	3%
CCRP Funds	\$ 2,928,624	\$ 22,946	\$ 12,757	\$ 151,294	\$ 186,997	\$ 2,741,627	-10%
Total	\$ 2,734,668	\$ 374,157	\$ (15,254)	\$ 651,294	\$ 1,010,197	\$ 1,724,471	0%

ANNUAL REPORT TO THE SECRETARY OF EDUCATION
Virginia Circuit Court Records Preservation Program
July 1, 2020-June 30, 2021

During the 1990 session, the General Assembly amended the *Code of Virginia* §14.1-II2 (now 17.1-275) increasing the circuit court recording fees for land records by three dollars. One dollar of the fee was designated for preserving permanent circuit court records. This increase provided funds to create the Virginia Circuit Court Records Preservation Program (CCRP), which is administered by the Library of Virginia in cooperation with the circuit court clerks. On July 1, 2001, an amendment to the above *Code* section took effect, increasing the program's designated portion of the fee to one dollar and fifty cents. The last two lines of § 17.1-275(A)(2) now read: *One dollar and fifty cents of the fee collected for recording and indexing shall be designated for use in preserving the permanent records of the circuit courts. The sum collected for this purpose shall be administered by The Library of Virginia in cooperation with the circuit court clerks.* The program addresses the preservation of the court records transferred to the Library as well as those remaining in the 120 clerks' offices.

During this fiscal year, progress continued toward ensuring the preservation of circuit court records across the Commonwealth. At the close of the fiscal year, there were eight positions fully funded by the program, as well as four additional positions partially funded with CCRP funds. Grant funding, research, conservation, records processing and reformatting, inventories, and individual consultations with the court clerks continue to be the hallmarks of this program. During FY 2021, a total of 57 site visits have been made to localities.

Revenues collected by the program for FY 2021 were \$6,830,773.00 (compared to \$2,111,758.00 in FY 2020). The total amount expended by the program for FY 2021 was \$2,451,852.00 (\$1,612,928 in FY 2020). Funds returned to the localities in the form of preservation grant expenditures in FY 2021 were \$1,330,949.00. Combining FY 2021 revenue, unspent funds, and refunds, \$8,058,173.00 will be carried over to FY 2022. A significant portion of the carry-over balance has been earmarked for preservation grants to be awarded to localities in FY 2022.

A portion of the carry-over balance has also been reserved for the Library's digital chancery reformatting initiative. These projects represent an innovative approach to preserving and providing access to some of the Commonwealth's most valuable historic records, and the Library remains the only state archives in the country undertaking such a project. Circuit court clerks repeatedly cite the importance of reformatting these records in order to provide their constituents with ready access to the locality's historic record. To date, nearly \$12 million has been expended to digitize historic chancery records and to make the indexes and images available on-line through the Library's Chancery Records Index (CRI). This year, the Library has added 378,942 digital chancery images to the CRI. Many of these records were originally part of the archival records backlog that have now been processed, conserved, and indexed in preparation for digital reformatting. They also include chancery records once available only on microfilm. The program continues to update hardware and software infrastructure in order to ensure the preservation of, and access to, these digital assets.

Long-range plans call for continued digital reformatting of chancery records that are currently available only on microfilm. Further, the program plans to update the search ability of the Chancery Records Index to include searches by cause of action and topics and not by name only. The program is also studying the digital reformatting of other significant historical circuit court

records such as commonwealth causes, naturalization records, and coroners' inquisitions. Such plans, however, are largely dependent safeguarding records preservation funds against further diversions and budget cuts.

GRANTS CONSULTING PROGRAM

During FY 2021, CCRP consulting staff conducted 57 site visits. They examined 707 items, 28.79 cu.ft. of loose records, and created 391 condition reports for Item Conservation grant candidates. They also examined 445 items at conservation vendor to verify that work was performed correctly.

The Circuit Court Records Preservation Grants Review Board met once in FY 2021, to consider 96 applications submitted from 95 localities totaling \$1,633,800.19. The grant review board evaluated and discussed all of the applications, and awarded all 96 grant projects for \$1,633,800.19 in the following categories: Item Conservation, Reformatting, Security System and Storage.

IN-HOUSE RECORDS PROGRAM

Work continues to reduce the backlog of unprocessed circuit court records collections housed at the Library with a concentration on records series having a high research value and also with an eye to covering a wide geographic area. Staff continues to flat-file, folder, index, conserve, and re-box materials, incorporating in-depth arrangement and description of court records of higher-research potential. The collections are made more accessible to the public with the creation of catalog records and electronic finding aids. Images of chancery causes from four localities previously accessible only on microfilm were made available to the public through the web-based Chancery Records Index. The professional staff continues to process and index chancery records as well as processing other important loose papers having high research value. In addition, indexed chancery records data (names, cause of action, topics, etc.) is entered into the Chancery Indexing Processing System (CHIPS), the data entry system used by Library staff. CHIPS allows for uniform searching of records by the public and staff through the web-based Chancery Records Index.

The local records processing staff were also assigned digital chancery collections found on the Chancery Records Index to ensure indexing met current standards. There was particular emphasis placed on identifying and indexing names of enslaved people not currently found on the Chancery Records Index. The processing staff were also assigned with approving transcriptions of circuit court records found on the Making History: Transcribe web site. Once approved, the transcribed records will be added to the Virginia Untold: the African American Narrative web site.

STATISTICS FOR JULY 1, 2020 -JUNE 30, 2021

Cubic footage examined:	396.36
Cubic footage processed:	122.70
Chancery causes indexed and entered:	1,369
Chancery causes edited:	13,730
Enslaved names indexed:	11,450
Items mended:	1,113
EAD (Encoded Archival Description) records created:	141
EAD (Encoded Archival Description) records edited:	2684
ALMA (LVA catalog) records created:	109
ALMA (LVA catalog) records edited:	591
Cubic footage accessioned:	.10

Items/volumes accessioned:	52
Transcription pages approved – Circuit Court records:	8,728
Transcription pages transcribed – Circuit Court records:	402
Chancery Records Index Search page visits:	39,460
Chancery Records Index Search page views:	879,762
Total indexes available on the CRI:	101
Digital chancery images scanned:	378,942
Total images available on the Chancery Records Index:	11,900,038

Digital images were added to Chancery Records Index for: Accomack Co., Amherst Co., Bath Co., Essex Co., Giles Co., Grayson Co. Princess Anne Co., Richmond Co., and Washington Co.

The following localities have been subjects of archival work this year:

- Albemarle County chancery causes - processing, indexing, mending
- Amherst County chancery causes - processing, indexing, mending
- Bristol chancery causes - processing, indexing, mending
- Brunswick County chancery causes - processing, indexing, mending
- Clarke County chancery causes - processing, indexing, mending
- Goochland County chancery cause – indexing
- Goochland County health and medical records - processing, indexing, mending
- Greene County health and medical records - processing, indexing, mending
- Hanover County chancery causes – indexing
- Henrico County chancery causes - processing, indexing, mending
- Henrico County health and medical records - processing, indexing, mending
- Henry County chancery causes – indexing
- Henry County health and medical records - processing, indexing, mending
- Isle of Wight County chancery causes – indexing
- Isle of Wight County commonwealth causes - processing, indexing, mending
- King and Queen County health and medical records - processing, indexing, mending
- Lancaster County chancery causes - indexing
- Lancaster County health and medical records - processing, indexing, mending
- Louisa County health and medical records - processing, indexing, mending
- Lunenburg County health and medical records - processing, indexing, mending
- Mecklenburg County chancery causes - processing, indexing, mending
- Mecklenburg County election records - processing
- Middlesex County chancery causes – indexing
- New Kent County health and medical records - processing, indexing, mending
- Northampton County commonwealth causes - processing, indexing, mending
- Page County – indexing
- Petersburg chancery causes – indexing
- Petersburg commonwealth causes - processing, indexing, mending
- Pittsylvania County chancery causes - processing, indexing, mending
- Prince Edward County District Court - processing, indexing, mending
- Richmond (city) deeds – indexing
- Shenandoah County chancery causes – indexing
- Washington County chancery causes – indexing

MEDIA INVENTORY

The Imaging Services Branch continues to provide limited services to the localities, such as providing photo prints of missing pages, inspecting microfilm and digital images, retrieving microforms upon request, and delivering microfilm to our vendor for duplication. Imaging Services continues to maintain media in security storage by inspecting it for content and deterioration, replacing deteriorating film and migrating all media to the new Infolinx database.

Imaging Services staff assisted three Circuit Court Clerks' offices with requests for duplicate copies of film, having 4 reels duplicated. Imaging Services processed 62 requests from 20 Circuit Court Clerks' offices to replace missing records in their offices. Imaging Services staff found on the security film. 243 pages were scanned or printed and sent to Clerks' offices. Seven Circuit Court Clerks' offices made requests for film to be sent to vendors for scanning. 253 reels were sent for scanning.

Imaging Services, received, inspected, entered, and stored 321 new reels of security microfilm/microfiche cards from Circuit Court Clerks' offices. Imaging Services continues to store and swap media tape backups from Circuit Court Clerks' offices compiled by the Supreme Court of Virginia. Imaging Services inspected 2,124 images for the Digital Chancery project. They also pulled 822 reels of chancery causes for 4 localities to be sent to Backstage for scanning.

Imaging Services continues to inspect older film for deterioration as well as content in an effort to migrate nearly 375,000 pieces of media in security storage to the Infolinx database. 5,200 reels were inspected for entry into Infolinx and for deterioration. 1.063 reels were sent to vendor for replacement.

CONCLUSION

The CCRP program continues to work towards the preservation and access of historical circuit court records stored at the Library of Virginia and circuit court clerks' offices around the Commonwealth. Previously unprocessed chancery causes and chancery causes once available only on microfilm are now accessible online to the circuit court clerks and the public. Circuit court clerks and the public have expressed their gratitude to LVA through emails and social media for making this possible. Staff also identified, processed, catalogued, and promoted through blogs and social media other record types of historical significance such as criminal suits and smallpox reports. The circuit court records continue to be a rich resource for records added to the Virginia Untold: African American Narrative Digital Collection. Thousands of circuit court records that contain the history and narratives of thousands of enslaved people and free people of color such as Freedom Suits, Deeds of Emancipation, and Commonwealth Causes have been added to Virginia Untold.

