

Circuit Court Records Grants Review Board

The Library of Virginia

800 East Broad Street

Richmond, Virginia 23219-8000

SUMMARY OF THE MEETING

2018FY Cycle-August 24, 2017

The following Circuit Court Records Grants Review Board members were in attendance:

The Honorable Maetta Crewe, Pulaski County

The Honorable Kelly F. Duffy, Bristol City

The Honorable Gerald R. Goad, Carroll County

The Honorable Erica Williams, Montgomery County

Dr. Sandra G. Treadway, Librarian of Virginia

Dr. John Metz, Deputy of Collections and Programs

Staff support included:

Greg Crawford, Local Records Program Manager, facilitated the meeting

Tracy Harter, Sr. Local Records Consulting Archivist

Eddie Woodward, Sr. Local Records Consulting Archivist

Leslie Courtois, Conservator

Michelle Washington, Administrative Assistant

The Circuit Court Records Grants Review Board meeting was called to order at 9:03a.m.

Greg Crawford informed the committee that items awarded to two localities in previous grant cycles (2016A and 2016BA) could not be successfully treated by the conservation vendor without further damaging the items. The Board agreed to apply the unspent funds to items the two localities submitted in the 2018 grant cycle. The funding for the conservation of these items will come from the grant cycle the original award was approved. List of approvals is below:

Dickenson County

Available: \$13,840.00 from 2016B-70 – Deed Book 2 and Deed Book 3 not treated

Approved: \$13,584.00 for Deed Book 12 (\$4,652.00), Deed Book 13 (\$4,640.00), and Deed Book 16 (\$4,292.00)

Northampton County

Available: \$6,733.00 from 2016A-45 - Wills and Inventories 20, 1750-1764 not treated

Approved: \$6,132.50 for Wills 39 (\$2,115.00) and Deeds 40 (\$4,017.50)

The Board proceeded to evaluate eighty applications. The sum of all projects totaled \$1,082,755.65. After a thorough discussion the board unanimously agreed that Item Conservation projects should be given the highest priority in this cycle. A total of one application was denied. The Board approved seventy nine grant projects with all awards totaling \$849,964.55.

The full list of the awarded projects follows below.

There being no further business by this Board, the meeting adjourned at approximately 11:23p.m.

Addendum:

On November 16, 2017, Greg Crawford was notified by Kofile that when Henry County Will Book, 1, 1777-1779 arrived at Kofile's conservation lab, their staff noticed that the book had a very thin silk lamination on all the pages. The lamination was not identified in LVA's Statement of Work document for the volume nor was it identified in the vendor's proposal of work for the volume. It was not as thick as the lamination associated with the Barrow process that is typically found which made it difficult to identify. Consequently, delamination was not included in the estimated cost for conserving the volume. The lamination needed to be removed which entailed an increase in cost to conserve the volume. The grant review board originally approved \$1,862 to conserve Henry County Will Book, 1, 1777-1779. With the additional need to delaminate the volume, the cost would be \$4,454.00 – an increase of \$2592.00 over the originally approved amount.

On November 27, 2017, Greg Crawford informed members of the CCRP grant review of this issue by email and the members approved increasing the award amount to Henry County from \$10,899.50 to \$13,491.50 to cover the additional cost for delamination. The updated total amount of grant funds awarded for grant cycle FY2018 is \$852,491.55

By:

Michelle Washington

Administrative Assistant

Grants Awarded--by Grant Type & Locality--Summary

79 Grants Awarded

Application#	Locality	Grant Type	Amt Awarded	2018FY
2018FY-65	Albemarle County	Item Conservation	\$12,012.50	
2018FY-43	Alleghany County	Item Conservation	\$12,039.50	
2018FY-28	Amherst County	Item Conservation	\$11,670.00	
2018FY-72	Arlington County	Item Conservation	\$11,378.00	
2018FY-22	Augusta County	Storage	\$1,708.00	
2018FY-02	Bath County	Item Conservation	\$12,748.00	
2018FY-44	Bedford County	Item Conservation	\$10,910.00	
2018FY-71	Bristol City	Item Conservation	\$12,982.50	
2018FY-40	Caroline County	Item Conservation	\$6,780.00	
2018FY-70	Carroll County	Item Conservation	\$11,730.00	
2018FY-14	Charles City County	Item Conservation	\$8,830.00	
2018FY-78	Charlotte County	Item Conservation	13,330.00	
2018FY-62	Chesterfield County	Item Conservation	\$11,058.00	
2018FY-12	Craig County	Item Conservation	\$10,102.00	
2018FY-53	Cumberland County	Item Conservation	\$15,680.00	

