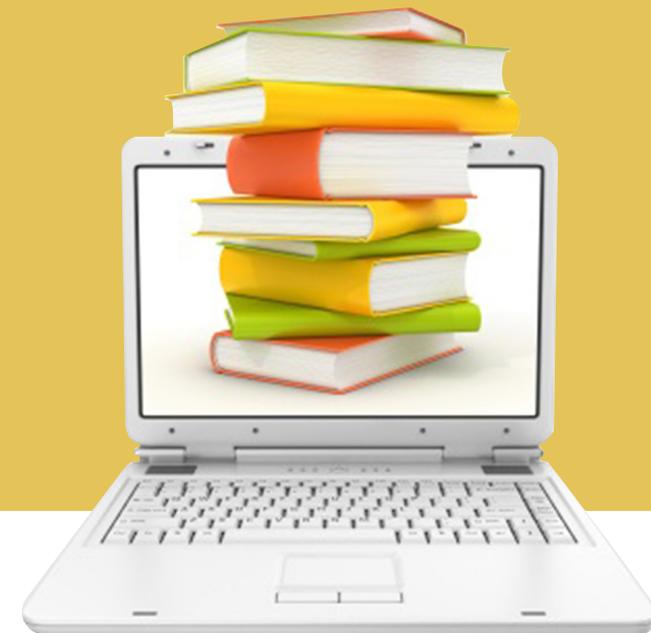


PSRC ... Public Schools Records Consortium

Connecting Virginia's School Records Professionals



PSRC CONTACTS

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York County School Division
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Nancy Tyler, Treasurer

Fairfax County Public Schools
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“Being able to ask questions and share ideas with other professionals in Public Schools Records Management was a blessing when I first entered this job. The expectations of the field are constantly changing. It is extremely helpful to discuss procedures from school districts across the state through the PSRC.”

Rebecca Adams
Chesapeake Public Schools

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WHAT IS THE PSRC?

The Public Schools Records Consortium is a group of Virginia school administrators and records managers who have partnered with the Library of Virginia and Virginia Department of Education to bring clearer understanding and resources to issues of managing public school records. The purpose of the group is to be involved in reviewing, clarifying, and amending procedures for maintenance and retention of all public school records, including the identification of new and changing records for inclusion in General Schedule 21: Public School Records. The PSRC has established an Educational Listserv to enhance communication by enabling records managers to pose questions to and exchange ideas with school records professionals from across the Commonwealth. The PSRC also selects key issues for indepth examination at regular sessions. Such issues have included guidance records, new DMV requirements, legal issues in public school records management, health records, and the Guidelines for Management of Student Scholastic Records. The Library of Virginia and Department of Education staff participate regularly to clarify policies and help define direction with regard to records management.



DO YOU NEED GUIDANCE ON EDUCATIONAL RECORDS ISSUES? WE CAN HELP!

The PSRC is committed to getting the answer and sharing it with you! Let us know what you need—we'll assemble the right resources to develop a response on our Educational Listserv. Just contact us or post your question on edsig@listva.lib.va.us

"The knowledge and commitment to records management within the Virginia Public School system is outstanding! My company services many school districts across the country and records management in Virginia is second to none. The school districts in Virginia understand the importance of managing records and employ excellent staff as a result."

**Ron Christian
Scribbles Software**

PSRC MEETING SCHEDULE

The PSRC meets on the third Wednesday or Thursday of every other month during the academic year (September through June) from 10:00 a.m.–12:00 noon. Meetings are held at the Library of Virginia, 800 East Broad Street, Richmond and are open to all individuals who have the responsibility for managing public school records in Virginia.

"The PSRC is a multiple win for all who participate. You get to share your successes (and failures) with your peers; you learn how others are solving the same problems that you encounter; and you get to influence the state requirements for record keeping. Win, win, win!"

**Mark Andrachek
Fairfax County Public Schools**

HOW TO PARTICIPATE

If you are interested in becoming part of the PSRC, please email Maralee Weeks at weeksmc@staffordschools.net with the following information:

- ◆ School Division
- ◆ Contact Name
- ◆ Title
- ◆ Street Address
- ◆ Email
- ◆ Phone
- ◆ Fax

There is no fee for participation with the PSRC. As a participant, you will be included in all meeting notices, receive the meeting minutes and be added to the Educational Listserv, which is hosted by the Library of Virginia.