Although the Covid pandemic slowed down our progress, the digital chancery indexing project and transcription approval work performed by teleworking staff have made records stored in our collection far more accessible than before. Over 11,000 names of enslaved people have been added to the Chancery Records Index and the transcriptions of almost 9,000 circuit court records were approved by local records staff.

CCRP staff assisted circuit clerks around the Commonwealth with preservation needs in their offices – identifying records for item conservation grants, encouraging proper storage conditions in the records rooms, and ensuring conservation work was done properly by vendors. Our work in the clerks' offices has

encouraged increasing participation in the CCRP grants process. There were a record number of localities that applied for grants in FY 2021 and we expect additional localities to participate in FY 2022.

In FY 2022, we will continue to try to balance both the needs of the clerks, our patrons and the preservation needs of the records. Several localities have expressed interest to transfer their chancery causes to LVA for processing and scanning in the coming year. While chancery causes are a priority, smaller non-chancery collections of high research value will be incorporated into the staff's processing assignments.

A major conservation project for the coming year(s) will be addressing the cellulose acetate volumes stored at LVA and in the localities. For decades, experts considered cellulose acetate lamination as an innovative and inexpensive treatment for paper conservation. Recently, conservation professionals have discovered that cellulose acetate lamination hastened the deterioration of the paper. Poor storage and environmental conditions in some circuit court clerks' offices contributed to even more rapid degradation. If not addressed, the oldest volumes of the Commonwealth, the records that managed to survive three centuries of wars, courthouse fires, and natural disasters, will not survive another three centuries. We have identified hundreds of cellulose acetate volumes stored at LVA and hundreds more in the localities. CCRP funding will be applied next fiscal year, and in years to come, to restore these volumes.

Annual Report on Reducing the Archival Backlog at the Library of Virginia (FY2021)

The 2021 Appropriations Act (item 245B) requires the Librarian of Virginia and the State Archivist to conduct an annual study of the Library's archival preservation needs and priorities and to report annually to the Governor and the co-chairs of the Senate Finance and House Appropriations Committees of the General Assembly on the Library's progress to date in reducing its archival backlog.

Background

The Library of Virginia has served as the official archives for the commonwealth since the Library's founding in 1823. The Library holds the records created by the Governor's Office, the General Assembly, and all agencies of state government since 1776. Our comprehensive archival holdings also contain many of the surviving records of colonial government prior to statehood and the records of many Virginia localities from the earliest days of settlement through the modern era. In addition, the Library holds the papers of Virginia families, businesses, churches, and organizations whose activities document the daily lives of Virginians across four centuries and provide insights into our collective history not found in official records alone.

Since its founding nearly 200 years ago, the Library's collection of archival materials has grown to number approximately 130 million items, making the Library's collection one of the largest of any state archive in the United States.

Staffing

The Library's staff apply professional archival standards and practices to ensure that collections are organized, described, and preserved in order to guarantee public access to the records of government not only now, but also in perpetuity. This expansive growth of the collections, as well as periodic budget reductions/stagnation over the past 15 years, has made it difficult for the Library to keep pace with our backlog of "unprocessed" archival collections, while meeting the research needs of 21st century users.

In 2008, the Library had thirty staff processing all of its archival collections; due to several budget reductions over the years, at the close of FY 2021, there are fifteen full-time staff members whose time is split between processing collections, as well as providing consultative services, creating digital content, and providing donor, reference, and outreach services; these additional duties result in approximately the equivalent of 12 FTE devoted to processing.

In 2021, the Library received funding to support the addition of three archivists for State Government Records; two of these positions (processing archivists) were filled in October 2021. The Library will recruit for the third position, a manager to oversee the department, in early 2022. The addition of these positions will enhance the Library's ability to proactively plan for and accomplish processing goals and public access to the records of state government.

The following table shows the number of FTE whose time is predominantly devoted to processing and funding sources as of June 30, 2021:

Professional staff	Department	Funded by
2	Private Papers Collection	General Fund
4	State Government Records	General Fund*
5	Local Government Records	CCRP**
1	Virginia Untold Project Manager	NHPRC grant (2 years)

*Federal LSTA funds partially support one archivist working on electronic archival records.

**Circuit Court Records Preservation Program (<https://www.lva.virginia.gov/agencies/CCRP/>)

The Archival Collections

As previously stated, the archival collections of the commonwealth are comprised of state and local government records, as well as materials created by private Virginia citizens, corporations, businesses, and religious organizations. These records pre-date statehood and extend to the most recent electronic and paper materials that document Virginia today. A brief overview of the three collections follows.

Local Government Records

The Local Government Records program oversees a large collection of historically significant records created by Virginia cities and counties from the earliest days of Virginia history. The greatest proportion of records in this collection are from the Circuit Courts and span from the 1600s through the early 20th century. Heavily used by researchers, these records include wills and administrations, deeds, military records, marriage records, records related to enslaved individuals, plats and surveys, tax records, and much more. Of note are the Chancery Records (<https://www.virginiamemory.com/collections/chancery/>), which contain considerable historical and genealogical information. Because the records rely so heavily on testimony from witnesses, they offer a unique glimpse into the lives of Virginians from the early 18th century through the First World War. There are over 274,000 cases indexed in the database and over 11.5 million images of chancery causes available online.

Private Papers

The Library's Private Papers collection encompasses Bible records, business records, cemetery and church records, genealogical notes and charts, organization records, and personal papers. These collections, which range in size from a single sheet of paper to more than 1,000 cubic feet of material, represent about 10 percent of the Library's holdings but are heavily used by genealogists and historians. They often arrive at the library completely unorganized and require careful processing before they can be used effectively by researchers.

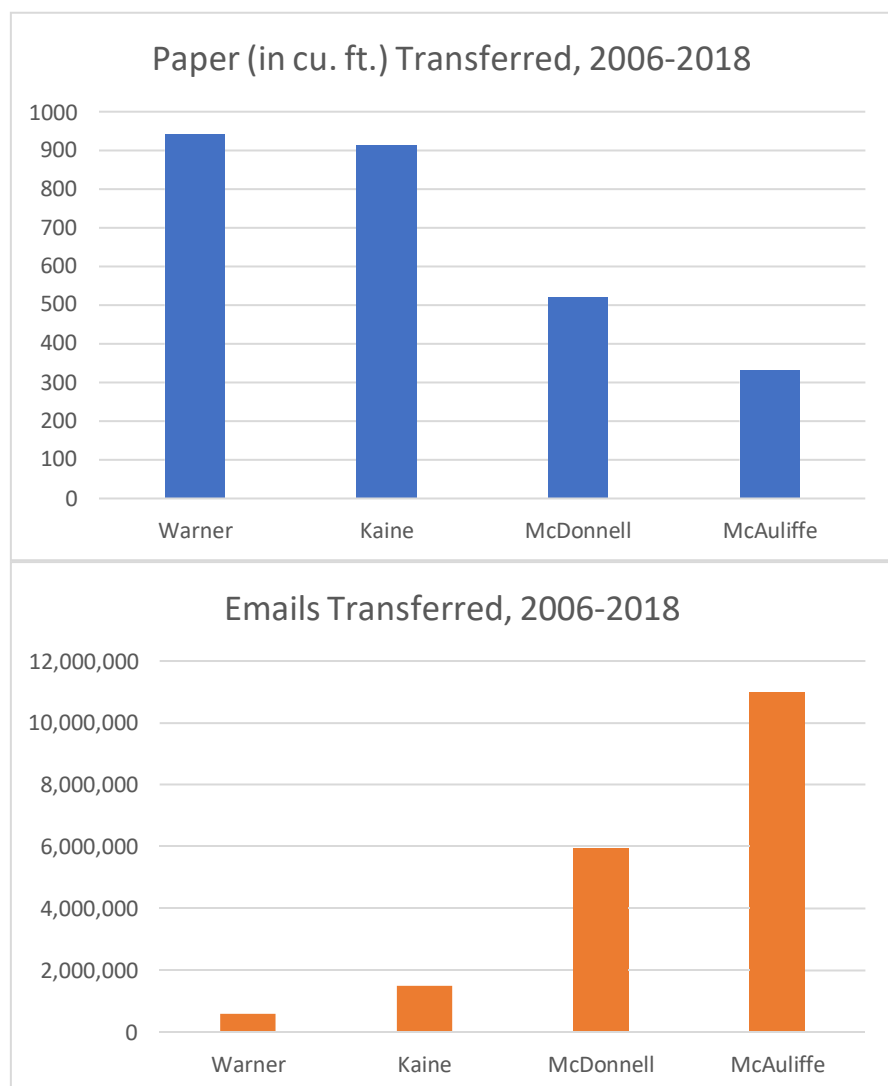
State Government Records

The State Government Records collection contains the historically significant records created by the executive, legislative and judicial branches of Virginia government. The State Records collection, the Library's largest, provides the official documentary record of Virginia government from 1776 through present. In addition to the records of Virginia's governors, the collection

includes the papers of state agencies, boards, commissions, constitutional conventions, the General Assembly, and the Supreme Court. The state archive also contains the surviving records of Virginia's colonial and revolutionary governments that preceded statehood, including the earliest records of the Virginia General Assembly.

Growth and Electronic Records

By far, the largest collection growth occurs in State Government Records, which regularly receives archival records from state agencies, as well as the every-four-year transfer of materials from the out-going governor. The backlog has increased exponentially with the huge influx of electronic records that the Library now receives from each gubernatorial administration. Whereas Patrick Henry's official correspondence as the first governor of Virginia numbers just 163 letters, Governor McAuliffe's transfer of records in 2018 included over 300 cubic feet of paper records and nearly 11 million emails.



As required in the Code of Virginia (§ 2.2-126) the Library must process (catalog) gubernatorial records before we release them to the public and, with just four people dedicated to processing records from state agencies, it has been impossible to keep pace with the amount of records we receive. However, in the past year, the Library has made considerable strides to address processing priorities and streamlining workflows to tackle the backlog. We are hopeful that with additional staff, we will be able to make even more progress to at least stem the tide.

Last year's report included many challenges related to the backlog of unprocessed governor's archival records dating back to the Wilder administration. The Library had received in recent years negative publicity regarding the unavailability of governors' email records, as well as the paper records from several administrations. The Library acknowledged its error in not having the Wilder papers publicly available and worked diligently to rectify the situation. In December 2020, staff completed processing Governor Wilder's records, and now 447.8 cubic feet of his records, within 1,013 boxes and described in 25 finding aids, are available to the public for research.

