Commonwealth of Virginia
Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Department of Transportation 10040	**4. Point of Contact:** Colin Ceperich
2. Database Title: Adopt-a-Highway	**5. Phone Number:** (804) 225-3712
3. Database Acronym: AHMS	**6. Signature & Date:** 7-14-04

7. Database Description and Contents: *(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate know restrictions to public access.*
Process Highway Adoptions by volunteers who pickup litter on the roadside.

Note: Specific information relating to data fields, record/table layouts and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.

8. Date of Last Update: 7/9/04	**9. Frequency of Update:** ☐ Daily, ☐ Weekly, ☐ Monthly, Other: Updated locally whenever a new Adopt-a-Highway permit is entered. The statewide database is updated every few months when all the local information is imported.

10. Formats Available and Schedule of Fees: *(Provide a description of each format in which the database is made available, and the cost, if any of each format.)*

a. Format We would like to protect the names/addresses, but "who has an adopted stretch where" is public knowledge. We would only provide permit information based on very specific requests. We require the requestor tell us the county, the route and the cross streets and/or mile marker they're interested in and we'll give them all the info for that permit. We can also provide summary information like total miles adopted and total number of groups upon request.	**b. Cost** Not available

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000 (Attn: Mary Clark). (January 2000).