



The library system was established in (year) \_\_\_\_\_ and is organized under the Code of Virginia (check all that apply):

- Section 42.1-33:     City    County    Town  
 Section 42.1-37:     Regional  
 Other (specify): \_\_\_\_\_  
 Section 42.1-34     Section 42.1-43

Governing Body is: \_\_\_\_\_  
(see Code of Virginia, Section 42.1-35 and 36)

The Board of Trustees is (check one) — (see Code of Virginia, Section 42.1-35 and 36):  Governing    Advisory

The Board of Trustees has \_\_\_\_\_ members:  
 Appointed     Elected

Librarian is appointed by:  Brd. of Trustees    City/Town Mgr.  
 County Manager    Other (specify): \_\_\_\_\_

The Board meets:  Monthly    Quarterly  
 Other: \_\_\_\_\_

The Board meets: Day \_\_\_\_\_  
Time: \_\_\_\_\_

Give the complete name, title, address, and telephone number of the person to whom the librarian directly reports:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (        ) \_\_\_\_\_

Give the complete name, title, address, and telephone number of the person who handles all library funds (i.e., the treasurer or fiscal officer who signs the checks):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (        ) \_\_\_\_\_

Funds are handled by:  
 Library Board                       Local Government

Give the complete name, title, and address of the local governing officials (i.e., Chairperson of Board of Supervisors, County Manager/Administrator, City Manager, Town Manager, etc.) in each jurisdiction (city, county, town).

1. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

2. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

3. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

4. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

5. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

6. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

7. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

8. Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_