While the issues related to the processing and availability of born-electronic archival records are complicated (and costly), the Library also committed to processing the backlog of emails from the Warner, Kaine, McDonnell, and McAuliffe administrations. The Kaine collection is fully available online, while the email records for the Warner, McDonnell, and McAuliffe administrations (numbering in total 2,837,436 open emails) are being prepped for public access and will be available to the public between 2022 and 2023.

Current Archival Backlog

In 1999, when the General Assembly added 17 staff positions to the Library to address the backlog of unprocessed archival material, the backlog of State, Private, and Local records together stood at 17,186 cubic feet or approximately 25,779,000 manuscript pages. The archives contained no electronic records at that time so the backlog consisted exclusively of paper records. Overall, the current backlog of governors' records is 1,046 cubic feet of paper records and approximately 8TB of electronic records, which include emails as well as documents, spreadsheets, images, videos and sound recordings. It costs approximately \$12,000 per year to securely store these permanent electronic records, an amount which will increase as the collections continue to grow; and unlike paper records, that can sit on shelves safe and sound for years, electronic collections require regular monitoring and management to ensure integrity, security, and viability.

The following table shows backlog data for paper records (measured in cubic feet):

Collection	FY20 Backlog	FY21 Accessioned	FY21 Processed	FY21 Backlog
State Government Records*	20,327	330.1	979.8	19,677.3
Local Government Records	12,207	415	122.7	12,449.3
Private Papers	5,140	328.25	33.023	5,435.02
TOTAL	37,674	1,073.35	1135.73	37,611.62

*State Government Records incorporates "minimal processing" standards for certain modern archival records that require less close analysis and description due to the nature of the materials. This helps increase the number of cubic feet processed and made publicly available in a year.

Of the ~8TB of electronic archival content the Library manages, we have prioritized the processing of the email received since 2006. Governor Kaine’s emails are available for public use online; in 2022-2023, the remaining governors’ emails will be made publicly available following further internal processing, which includes the review and redaction by staff of privacy/legally protected information from 37,094 emails (Warner, McDonnell & McAuliffe). Initially, one processing archivist manually reviewed nearly half of Governor Kaine’s emails. The remaining Kaine emails, as well as the emails from the Warner, McDonnell, and McAuliffe administrations, were processed using Artificial Intelligence and the services of partners at the University of Waterloo. While this greatly accelerated the Library’s ability to process the emails, it cost approximately \$850,000 to achieve. Half of that cost was covered by General Funds, while the remainder was paid for with Federal LSTA funds.

Governor	Accessioned	Processed*	Open Records	Open/Redact**	Restricted***	Non-Records
Warner	600,000	600,000	174,673	1,579	2,567	421,181
Kaine	1,523,470	1,500,000	434,470	4,000	25,000	1,036,530
McDonnell	6,000,000	4,500,000	1,425,560	24,186	47,594	3,002,660
McAuliffe	10,940,979	5,812,357	1,237,203	11,329	17,127	3,862,963
TOTAL	19,040,979	12,412,357	3,271,906	41,094	92,288	9,007,069

*Processed records are those emails that remained after de-duping of the emails received from each administration.

**Open-Redact items are those emails that are generally open to the public except for certain contents that require redaction before public access.

***Restricted items are those emails that are closed to public access for a prescribed period of time (for ex. 75 years). At the end of the restriction period, these emails will be made publicly available.

Continuing Challenges

While in 1997, the challenge appeared to be acquiring the right number of staff needed to whittle away at the backlog of 17,186 cubic feet of material, Library leadership and members of the General Assembly could not have anticipated the impact of technology on record-keeping, governing, communication, and the economy as we now know it 24 years later.

Technology has enabled amazing advancements in the way government runs on a daily basis. However, the fallout on archives – not just in Virginia, but across the world – has been overwhelming and disheartening at times. The Library of Virginia’s accomplishments with emails are much greater than many others working in this area, but the challenges continue to grow more complex and more costly over the years. While the amount of paper records will continue to decrease, and over time the paper backlog will along with it, a new electronic backlog has emerged and will only continue to grow without significant changes to processes, staffing, and funding.

2021 Programming and Outreach Summary

Due to the continuing COVID-19 pandemic, almost all of the Library's programs and outreach were held virtually in 2021. The number of events offered continues to increase, with the Library offering 160 outreach presentations and programs this past year in which we interacted with over 5,000 participants. As conditions allow, the Library will resume in-person programming and outreach in 2022.

Below you will find a description of program categories, followed by visual representations of number of people interacted with by category followed by number of programs by category.

Education: The Library of Virginia is dedicated to providing relevant and useful educational material on Virginia's history, culture, and people to the commonwealth's educators, students, and lifelong learners of any age. Our educational outreach programs help cultivate public understanding of the history of the Library, including our mission, collections, programs, and services through events and workshops, web-based content, and teacher professional development sessions.

Outreach/Virtual Outreach: In previous years, outreach was its own category. Our outreach programs help cultivate understanding of the history of the Library, including our mission, collections, programs, services, and events where staff participated at a Library of Virginia table at conferences and festivals. Due to the continuation of the COVID-19 pandemic, Library staff did limited outreach. Instead Library staff offered virtual tours, talks, and presentations to a wide variety of audiences which are represented in the virtual outreach category.

Exhibitions: In 1920, Virginia's General Assembly refused to ratify the 19th Amendment to the United States Constitution to grant women the right to vote. The suffragists lost. Or did they? ***We Demand: Women's Suffrage in Virginia*** reveals for the first time how women created two statewide organizations to win the right to vote. Virginia suffragists were a remarkable group of talented and dedicated women who have almost all been forgotten. They marched in parades, rallied at the state capitol, spoke to crowds on street corners, staffed booths at state and county fairs, lobbied legislators and congressmen, picketed the White House, and even went to jail. At the centenary of woman suffrage, these remarkable women are at last recognized for their important achievements and contributions. Library staff participated in a number of programs throughout the state (virtually and in-person) on ***We Demand: Women's Suffrage in Virginia*** and its historical significance today.

Columbia Pike: Through the Lens of Community, a unique exhibition of photographs at the Library of Virginia, celebrates the extraordinary cultural diversity found within a single community in Northern Virginia. Columbia Pike originated in the 19th century as a toll road connecting rural Virginia with the nation's capital. Today, the Columbia Pike corridor is one of the most culturally diverse communities in the nation, and possibly in the world. More than 130 languages are spoken in Arlington County, with the densest concentration along the Pike. Unlike

in many parts of the world, or even in our own country, however, the stunningly diverse group of people—representing every continent—who live and work there do so in relative harmony.

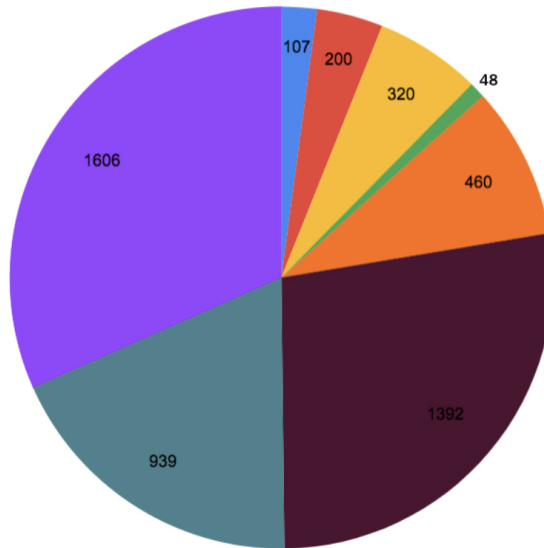
Columbia Pike Documentary Project photographers, whose personal connections to the community allowed them to capture the strength, pride, resilience, elegance, and beauty of so many overlapping cultures, created the works on view. More than 70 of the thousands of photographs transferred to the Library of Virginia's collections this spring are highlighted in *Columbia Pike: Through the Lens of Community*. The exhibition also includes information about the neighborhood, the residents, and the photographers themselves. As the nation seems more divided than ever, this collection shows how one community is making diversity work. Learn more about this important project on their [blog](#) and [Facebook](#) pages.

Exhibition & Library Tours: To introduce Library of Virginia to lifelong learners, education staff gave tours of the reading rooms, assisted participants in getting library cards, and set up orientations. Education staff maintained phone and email contact with interested groups and answered inquiries; assisted tour groups with parking, directions and logistics; established priorities of tour groups; researched and booked tour dates with facilities calendars; took registrations; coordinated the library staff who might be involved; and led the tours.

Civic Engagement, Family & Community History, Literature & Literacy: The Library of Virginia uses these three general focus areas across the agency to meaningfully engage with the collections, expand access of resources and create and maintain outreach connections and relationships. Civic Engagement focuses on fostering public discourse throughout the commonwealth, working towards building stronger communities, and engaging with the power of democracy. Family & Community History broadly engages with genealogy and family stories in the Library, in order to create a larger picture and greater understanding of family, community, and civic life in Virginia. Literature & Literacy spotlights programming and outreach towards Virginia authors and Virginia literature across all genres, including the Library of Virginia Foundation's Weinstein series, which supports the literary arts by bringing both new and well-known authors to the Library of Virginia.

