

Circuit Court Records Grants Review Board
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

MINUTES OF THE MEETING
2007-A Cycle, November 14, 2006, 10:00 a.m.
Fifth Floor Conference Room

Board members present by conference call were Circuit Court Clerks Machelles Eppes, Prince Edward County; Charles "Vic" Mason, King George County; and Judy Worthington, Chesterfield County. Board members present from the Library of Virginia were Conley Edwards, State Archivist; and Carl Childs, Director of Local Records Services. Glenn Smith, Grants Coordinator, facilitated the meeting. Also present from the Library's Local Records Services Branch were Greg Crawford, Vince Brooks, and Sarah Nerney.

The meeting was called to order at 10:15 a.m. by Glenn Smith. He reminded the board members that the program has received an overhaul and the program description and grant guidelines booklet is being updated, with implementation set for January 2007.

The first order of business was for the board to set aside a portion of the available program funds to be accessible for a new category of "emergency or urgent" grants. Should such an application be submitted outside of a regular grant cycle, it would be reviewed by the sitting board members, approved by a telephone or electronic vote, and then ratified at the next called board meeting. Vic Mason moved that \$30,000 be earmarked for this category, with any spent funds replenished by a board vote. The motion received a second and the board discussed the issue. Following the discussion, the motion passed unanimously.

There were thirty grant applications submitted from twenty-two localities totaling \$295,756.83. The board reviewed the applications and made awards for twenty-nine grant projects, with the City of Staunton's preservation-indexing application for \$22,325.76 being declined and Shenandoah County's item conservation request for \$19,459.00 amended to \$21,834.50. The total amount awarded was \$275,506.57. A summary of the awards follows.

There being no further business by this board, the meeting was adjourned at 11:55 a.m.

By:

Glenn T. Smith
Grants Coordinator

Virginia Circuit Court Records Preservation Grant Program
Awards for 2007-A Cycle

<u>Locality</u>	<u>Project Type</u>	<u>Awarded</u>
City of Martinsville	Security System - Addendum	\$ 2,415.00
Southampton County	Security System - Camera	13,987.00
Greensville County	Security System - Upgrade	2,594.00
Isle of Wight County	Security System - Upgrade	6,385.00
City of Staunton	Reformatting - Film to Digital	2,638.80
Lunenburg County	Reformatting - Paper to Digital	9,100.00
City of Newport News	Reformatting - Paper to Digital	21,697.20
Southampton County	Reformatting - Paper to Digital	44,668.00
Culpeper County	Processing - Loose Papers	3,094.00
Halifax County	Processing - Loose Papers	32,542.00
Charlotte County	Reader/Printer	10,951.07
Tazewell County	Reader/Printer	3,950.00
Tazewell County	Preservation - Plat Cabinet	3,749.00
Wise County	Preservation - Plat Cabinet	3,360.00
Bedford County	Item Conservation - Book	4,152.00
Bland County	Item Conservation - Book	872.00
Charlotte County	Item Conservation - Book	4,245.00
Culpeper County	Item Conservation - Book	4,761.00
Fluvanna County	Item Conservation - Book	10,000.00
Goochland County	Item Conservation - Book	4,980.00
Halifax County	Item Conservation - Book	8,874.00
Loudoun County	Item Conservation - Book	9,969.00
Mecklenburg County	Item Conservation - Book	3,955.00
Pittsylvania County	Item Conservation - Book	3,572.00
Pulaski County	Item Conservation - Book	4,091.00
Russell County	Item Conservation - Book	14,021.00
Shenandoah County	Item Conservation - Book	21,834.50
Southampton County	Item Conservation - Book	1,559.00
City of Staunton	Item Conservation - Book	17,490.00

Total: \$275,506.57