


# LIBRARY OF VIRGINIA



## COVID-19 UPDATE

## GUIDELINES FOR RESEARCHERS

UPDATED DECEMBER 27, 2021



Face Coverings Strongly Encouraged  
(those who are not fully vaccinated  
must wear a face covering over nose  
and mouth at all times)

### SAFETY FIRST

The Library of Virginia's highest priority is the health, safety, and well-being of our staff and community members in consultation with the Executive Branch. In addition to all relevant Executive Orders (EO 53–63, [Virginia Governor Ralph Northam – Executive Actions](#)), the Library follows the guidelines recommended by the Virginia Department of Health (VDH) and the Centers for Disease Control and Prevention (CDC), and staff follow the highest standards of safety and disinfecting. Please check our website for updates or contact us at 804.692.3777 or 804.692.3888.

### HOURS CHANGES

- General Hours (Lobby & Exhibition Gallery):
  - Monday–Saturday, 9:00 AM–5:00 PM
- Reading Room Hours:
  - Tuesday–Friday, 9:00 AM–5:00 PM
- Special Saturday Reading Room Hours:
  - January 8 & 22, 10:00 AM–4:00 PM
  - February 12 & 26, 10:00 AM–4:00 PM
- Visit our website, [www.lva.virginia.gov](http://www.lva.virginia.gov), for updates and for our online resources.
- The reading room at the State Records Center is closed.
- The Library's store, the Virginia Shop, is open Tuesday–Friday, 10:00 AM–4:00 PM, plus Reading Room Saturdays, 10:00 AM–2:00 PM.
- The Virginia Shop at the Capitol is open Wednesday–Friday, 10:00 AM–4:00 PM, and Saturday, 10:00 AM–2:00 PM.

### ENHANCED HYGIENE

- Hand sanitizer is available throughout the reading rooms.
- Staff will disinfect computer and scanner keyboards and mice between uses and will routinely disinfect common surfaces.
- Restrooms will be cleaned hourly.

### WELLNESS & PROTECTION

- If you are feeling sick or unwell, stay home.
- Wash your hands frequently and thoroughly.
- Staff and researchers are strongly encouraged to wear face coverings in the building. If you are not yet fully vaccinated, please wear a face covering over your nose and mouth at all times.

## HOW YOU CAN HELP & INFORMATION YOU NEED TO KNOW

- Based on updated guidance from the Office of the Governor, the Virginia Department of Health (VDH), and the Centers for Disease Control and Prevention (CDC), staff and visitors are strongly encouraged to wear face coverings in the building. If you are not yet fully vaccinated, please wear a face covering over your nose and mouth at all times. If you do not have a mask or face covering, the Library can provide one.
- Appointments for Special Collections materials are available by calling 804.692.3703 or emailing [specialcoll@lva.virginia.gov](mailto:specialcoll@lva.virginia.gov). When contacting us, please specify what material you are interested in seeing or doing research on and we will get in touch shortly.

## PREPARE FOR YOUR VISIT

- Get a Library card! If you are a Virginia resident, begin the registration process online at [www.lva.virginia.gov/about/policies/register\\_va.htm](http://www.lva.virginia.gov/about/policies/register_va.htm). You may also renew your account at [www.lva.virginia.gov/about/policies/renewal\\_va.htm](http://www.lva.virginia.gov/about/policies/renewal_va.htm). Non-residents may register/renew when they arrive for their appointment.
- To use your time at the Library more efficiently, call or email us at [archdesk@lva.virginia.gov](mailto:archdesk@lva.virginia.gov) or 804.692.3888 to talk to our reference staff before your visit for advice and guidance.
- Search the Library's catalog and digital holdings to identify materials you would like to see when you visit. Go to [www.lva.virginia.gov](http://www.lva.virginia.gov) and look under "For the Public."
- Visit Virginia Memory at [www.virginiamemory.com](http://www.virginiamemory.com) to explore our digital resources.
- If you are researching family history, watch this webinar about using our website, catalog, and digital collections: [www.youtube.com/watch?v=EwdNCLjo\\_5k](https://www.youtube.com/watch?v=EwdNCLjo_5k).



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800 East Broad Street | Richmond, Virginia 23219 | [www.lva.virginia.gov](http://www.lva.virginia.gov)