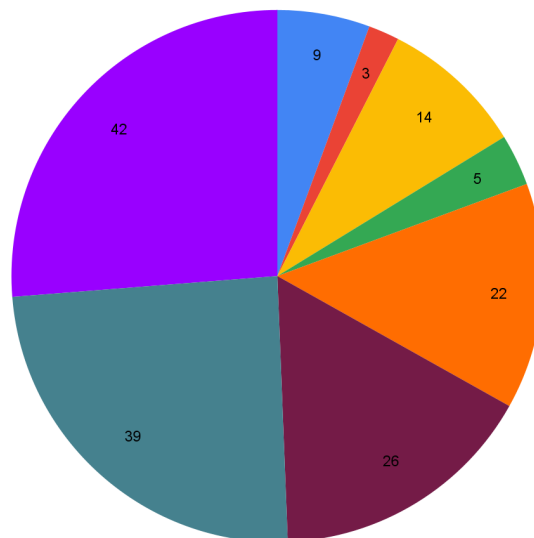
People Interacted with (At a Glance)

- Education
- Outreach
- Exhibitions
- Exhibitions & Library Tours
- Civic Engagement
- Family & Community History
- Literature & Literacy
- Virtual Outreach



Number of Programs by Category

- Education
- Outreach
- Exhibition
- Exhibition & Library Tours
- Civic Engagement
- Family & Community History
- Literature & Literacy
- Virtual Outreach



Exhibitions Recap for 2021

Installed

We Demand: Women's Suffrage in Virginia

This exhibition, which opened on January 13, 2020, fell victim to the COVID-19 pandemic and was closed from March 30, 2020, through August 24, 2020. The LVA extended the exhibition through Friday, May 28, 2021. Final door count was 9,619. During the run of the exhibition, the team (Brent Tarter, Mari Julienne, and Barbara C. Batson, with Catherine Fitzgerald Wyatt, John Deal, and Cindy Marks) reached beyond the exhibition to give presentations, create gallery talk videos, and contribute blog posts.

- Created eight gallery talk videos available on the LVA's YouTube channel
- Gave eleven public presentations in 2021 (fifteen presentations in 2020), both online and in-person
- Wrote fifteen suffrage-related blog posts for The UnCommonwealth

Columbia Pike: Through the Lens of Community

Opening on August 31, 2021, and curated by Dale Neighbors, Visual Studies Collection coordinator, this exhibition features photographs from a recently donated collection created by the Columbia Pike Documentary Project in Arlington, Virginia.

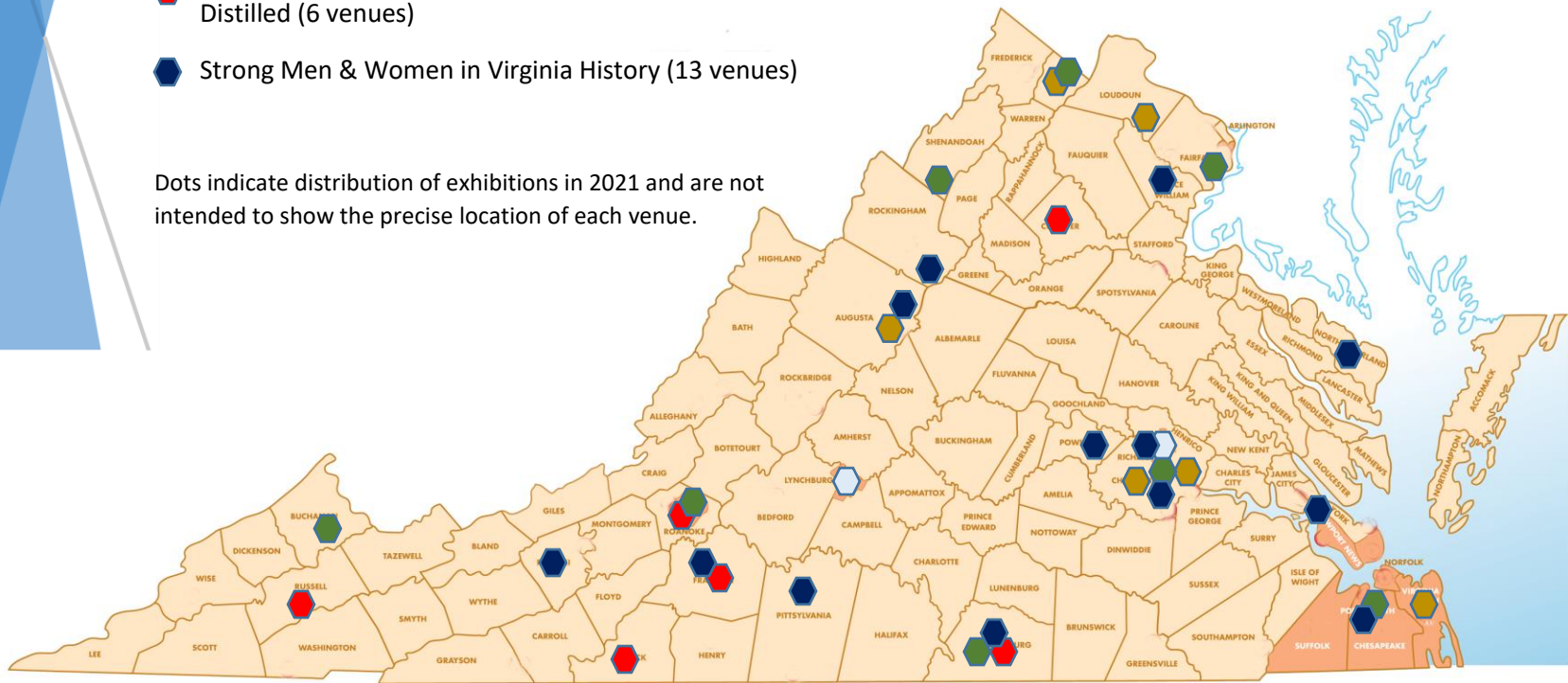
Traveling

- ***Virginia's Constitutions***. The newest of the LVA's traveling exhibitions, *Virginia's Constitutions* marks the fiftieth anniversary of the current state constitutions and examines how the commonwealth's constitutions have changed over time. The exhibition began its travels in November 2021 and is fully booked into summer 2023.
- ***We Demand: Women's Suffrage in Virginia***. The first four venues for 2021 rescheduled because of continuing concerns about COVID-19. Ten venues hosted the exhibition (there are two copies on the road), and the exhibition will continue to travel through 2022.
- ***New Virginians: 1619–2019 & Beyond***. Six venues, including a middle school and a high school, hosted this exhibition. Two more venues are scheduled for 2022.
- ***Teetotalers & Moonshiners: Prohibition in Virginia, Distilled***. On the road since 2017, this exhibition visited an additional six venues in 2021. Gregg Kimball presented online his program on music and Prohibition while the exhibition was at Russell County Public Library. That video is available on the LVA's YouTube channel.
- ***Strong Men & Women in Virginia History***. Supported in part by Dominion Energy, *Strong Men & Women* honored five people in 2021. Thirteen venues hosted the exhibition.

LVA Exhibitions on the Road 2021

- ⬡ Virginia's Constitutions (2 venues)
- ⬢ We Demand: Women's Suffrage in Virginia (9 venues)
- ⬢ New Virginians (6 venues)
- ⬢ Teetotalers & Moonshiners: Prohibition in Virginia, Distilled (6 venues)
- ⬢ Strong Men & Women in Virginia History (13 venues)

Dots indicate distribution of exhibitions in 2021 and are not intended to show the precise location of each venue.



LIBRARY OF VIRGINIA

Press Coverage & Paid Advertising | September–December 2021

PRESS COVERAGE

The Bedford Bulletin | September 1, 2021

“Bedford Training School and Susie G. Gibson High School Listed in National Register of Historic Places”

The Library of Virginia assisting in the nomination process.

<https://www.bedfordbulletin.com/content/bedford-training-school-and-susie-g-gibson-high-school-listed-national-register-historic-pla>

Richmond Free Press | September 2, 2021

“450 goal reached in campaign for new Richmond Planet license plate”

Mentions the Library of Virginia’s biography of *Richmond Planet* newspaper editor John Mitchell Jr.

<http://richmondfreepress.com/news/2021/sep/02/450-goal-reached-campaign-new-richmond-planet-lice/>

Patch.com | September 2, 2021

“Gen. Robert E. Lee Statue In Richmond Can Come Down, Court Rules”

“Records from the Library of Virginia suggest that 37 Richmond residents, organizations and business contributed about 60 objects to the capsule, many of which are believed to be related to the Confederacy.”

<https://patch.com/virginia/richmond/gen-robert-e-lee-statue-richmond-can-come-down-court-rules>

The Washington Post | September 5, 2021

“Historical society identifying graves of slaves at Va. park”

"The Library of Virginia’s large database of records of enslaved laborers in Virginia might provide some clues about who is buried outside the cemetery."

https://www.washingtonpost.com/local/historical-society-identifying-graves-of-slaves-at-va-park/2021/09/05/6ceb3302-0e49-11ec-baca-86b144fc8a2d_story.html

Richmond Magazine | September 6, 2021

“River City Roundup”

"A photography exhibition at the Library of Virginia celebrates cultural diversity."

<https://richmondmagazine.com/life-style/river-city-roundup-sept-6-2021/>

Fox5DC | September 7, 2021

“Find out what’s inside the time capsule replacing the one underneath Richmond’s Robert E Lee monument”

Items include a "New Virginians" booklet with portraits of 24 immigrants whose interviews formed the core of the Library of Virginia’s 2020 exhibition of the same name.

<https://www.fox5dc.com/news/find-out-whats-inside-the-time-capsule-being-placed-inside-richmonds-robert-e-lee-monument-base>

Times Virginian (Appomattox County) | September 7, 2021

“As the Page Turns”

"Thanks to the generosity of the Library of Virginia, all Virginia library card holders now have access to add the Library of Virginia as one of their accessible libraries on Libby."

https://www.timesvirginian.com/opinion/article_07c36bce-0ffd-11ec-b82a-279ece580c0d.html

WAMU (American University Radio) | September 8, 2021

“With Robert E. Lee’s Statue Gone, Virginia Reveals Some New Plans For Its Pedestal”

"Records from the Library of Virginia show that the people of Richmond contributed approximately 60 artifacts featured inside of the capsule, many of which are believed to be related to the Confederacy."

<https://wamu.org/story/21/09/08/with-robert-e-lees-statue-gone-virginia-reveals-some-new-plans-for-its-pedestal/>

Augusta Free Press | September 8, 2021

“New handmade capsule will replace capsule in base of Lee Monument”

The review committee for the items included Librarian of Virginia Sandra Treadway.

<https://augustafreepress.com/new-handmade-capsule-will-replace-capsule-in-base-of-lee-monument/>

Rappahannock News | September 9, 2021

“New resources available for library patrons”

Rappahannock Country Library resources, including Dial-A-Story, provided by the Library of Virginia.

https://www.rappnews.com/features/therapp/the-rapp-for-sept-9/article_0c79554e-1137-11ec-a4eb-03b40bac8ed6.html

13NewsNow (Norfolk) | September 9, 2021

“Crews look for time capsule in pedestal of Robert E. Lee monument in Richmond”

"Records from the Library of Virginia suggest that there were about 60 objects placed inside it, many of which were related to the Confederacy."

