

Circuit Court Records Grants Review Board
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

SUMMARY OF THE MEETING
2015-B Cycle — June 11, 2015

The following Circuit Court Records Grants Review Board members were in attendance:

The Honorable Diane Mumford, Lancaster County

The Honorable Maetta Crewe, Pulaski County

The Honorable Terry Whittle, City of Winchester

The Honorable Erica W. Williams, Montgomery County, was present by conference call

Dr. Sandra G. Treadway, Librarian of Virginia

Dr. John Metz, Deputy of Collections and Programs

Staff support included:

Leslie Courtois, Conservator

Audrey McElhinney, Sr. Manuscripts, Maps, and Rare Book Librarian

Jean Strohm, Executive Assistant

Michelle Washington, Administrative Assistant

Greg Crawford, Local Records Program Manager, facilitated the meeting

The Circuit Court Records Grants Review Board meeting was called to order at 9:10 AM.

2015-B grant cycle is the first to use the revised process for awarding CCRP grants. During spring 2015, Library of Virginia staff members with conservation and preservation expertise visited clerks at their localities in order to develop a Statement of Work for each item being considered for conservation. This report served as a single standard for vendors as they developed treatment proposals and cost estimates. Items that are awarded a grant for conservation will be reviewed by Library of Virginia staff members in the immediate post-treatment stage to ensure that all requirements in the initial Statement of Work have been met. The revised process encourages a high standard of quality control on item conservation to ensure the best preservation of locality records. It also provides an opportunity for Clerks to consult with Library staff regarding the items most at risk in their localities about the potential to develop a conservation schedule for these vulnerable records.

The Board evaluated sixty-three applications submitted from fifty-eight localities. The sum of all projects totaled \$1,039,298.80. After a thorough discussion the board unanimously agreed that Item Conservation projects should be given the highest priority in this cycle. Requests from Amherst, Amelia, Craig, Danville, Essex, Halifax, Middlesex, Northumberland, Petersburg, Powhatan, and York Counties were cumulatively adjusted downward by \$192,296.12. Requests from Dinwiddie County for a security system upgrade, Isle of Wight for preservation supplies, Lynchburg City (multiple applications) for item conservation and reformatting, and Wise County for reformatting totaling \$67,232.50 were denied. The Board approved fifty-eight grant projects

with all awards totaling \$909,636.20. This meeting marked the seventh consecutive competitive cycle.

A full list of the awarded projects follows below.

There being no further business by this Board, the meeting adjourned at approximately 12:40 PM.

By:

Michelle Washington
Administrative Assistant

**Virginia Circuit Court Records Preservation Grant Program
Awards for 2015-B Cycle**

<u>Locality</u>	<u>Project Type</u>	<u>Awarded</u>
Accomack County	Item Conservation - Book	20,210.00
Albemarle County	Item Conservation - Book	10,457.50
Alleghany County	Item Conservation - Book	13,629.50
Amelia County	Item Conservation - Book	16,454.00
Arlington County	Item Conservation - Book	16,763.00
Bedford County	Item Conservation - Book	19,740.00
Bland County	Item Conservation - Book	3,864.00
Buckingham County	Item Conservation - Book	13,466.50
Charlottesville, City	Item Conservation - Book	17,954.00
Chesapeake City	Item Conservation - Book	28,454.00
Craig County	Item Conservation - Book	7,424.00
Danville, City	Item Conservation - Book	3,860.00
Dinwiddie County	Item Conservation - Book	22,416.90
Essex County	Item Conservation - Book	20,042.00
Fairfax County	Item Conservation - Book	10,588.00
Fluvanna County	Item Conservation - Book	13,656.00
Franklin County	Item Conservation - Book	25,140.00
Fredericksburg, City	Item Conservation - Book	11,712.00
Giles County	Item Conservation - Book	28,712.00
Goochland County	Item Conservation - Book	23,204.50
Greensville County	Item Conservation - Book	19,978.00
Halifax County	Item Conservation - Book	19,014.00
Hanover County	Item Conservation - Book	21,208.00
Highland County	Item Conservation - Book	4,388.00
Isle of Wight	Item Conservation - Book	20,629.00
King George County	Item Conservation - Book	28,810.00
King William County	Item Conservation - Book	21,127.00
Loudoun County	Item Conservation - Book	18,360.00
Lunenburg County	Item Conservation - Book	17,624.00
Mathews County	Item Conservation - Book	27,788.00
Mecklenburg County	Item Conservation - Book	12,821.00
Middlesex County	Item Conservation - Book	16,843.00
Nelson County	Item Conservation - Book	13,032.00
Northampton County	Item Conservation - Book	20,575.50
Northumberland County	Item Conservation - Book	2,005.00
Nottoway County	Item Conservation - Book	23,486.00
Page County	Item Conservation - Book	9,607.50
Petersburg City	Item Conservation - Book	21,940.00
Powhatan County	Item Conservation - Book	13,842.00
Rockingham County	Item Conservation - Book	13,701.00
Shenandoah County	Item Conservation - Book	14,565.00

Smyth County	Item Conservation - Book	24,400.25
Southampton County	Item Conservation - Book	12,252.00
Staunton, City	Item Conservation - Book	10,614.00
Surry County	Item Conservation - Book	26,225.00
Tazewell County	Item Conservation - Book	15,796.00
Virginia Beach, City	Item Conservation - Book	16,872.00
Washington County	Item Conservation - Book	6,330.00
Westmoreland County	Item Conservation - Book	14,647.00
York County	Item Conservation - Book	23,374.00
Sussex County	Item Conservation - Paper	4,490.00
Lynchburg, City	Reformatting	20,250.00
Bristol, City	Reformatting	7,950.00
Amherst County	Reformatting	18,300.00
Bath County	Security System	5,119.67
Martinsville, City	Security System	3,535.00
Powhatan County	Security System	5,992.82
Westmoreland County	Security System	<u>4,396.56</u>
		909,636.20