<https://www.13newsnow.com/article/news/local/virginia/robert-e-lee-statue-richmond-time-capsule/291-3b8aaef6-e4ee-447a-88f0-2707f6f1656b>

Bacon's Rebellion | September 9, 2021

“What We Want the Future to Know About 2020”

Time capsule items include a “New Virginians” booklet with portraits of 24 immigrants whose interviews formed the core of the Library of Virginia’s 2020 exhibition of the same name.

<https://www.baconsrebellion.com/wp/what-we-want-the-future-to-know-about-2020/>

UNC Press Blog | September 9, 2021

“New Approaches to the Revolutionary Era', The Library of Virginia's Virtual Virginia Forum series featuring Author Carolyn Eastman”

<https://uncpressblog.com/2021/09/09/new-approaches-to-the-revolutionary-era-the-library-of-virginias-virtual-virginia-forum-series-featuring-author-carolyn-eastman/>

InsideNOVA | September 13, 2021

“Columbia Pike photo exhibition on display at Library of Virginia”

https://www.insidenova.com/news/arlington/columbia-pike-photo-exhibition-on-display-at-library-of-virginia/article_66111794-148f-11ec-b24d-179bd9b3c334.html

WTOP News (Fairfax) | September 13, 2021

“Future of Fairfax Co. roads named after Confederate leaders still up in air”

Article quotes Brent Tarter, a former senior editor at the Library of Virginia.

<https://wtop.com/fairfax-county/2021/09/future-of-fairfax-county-roads-named-after-confederate-leaders-still-up-in-the-air/>

Richmond Magazine | September 13, 2021

“River City Roundup”

Promotes Weinstein Author Series talk by author Karen L. Cox on her book *No Common Ground: Confederate Monuments and the Ongoing Fight for Racial Justice* on Sept. 14 at the Library of Virginia.

<https://richmondmagazine.com/life-style/river-city-roundup-sept-13-2021/>

WDBJ CBS 7 (Roanoke) | September 14, 2021

“Roanoke City Library debuts nature backpacks”

"The library system has partnered with the Library of Virginia to receive nature backpacks."

<https://www.wdbj7.com/2021/09/14/roanoke-city-library-debuts-nature-backpacks/>

Virginia Lawyers Weekly | September 14, 2021

“Bailey appointed counsel to the governor”

Mentions that Cynthia V. Bailey has served in many organizations including the Library of Virginia Foundation Board.

<https://valawyersweekly.com/2021/09/14/bailey-appointed-counsel-to-the-governor/>

The Guardian (US Edition) | September 26, 2021

“Richmond’s Confederate statues are gone. What should replace them?”

Mentions that the Library of Virginia is collecting and temporarily storing the items people left around the monument in order to assist the Virginia Department of General Services.

<https://www.theguardian.com/us-news/2021/sep/26/richmond-confederate-statues-public-art-virginia>

Rappahannock Record | September 29, 2021

“October 7 lecture to explore genealogy resources from the Library of Virginia”

<https://rrecord.com/october-7-lecture-to-explore-genealogy-resources-from-the-library-of-virginia/>

Patch.com | September 29, 2021

“Richmond Public Library: Celebrate The Days – October”

Mentions the Library of Virginia in a section on American Archives Month resources and activities.

<https://patch.com/virginia/richmond/richmond-public-library-celebrate-days-october>

Martinsville Bulletin | October 2, 2021

“WATCH NOW: Historic marker for old Dry Bridge School unveiled in ceremony”

Background research included resources from the Library of Virginia.

https://martinsvillebulletin.com/watch-now-historic-marker-for-old-dry-bridge-school-unveiled-in-ceremony/article_fea2c3e2-23b0-11ec-910e-9bb739885f58.html

The Epoch Times | October 2, 2021

“To Comply, or Not to Comply: Virginia State Employee Chooses Termination Over Obedience”

Article quotes a former Library of Virginia employee who left her job rather than comply with the state’s COVID requirements.

https://www.theepochtimes.com/to-comply-or-not-to-comply-virginia-state-employee-chooses-termination-over-obedience_4028360.html

ALX Now (Alexandria) | October 6, 2021

“New ornament celebrates Alexandria’s original trolley”

"According to the Library of Virginia, the Washington, Alexandria and Mount Vernon Electric Railway was the first successful electric trolley line in the country."

<https://www.alxnow.com/2021/10/06/new-ornament-celebrates-alexandrias-original-trolley/>

(It turns out this information is not true and we will be updating our Document Bank entry to reflect Richmond as the first city with electric trolleys.)

Richmond Times-Dispatch | October 8, 2021

“Educator and social justice advocate Iva Carruthers addresses Virginia's slavery commission”

The commission met at the Library of Virginia.

https://richmond.com/news/state-and-regional/educator-and-social-justice-advocate-iva-carruthers-addresses-virginias-slavery-commission/article_c66f11b4-46c6-5e98-b8b2-278d3e288f2a.html

Richmond Times-Dispatch | October 16, 2021

“Chip Jones, Brian Castleberry, Annie Kim win Library of Virginia Literary Awards; RTD columnist honored for contributions to journalism”

https://richmond.com/entertainment/chip-jones-brian-castleberry-annie-kim-win-library-of-virginia-literary-awards-rtd-columnist-honored/article_4a3a7e70-da61-5b51-a6ea-05e1c7e151fb.html

University of Virginia School of Law News & Media | October 19, 2021

“Accolades: Public Service Dean Wins Literary Award”

“Annie Kim ’99, assistant dean for public service, won the 2021 Library of Virginia Literary Award for poetry at a virtual ceremony Oct. 16.”

<https://www.law.virginia.edu/news/202110/accolades-public-service-dean-wins-literary-award>

Stony Brook University News (Stony Brook, NY) | October 22, 2021

“President McInnis Discusses Slavery-Related Research in Presidential Lecture”

Mentions that McInnis was the curator of the Library of Virginia’s exhibition *To Be Sold: Virginia and the American Slave Trade* in 2014–2015.

<https://news.stonybrook.edu/university/president-mcinnis-discusses-slavery-related-research-in-presidential-lecture/>

The Daily Progress (Charlottesville) | October 23, 2021

“Bookmarks for Oct. 24”

“The Library of Virginia announced the winners of the virtual 24th annual Library of Virginia Literary Awards on Oct. 16.”

https://dailyprogress.com/entertainment/books/bookmarks-for-oct-24/article_28bf5b14-31fc-11ec-a618-5fb83163120a.html

Dogwood (a newsletter about Virginia women) | October 26, 2021

“Check This Out: Your Favorite Local Library Could Soon Get an Upgrade”

Article quotes Nan Carmack, the Library of Virginia’s director of Library Development and Networking.

<https://vadogwood.com/2021/10/26/virginia-libraries-american-rescue-plan-funding/>

The Arlington Connection | October 26, 2021

“Flourishing After 55 in Arlington”

“Library of Virginia’s genealogy series features Organizational Records, Thursday, Nov. 4, 3 p.m. Presented by community outreach specialist Ashley Ramey.”

<http://www.arlingtonconnection.com/news/2021/oct/26/flourishing-after-55-arlington/>

The Northern Virginia Daily | October 28, 2021

“Bowman Library Suffrage exhibit”

Promotes the traveling version of the Library’s exhibition *We Demand: Women’s Suffrage in Virginia*.

https://www.nvdaily.com/calendar/bowman-library-suffrage-exhibit/event_13894e4c-382f-11ec-84bb-5311c6e94781.html

Richmond Free Press | October 28, 2021

“Panel on the Civil War and the African-American perspective Nov. 4”

Author Lois Leveen, a Virginia Humanities Fellow at the Library of Virginia, was among the panelists.

<http://richmondfreepress.com/news/2021/oct/28/panel-civil-war-and-african-american-perspective-n/>

The Virginian-Pilot (Norfolk) | October 31, 2021

“Literary Notes”

“William & Mary teacher wins for fiction: Brian Castleberry’s debut novel, ‘Nine Shiny Objects,’ won the annual Library of Virginia [Literary] award for fiction.”

<https://www.dailypress.com/entertainment/books/vp-db-book-literary-notes-103121-20211031-j4zdiyuwq5hqpcttznqvddoia-story.html>

UVA Today | November 1, 2021

“Law School Assistant Dean Wins Statewide Poetry Award”

“Annie Kim, assistant dean for public service in the School of Law, won the 2021 Library of Virginia Literary Award for poetry at a virtual ceremony Oct. 16.”

<https://news.virginia.edu/content/accolades-uva-featured-princeton-review-guide-green-colleges>

Richmond Magazine | November 1, 2021

"The diverse history along Columbia Pike is recalled in photographs at the Library of Virginia"

<https://richmondmagazine.com/november-2021-issue/>

The Virginia Gazette (Williamsburg) | November 2, 2021

"W&M professor wins Library of Virginia Literary Award"

<https://www.dailypress.com/virginiagazette/opinion/va-vg-ed-books-daniel-boone-1103-20211102-5vsby4guy5fmpafbl4yjddnaji-story.html>

The Daily Progress (Charlottesville) | November 6, 2021

"Bookmarks for Nov. 7"

Promotes the Library of Virginia's Nov. 17 Weinstein Author Series talk by Alexis Coe on her book *You Never Forget Your First: A Biography of George Washington*.

https://dailyprogress.com/entertainment/books/bookmarks-for-nov-7/article_7739c4b2-3ccb-11ec-9c2f-23b17ca40e6f.html

Times Virginian (Appomattox County) | November 8, 2021

"As the Page Turns"

"The Library of Virginia is offering an Entrepreneurial Mindset Training Course by the Entrepreneurial Learning Institute (ELI) that is equivalent to three college credits."

https://www.timesvirginian.com/opinion/article_df2652e6-3cf5-11ec-99f7-03f93e2a3c7e.html

The Roanoke Times | November 14, 2021

"Ex-Roanoke Times reporter returns to town, virtually, for Book & Author event"

Mentions that Library of Virginia editor Mari Julienne is part of the discussion panel with author Chip Jones.

https://roanoke.com/entertainment/books/ex-roanoke-times-reporter-returns-to-town-virtually-for-book-author-event/article_ac98f522-441b-11ec-b135-037002163233.html

Richmond Magazine | November 15, 2021

"River City Roundup"

Promotes the Library of Virginia's Nov. 17 Weinstein Author Series talk by Alexis Coe on her book *You Never Forget Your First: A Biography of George Washington*.

<https://richmondmagazine.com/life-style/river-city-roundup-nov-15-2021/>

The Altavista Journal | November 24, 2021

"Library to host traveling exhibition: VA Constitutions"

https://www.altavistajournal.com/news/article_4aaca1da-4d47-11ec-8f7a-3369bde225bf.html

The Northern Virginia Daily | November 25, 2021

"Bowman Library Suffrage exhibit"

Promotes the traveling version of the Library's exhibition *We Demand: Women's Suffrage in Virginia*.

https://www.nvdaily.com/calendar/bowman-library-suffrage-exhibit/event_13894e4c-382f-11ec-84bb-5311c6e94781.html

Greene County Record | November 25, 2021

"EDITORIAL: Until we meet again"

Mentions that the Greene County Historical Society and the Library of Virginia are working to digitize the newspaper's archive.

https://dailyprogress.com/community/greenenews/opinion/editorial-until-we-meet-again/article_afde0b46-4c81-11ec-ac29-4fe0dfa54499.html

Richmond Magazine | November 25, 2021

"The World on the Street: A Library of Virginia exhibition documents a diverse thoroughfare"

<https://richmondmagazine.com/arts-entertainment/galleries/the-world-on-the-street/>

RVAHub | December 9, 2021

“Library of Virginia launches Virginia’s Deaf Cultural Digital Library Website”

<https://rvahub.com/2021/12/09/library-of-virginia-launches-virginias-deaf-cultural-digital-library-website/>

NBC29 (Charlottesville) | December 10, 2021

“Greene County Register getting digitized”

“The Library of Virginia has digitized the first two years of issues by The Greene County Register.”

<https://www.nbc29.com/2021/12/10/greene-county-register-getting-digitized/>

The Washington Post | December 11, 2021

“First stones come off of iconic pedestal that held Robert E. Lee statue in Richmond”

Mentions the Library’s records that suggest a time capsule should be found within the pedestal.

<https://www.washingtonpost.com/dc-md-va/2021/12/11/richmond-lee-statue-pedestal-dismantled/>

WWBT NBC12 (Richmond) | December 12, 2021

“Library of Virginia, Central Rappahannock Regional Library launch website for Deaf community”

<https://www.nbc12.com/2021/12/12/library-virginia-central-rappahannock-regional-library-launch-website-deaf-community/>

The Free Lance-Star (Fredericksburg) | December 12, 2021

“Obituary: John Frederick Dorman III, 1928–2021”

The well-known genealogist has left his library, files, and records to the Library of Virginia.

<https://www.legacy.com/us/obituaries/fredericksburg/name/john-dorman-obituary?id=31838393>

InsideNOVA | December 13, 2021

“Digitization of court documents aided by state grant”

“An additional grant from the Library of Virginia will help defray costs associated with efforts by the Arlington Circuit Court to digitize land records and make them available online.”

https://www.insidenova.com/news/arlington/digitization-of-court-documents-aided-by-state-grant/article_c7c5b9f0-5c19-11ec-89d6-93e594e78cc5.html

University of Virginia School of Law News & Media | December 20, 2021

“Looking Back at 2021: Faculty members earned accolades”

Annie Kim, assistant dean for public service, received a Library of Virginia Literary Award for her poetry.

<https://www.law.virginia.edu/news/202112/looking-back-2021>

Daily News-Record (Harrisonburg) | December 22, 2021

“State Library Awards Circuit Court Funds For Document Conservation”

https://www.dnronline.com/news/local/state-library-awards-circuit-court-funds-for-document-conservation/article_5ea7e19d-75b4-5c9b-8d1e-a4f9b81bcba2.html

WHSV3 (Harrisonburg) | December 29, 2021

“Augusta County receives grant to restore documents dating back to 1740”

“The grant comes from the Library of Virginia, in conjunction with the Virginia Court Clerks’ Association.”

<https://www.whsv.com/2021/12/29/augusta-county-receives-grant-restore-documents-dating-back-1740/>

The News & Advance (Lynchburg) | December 29, 2021

“Lynchburg Public Library hosting traveling exhibit, 'Virginia Constitutions'”

Exhibition sponsored by the Library of Virginia.

https://newsadvance.com/news/local/lynchburg-public-library-hosting-traveling-exhibit-virginia-constitutions/article_e4e5a602-68cc-11ec-81e6-b305b30c6960.html

Lee Statue Time Capsule Coverage | December 17–30, 2021

All of the following articles included some version of this line from the Governor's press release:
"Records from the **Library of Virginia** reportedly suggest that 37 Richmond residents, organizations and businesses contributed about 60 objects to the capsule, many of which are believed to be related to the Confederacy."

The Washington Post | December 17, 2021

"Crews may have found 1887 time capsule in Lee state base"

<https://www.washingtonpost.com>

WAVY TV10 (Norfolk/Virginia Beach) | December 17, 2021

"Crews may have discovered 1887 time capsule with Confederate artifacts in Richmond"

<https://www.wavy.com/news/virginia/crews-may-have-discovered-1887-time-capsule-with-confederate-artifacts-in-richmond/>

CBS News | December 17, 2021

"Crews may have found 1887 time capsule while removing base of General Robert E. Lee statue in Richmond, Virginia"

<https://www.cbsnews.com/news/1887-time-capsule-robert-e-lee-statue-base-richmond-virginia/>

The Guardian (US Edition) | December 18, 2021

"Virginia crews may have found time capsule in Robert E Lee statue's pedestal"

<https://www.theguardian.com/us-news/2021/dec/18/virginia-robert-e-lee-statue-pedestal-time-capsule>

FOX 4 (Kansas City) | December 18, 2021

"Crews may have discovered 1887 time capsule under Confederate statue in Virginia"

<https://fox4kc.com/news/crews-may-have-discovered-1887-time-capsule-under-confederate-statue-in-virginia/>

WCYB News 5 (Bristol) | December 21, 2021

"1887 Confederate time capsule to be opened in Richmond"

<https://wcyb.com/news/virginia-news/1887-confederate-time-capsule-to-be-opened-in-richmond>

WFXR TV (Roanoke) | December 21, 2021

"1887 time capsule to be opened Wednesday in Richmond"

<https://www.wfxrtv.com/news/regional-news/virginia-news/1887-time-capsule-to-be-opened-wednesday-in-richmond/>

WTKR CBS3 (Hampton Roads) | December 21, 2021

"Almanac, silver coin unearthed in 1887 time capsule found in pedestal of Lee statue in Richmond"

<https://www.wtkr.com/news/1887-time-capsule-found-in-pedestal-of-lee-statue-in-richmond-to-be-opened-wednesday>

ABC News | December 22, 2021

"Mystery lingers around time capsule found beneath Lee statue"

<https://abcnews.go.com/US/wireStory/1887-time-capsule-found-base-lee-statue-opened-81893711>

The Hill (Washington, DC) | December 22, 2021

"1887 time capsule found under removed Robert E Lee statue opened"

<https://thehill.com/changing-america/enrichment/arts-culture/587013-1887-time-capsule-found-under-removed-robert-e-lee>

Smithsonian Magazine | December 23, 2021

"A Time Capsule Found Beneath Richmond's Robert E. Lee Monument Confounds Historians"

<https://www.smithsonianmag.com/smart-news/time-capsule-found-beneath-richmond-robert-lee-monument-confound-historians-180979295/>

The Sun (US Edition) | December 27, 2021

“Hidden Treasure: Mystery 1887 time capsule found buried under Robert E. Lee statue in Virginia may have rare coins and Civil War ammo”

<https://www.the-sun.com/news/4349852/robert-e-lee-time-capsule-found/>

The Hill (Washington, DC) | December 27, 2021

“Crews find second time capsule in Virginia Robert E. Lee statue pedestal”

<https://thehill.com/homenews/state-watch/587445-crews-find-second-time-capsule-in-virginia-robert-e-lee-statue-pedestal>

WRAL TV5 (Raleigh, NC) | December 28, 2021

“Experts pull documents, money from Lee statue time capsule”

<https://www.wral.com/apparent-time-capsule-found-at-lee-statue-site-to-be-opened/20053019/>

Al Jazeera News (Qatar) | December 28, 2021

“US experts open time capsule discovered in Robert E Lee statue”

<https://www.aljazeera.com/news/2021/12/28/us-experts-open-time-capsule-discovered-in-robert-e-lee-statue>

BBC News (UK) | December 28, 2021

“Robert E. Lee: Virginia workers open Civil War era time capsule”

<https://www.bbc.com/news/world-59814162>

New York Magazine | December 28, 2021

“Famous Robert E. Lee Statue Time Capsule Found, for Real This Time”

<https://nymag.com/intelligencer/2021/12/second-robert-e-lee-time-capsule-may-contain-lincoln-photo.html>

NBC Bay Area (San Jose, CA) | December 28, 2021

“Experts Pull Documents, Money From Lee Statue Time Capsule”

<https://www.nbcbayarea.com/news/national-international/experts-pull-documents-money-from-lee-statue-time-capsule/2765785/>

Yahoo News | December 28, 2021

“Time capsule found at Confederate Gen. Robert E. Lee statue site reveals Civil War-era artifacts”

<https://www.yahoo.com/lifestyle/time-capsule-found-confederate-gen-005811581.html>

The Independent (UK) | December 29, 2021

“Books, Confederate memorabilia found in Robert E Lee time capsule but no rumoured coffin photo”

<https://www.independent.co.uk/news/world/americas/robert-e-lee-time-capsule-b1983805.html>

The Mercury (Australia) | December 29, 2021

“Richmond Conservators Open Time Capsule Found in Robert E Lee Statue”

<https://www.themercury.com.au/news/national/richmond-conservators-open-time-capsule-found-in-robert-e-lee-statue/video/a0498bcecaf3e4ca2e1435db91f16579>

Coin World | December 30, 2021

“‘Time capsules’ from Robert E. Lee statue yield coins”

<https://www.coinworld.com/news/us-coins/time-capsules-from-robert-e-lee-statue-yield-coins>

PAID ADVERTISING

EXHIBITION ADS

VPM

Public TV & radio spots, September–December 2021

GRTC

Rear of bus ads, October–December 2021

Radio Poder

Spanish Language radio spots, October–December 2021

Richmond Times-Dispatch

Half-page ad plus digitals in the October issue of *En Forme Magazine* section

Richmond Free Press

Quarter-page ads in one issue per month, September–December 2021

Richmond Magazine

Quarter-page ads in the October and December 2021 issues

Style Weekly

Half-page print ad in 2021 Fall Arts Preview issue, plus digital ads

WEINSTEIN AUTHOR SERIES & OTHER BOOK TALK ADS

Richmond Times-Dispatch

“Deck ads” (9.89” x 3”) plus digitals to promote book talk events:

- Weinstein Author Series, Karen Cox, *No Common Ground: Confederate Monuments and the Ongoing Fight for Racial Justice*, September 14, 2021
- Ryan K. Smith, *Death and Rebirth in a Southern City: Richmond’s Historic Cemeteries*, Sept. 23, 2021
- Chuck Robb, *In the Arena: A Memoir of Love, War, and Politics*, October 6, 2021
- Weinstein Author Series, Alexis Coe, *You Never Forget Your First: A Biography of George Washington*, November 17, 2021

Richmond Free Press

11” x 3” print ads for Weinstein Author Series:

- Karen Cox, *No Common Ground: Confederate Monuments and the Ongoing Fight for Racial Justice*, September 14, 2021
- Alexis Coe, *You Never Forget Your First: A Biography of George Washington*, November 17, 2021

LITERARY AWARDS ADS

Richmond Times-Dispatch

Quarter- & half-page ads to promote the Literary Awards events in the Sept. 30 & Oct. 7, 2021 issues.

Half-page ad (plus digital ads) to congratulate the Literary Awards winners in October 17, 2021 issue.

LIBRARY OF VIRGINIA | September–December 2021 Social Media Metrics

Facebook

September

Posts: 55

Total Page Followers: 10,843

October

Posts: 94

Total Page Followers: 10,979

November

Posts: 94

Total Page Followers: 11,915


December

Posts: 49

Total Page Followers: 12,008


Top Performer during the Sept–Dec Period:

The item with most engagements (1,616) and the highest reach (12,130) was a December 29 post from our blog The UncommonWealth titled “Being Biracial in Antebellum Virginia” about a man named William H. Pemberton.

**Library of Virginia**
Published by VT Brooks · December 29, 2021 at 9:20 AM ·

Life for a free Black person in antebellum Virginia was fraught with legal, social, and cultural obstacles. William H. Pemberton's story, partially revealed in recently processed Richmond City records, illustrates that fact. Read about it in today's The UncommonWealth.

<https://uncommonwealth.virginiamemory.com/.../that-he-is.../>

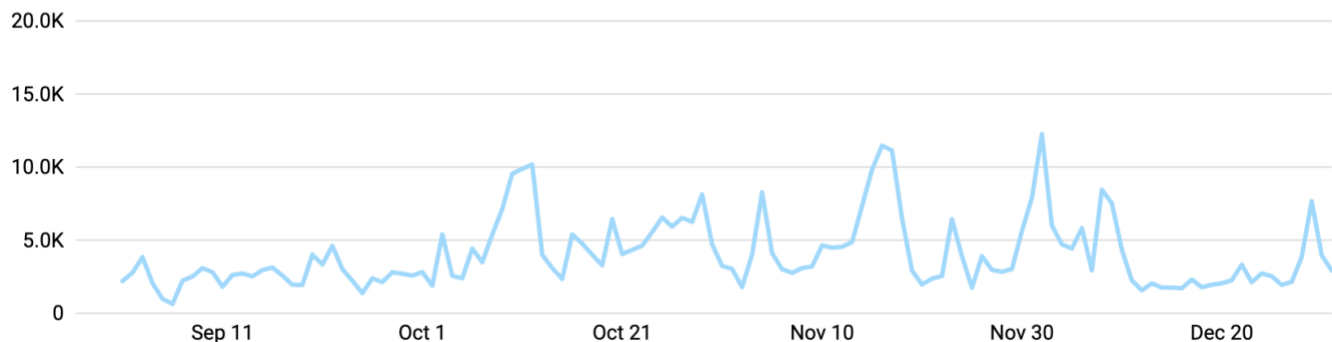


[UNCOMMONWEALTH.VIRGINIAMEMORY.COM](https://uncommonwealth.virginiamemory.com)
Homepage - The UncommonWealth
Public Libraries Life as a Library Fellow: My ...

Learn more

Facebook Page Reach ⓘ

167,263 ↑ 0.7%



Instagram

September

Posts: 18

Number of Followers: 3,800

Engagements: 988

October

Posts: 24

Number of Followers: 3,853

Engagements: 790

November

Posts: 18

Number of Followers: 3,863

Engagements: 533

December

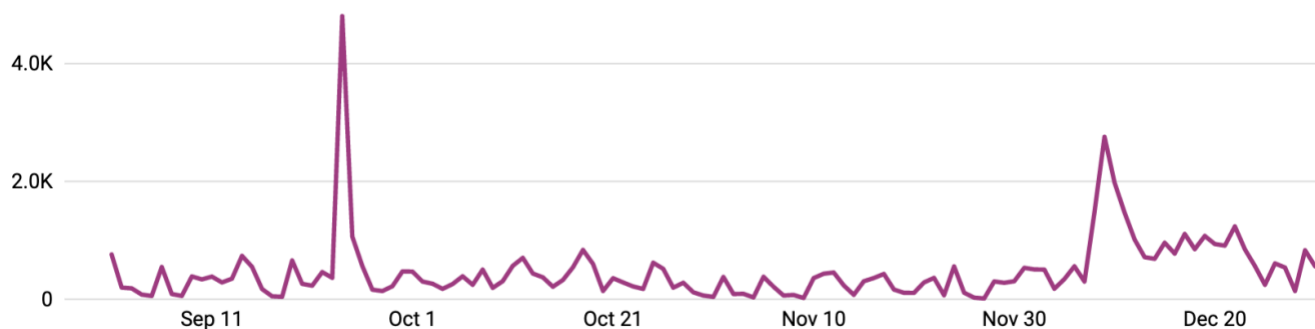
Posts: 29

Number of Followers: 3,953

Engagements: 2,203

Instagram Reach ⓘ

20,697 ↑ 231.5%



Twitter

September

Number of Tweets: 72

Followers: 7,026

Overall Impressions: 74.7K

Overall Engagement: 1.7%

October

Number of Tweets: 85

Followers: 7,902

Overall Impressions: 71K

Overall Engagement 1.8%

November

Number of Tweets: 59

Followers: 7,119

Overall Impressions: 36.3K

Overall Engagement 1.7%

December

Number of Tweets: 54

Followers: 7,158

Overall Impressions: 38.3K

Overall Engagement 2.6%

Pinterest

September

Number of Followers: 1.3K

Total Audience: 4.24K

Overall Impressions: 7.83K

Engagement Rate: 2.78%

October

Number of Followers: 1.3K

Total Audience: 4.26K

Overall Impressions: 8.28K

Engagement Rate: 2.63%

November

Number of Followers: 1.3K

Total Audience: 4.55K

Overall Impressions: 9.37K

Engagement Rate: 4.73%

December

Number of Followers: 1.3K

Total Audience: 7.67K

Overall Impressions: 17.96K

Engagement Rate: 3.95%

YouTube

Total Subscribers: 4.76K

Number of Videos Posted Sept–Dec: 60

Video with the Highest Number of Views in Sept–Dec: 771 views

- A recording of a Sept 17 virtual panel discussion, *The Rested and Readied*, part 6 of The JXN Project Lecture Series on the history of Richmond's Jackson Ward neighborhood, presented in partnership with The JXN Project and Richmond Public Library.

Library of Virginia Activities and Accomplishments

October – December 2021

The Library of Virginia continues to implement its strategic plan with initiatives that focus on collecting the new Virginia, dynamic digitization, civic leadership, the Library as a place, and the Library beyond place. Below are highlights of our activities during the past quarter.

Collections Access and Management Services

The State Records Center Expansion project continued to move ahead this fall with a kickoff of the preliminary design phase with Enteros as the architectural and engineering firm selected to head the project. The contractor and subcontractors quickly reevaluated site plans and made several site visits before completing a preliminary design for the expansion and the rehabilitation of the administrative areas in mid-November. The preliminary design plans were submitted to the Department of Engineering and Buildings (DEB) for review and approval as well as the Art and Architecture Review Board (AARB). While the AARB has already conferred its approval, the planning team is still waiting to hear about the DEB decision at the time this summary was written. The project will enter the pre-construction phase once DEB approves. That phase will be completed in September 2022 and will produce the construction drawings and documents necessary to put the construction services out to bid. As of right now, the project is on track and on budget.

The Virginia Newspaper Project reached an agreement to partner with Newspapers.com, a subsidiary of Ancestry.com, this past summer to digitize Virginia imprint newspapers on microfilm that are in the public domain. Since September 2021, the VNP has sent over 700,000 pages of Virginia imprint newspapers on microfilm to Newspapers.com. The digitized issues are fully searchable and available in the LVA reading room, meaning that titles such as the *Richmond News Leader* are now available to our patrons in digital form.

Digital Initiatives and Web Presence

DIWP staff remain busy developing content and web platforms to support our users, both internally and externally. The web team, which numbers two developers since Kristoff Arenson returned to Wisconsin this past summer, has been working hard on rebuilding several of our education offerings that had security vulnerabilities and outdated software, as well as developing content and applications to support the 50th anniversary celebration of the 1971 Constitution, agency metrics, and our events calendar and registration pages. This spring will see the launch of all of these, and we look forward to sharing these updates with the Board in the coming months.

During the fall, staff from across the Library wrote twenty-eight blog articles for The UncommonWealth (<https://uncommonwealth.virginiamemory.com/>). Those articles had over 24,000 views, with over 266 average views per day. The most popular posts for each month were Complicated History: The Memorial to Robert E. Lee in Richmond (September), Coming Soon to Virginia Untold: Free Black Registers from Arlington County (October), and Unlocking the Mystery of Three Mecklenburg County School Books (November).

The sixth annual Transcribe-a-versary took place on September 25. This virtual event celebrates

the ongoing contributions of our volunteers and offers information about the future direction of Transcribe projects as well as the opportunity to provide feedback. Guest speaker Dr. Robert Nelson, director of the Digital Scholarship Lab at the University of Richmond, spoke on the possibilities of digital humanities projects. Guided by Library staff members, volunteers transcribed handwritten pages and historical newspapers by reading the text and typing it into digital form. The event concluded with a discussion about crowdsourcing projects at the Library of Virginia.

The Transcribe team is working hard to transition our platform entirely to From the Page (<https://fromthepage.com/lva>). Maintenance and security of our current Making History: Transcribe platform (managed in-house using Omeka, Scripto and Mediawiki) has proven to be more time- and resource-consuming than necessary. The Library has worked closely with Brumfield Labs and other state archives to develop From the Page into a more usable and flexible platform (for both staff and volunteers), and we are excited to launch entirely on From the Page this coming winter.

Other notable happenings from the division include the on-going Digital Yearbook project, which sent an additional 137 volumes from 3 different library systems for digitization between September and November. This will amount to an additional 25,000 pages added to the project, which can be explored here: <https://lva-virginia.libguides.com/yearbooks/>. In addition, the Virginia Open Data Portal (<https://data.virginia.gov/>) project continues to grow. Of special note from this past fall is the work the Library contributed to the Governor's initiative, Roadmap to End Hunger. DIWP staff Jessi Bennett and Kathy Jordan presented on both topics at the annual Public Library Directors meeting in October.

Government Records Services

The fall was busy for the Government Records Services Division (GRS) across all departments. State Records welcomed two new staff members, Local Records received and reviewed 115 CCRP grant applications, and Records Management and State Records worked closely with the Northam administration to prepare for the transfer of Governor Northam's records to the Library in January 2022. The Archival Backlog report was submitted as required in December 2021 and is included in this meeting packet.

Alan Arellano and Emeline Alexander joined State Records as processing archivists in September, filling two of the positions approved by the General Assembly last year to help address the backlog of processing gubernatorial records. Alan started at the Library in April 2021 in Archives Reference Services, and Emeline had been in Records Management since July 2019. Claire Radcliffe left the Library in December, so we will be recruiting for another processing archivist, as well as the manager position for the State Records department, in early 2022.

The packet for this Board Meeting contains greater detail on the Circuit Court Records Program's (CCRP) grant cycle, but it should be noted that 101 localities submitted 115 grant applications. The grant review board was delighted to award all requested funds in full for a total of \$4,722,256.13. The increase in the recordation fee in localities to \$3.50 and a robust real estate market allowed for this generous grant cycle. A large percentage of the grants are for

conservation work, many of the items identified by consulting archivists Tracy Harter and Eddie Woodward this past summer during their visits to court houses. It is important to note that Eddie and Tracy have already identified many materials in critical need of conservation due to a now debunked treatment called cellulose acetate lamination. An expensive and labor-intensive process, delamination is crucial to ensure the life of many of Virginia's oldest local government records, and Eddie and Tracy will be working closely with the Circuit Court Clerks to identify additional volumes in need of treatment in the coming years.

Government Records staff, most notably Records Management and State Records, begin working with new administrations even before the governor is sworn in, hoping to get each transition team thinking about their records early on. This goes better with some administrations than others. Happily, in the case of the Northam administration, the staff has received nothing but positive support and communication the entire way. Of course, the communication and work ramps up the last 6-12 months of any administration, and this has held true this year. Chad Owen in Records Management and Roger Christman in State Records both report high levels of cooperation from "across the street" and expect a smooth transfer in January. Other staff in the agency supporting this effort include Greta Bollingers in Information Technology, who oversees the transfer of databases, and Susan Gray Page in Digital Initiatives & Web Presence, who facilitates much of the technical transfer of email and other electronic documents. We look forward to reporting the final tally in the April report.

As previously reported, Emeline Alexander and Chad Owen have been working on rehabilitating the State Historical Records Advisory Board ([SHRAB](#)) using a grant received from the National Historical Publications and Records Commission ([NHPRC](#)). They and a group of current SHRAB members worked with a consultant to create a strategic plan for the group, which will be implemented in the coming year. To that end, Governor Northam appointed three board members (* reappointment):

- Audrey Paulette Davis* - Alexandria Black History Museum
- Brittany L. Jones - Ph.D. Candidate
- Lori Ann Terjesen - The National Women's History Museum

Last, but not least, Greg Crawford, Kathy Jordan and Lydia Neuroth, the Virginia Untold Project Manager, visited Backstage Library Works in Bethlehem, Pennsylvania, this past October. Backstage is the Library's digitization vendor. The LVA team received a behind the scenes tour and delivered 36 volumes of Free Black Registers, the core collection that is part of our current NHPRC grant to support Virginia Untold. The first batch of records have been digitized and will be offered to the public for transcription early in 2022. We're very excited to see this project progress, as it was delayed - like many things - for over a year due to the COVID-19 pandemic.

Library Development and Networking

Children's and Youth Services- Sue La Paro

Sue's fall season was punctuated by multiple presentations: facilitating a panel discussion for the Governor's Racial Recognition and Equity week, discussing access to literature and representation in public libraries across generations; presenting twice at the Virginia Library Association conference on school readiness and teen services. Sue continues to recalibrate the Nature Backpack program, requiring collaboration and coordination with our partner entities and

our libraries. Sue is contributing to a more diverse and inclusive library environment through service to the LVA DEI committee, participating in the national Project Ready, and collection development for LVA's Overdrive collection. Sue was selected to participate in a national project on Reimagining School Readiness and is in the training process for bringing these ideas to Virginia. Sue monitors the ARPA subgrants for Region 4.

21st Century Work Skills-Leadership, Community and Stakeholders – Reagan Thalacker

Reagan continues to provide many live continuing education opportunities for Friends, Foundations and Trustees on a variety of topics, including fundraising, community engagement and collaboration. Reagan presented, with Nan, at the Virginia Library Association, a session on Ethics for Trustees as well as conducting a strategic planning session for the library board of Smyth County. Reagan continues to support our new directors with monthly networking and coaching calls. She is serving on the hiring committee for a new director in Heritage Regional Library; conducted training for the Blackwater Regional Library Board; and continues to monitor ARPA subgrants for Region 6. Finally, Reagan supported 21 Virginia librarians' attendance at the virtual Harwood Innovators Lab.

21st Century Work Skills- Library Staff – Cindy Church

Cindy hosted yet another fantastic Virginia Library Director meeting in October, securing speaker Charm Bullard whose training on Diversity, Equity and Inclusion was widely praised. Cindy organized and presented at a panel discussion for outreach at the Virginia Library Association Conference, as well as organizing the exhibition of Outreach vehicles from across the Commonwealth at the same conference. Cindy continues to demonstrate excellent success with online learning platforms provided with LSTA funds (Niche Academy, WebJunction, PCI Webinars, etc). Cindy's role in securing federal eRate funding cannot be overstated: she continues to administer the state wide program but also negotiated support for eRate Central (our erate consulting vendor), with the outcome of almost \$700,000 coming to Virginia libraries from the Emergency Connectivity Fund. Cindy continues to monitor the ARPA subgrants for region 3.

Adult Services Consulting-Barry Trott

Barry has formed an ASC listserv and plans to host quarterly ASC virtual forums for brainstorming and networking, much like the Children and Youth Services Jam sessions.

Technology Projects – Barry Trott

Find It Virginia: Several new projects are underway for FIVA. A new, updated look is nearing completion (with input from librarians), including tutorials for users on the various projects. Barry has been working on correcting and updating access links for all 94 library systems. Further, Barry has worked with Overdrive to create a Teens and Kids platform with our content for ease of use by those users. Barry has worked on a project to get MARC records for each FIVA product and is examining the possibility of their inclusion in each library's catalog to improve discovery and usage. Barry has also worked with Kim Armentrout to establish a workflow to get reporting data to public libraries for Bibliostat purposes, making this collection easier, but also uniform.

Wordpress: Barry has been reviewing pages on the InfoCenter, fixing broken links and consolidating content. Barry has taken a deep dive into our quality assurance platform, Site Improve, to identify, evaluate, and repair access issues on our various public facing sites.

Evergreen- Nan Carmack

Evergreen continues to move along uneventfully. This year will see a redevelopment of member agreements as well as a certification process for any non-MLIS holding catalogers, so that the catalog records are uniform and accurate. The Evergreen community participated in a virtual meeting with our LSTA evaluator.

Public Library Data – Kim Armentrout

Kim has coordinated the submission of our state library survey for all 94 Virginia systems, troubleshooting, managing extensions as well as coordinating survey changes and edits with the vendor. Kim attended the VLA state conference. Kim's state library survey work encompasses multiple consultations, edits and data management. Kim and virtually attended the national State Data Coordinators' Conference. Kim monitors the Region 1 ARPA subgrants

Administration – Nan Carmack

In addition to the day to day administration of the division, Nan continues to work on diversity, equity and inclusion activities for the division and public libraries, launching the Virginia Deaf Culture Digital Library in October and presenting a session on dyslexia at the Virginia Library Association conference in October. Nan has been organizing focus groups for the LSTA evaluator, as well as collecting data and outcome stories. Nan monitors the ARPA subgrants for Regions 2 and 5. Nan conducted a staff day for the Augusta County Public Library, focused on leadership at all levels.

Public Services and Outreach

Despite the challenges of the COVID pandemic, the Library provided the citizens of Virginia with a rich selection of programs, exhibitions, and community outreach. Library staff members provided much of this activity in the virtual realm, including more than 200 exhibition programs, community presentations, workshops, teacher professional development, and other outreach. We continued to support public libraries and other cultural venues around the state with five traveling exhibitions that reached thirty-six communities in every corner of the state. You can find additional details on these activities in the back section of the board packet.

Proposed Library Board Meeting Dates

2021 - 2022

Monday, September 13, 2021

Thursday, November 18, 2021

(Joint retreat with Foundation Board, 12:30-4:00 p.m.)

Monday, January 10, 2022

Monday, April 11, 2022

Monday, June 27, 2022

(Annual Meeting and Luncheon)

THE LIBRARY BOARD • July 1, 2021 – June 30, 2022



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5-year term ending June 30, 2023.
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