2018FY-45	Danville (City of)	Item Conservation	\$13,412.50
2018FY-67	Dickenson County	Item Conservation	\$5,197.00
2018FY-39	Dinwiddie County	Item Conservation	\$11,942.75
2018FY-11	Essex County	Item Conservation	\$10,502.50
2018FY-37	Fairfax County	Item Conservation	\$5,425.00
2018FY-10	Fauquier County	Item Conservation	\$11,539.00
2018FY-41	Fluvanna County	Item Conservation	\$8,463.00
2018FY-79	Franklin County	Item Conservation	\$12,396.00
2018FY-26	Fredericksburg (City of)	Item Conservation	\$12,592.00
2018FY-36	Giles County	Item Conservation	\$12,190.00
2018FY-75	Goochland County	Item Conservation	\$10,820.00
2018FY-69	Grayson County	Item Conservation	\$9,851.00
2018FY-57	Greene County	Item Conservation	\$7,892.50
2018FY-32	Greensville County	Item Conservation	\$13,435.00
2018FY-46	Halifax County	Item Conservation	\$12,958.50
2018FY-51	Hampton City	Item Conservation	\$11,786.25
2018FY-74	Hanover County	Item Conservation	\$12,179.00
2018FY-77	Henrico County	Item Conservation	\$7,323.00
2018FY-60	Henry County	Item Conservation	\$13,491.50
2018FY-16	Highland County	Item Conservation	\$2,852.00
2018FY-47	Isle of Wight County	Item Conservation	\$13,168.50
2018FY-08	King and Queen County	Item Conservation	\$10,849.00
2018FY-07	King George County	Item Conservation	\$10,598.00
2018FY-20	King William County	Item Conservation	\$10,308.00
2018FY-05	Lancaster County	Item Conservation	\$11,904.00
2018FY-34	Lee County	Item Conservation	\$13,285.00
2018FY-58	Loudoun County	Item Conservation	\$9,485.00
2018FY-66	Louisa County	Item Conservation	\$3,176.30
2018FY-42	Lynchburg City	Item Conservation	\$11,382.50
2018FY-03	Madison County	Item Conservation	\$12,458.00
2018FY-54	Martinsville City	Storage	\$2,400.00
2018FY-27	Mathews County	Item Conservation	\$11,730.50
2018FY-63	Mecklenburg County	Item Conservation	\$12,831.00
2018FY-64	Nelson County	Item Conservation	\$9,929.50
2018FY-13	Newport News (City of)	Item Conservation	\$10,107.50
2018FY-48	Northampton County	Item Conservation	\$6,874.50
2018FY-19	Northumberland County	Item Conservation	\$9,795.75
2018FY-18	Nottoway County	Item Conservation	\$14,230.00
2018FY-04	Page County	Item Conservation	\$12,254.00
2018FY-33	Pittsylvania County	Item Conservation	\$9,092.00
2018FY-06	Powhatan County	Item Conservation	\$9,410.00
2018FY-24	Prince George County	Item Conservation	\$13,671.50
2018FY-59	Pulaski County	Item Conservation	\$10,941.00
2018FY-29	Richmond County	Item Conservation	\$13,675.50
2018FY-56	Roanoke County	Item Conservation	\$13,524.50

2018FY-80	Rockbridge County	Item Conservation	\$13,060.00
2018FY-76	Rockingham County	Item Conservation	\$12,047.50
2018FY-23	Scott County	Item Conservation	\$10,299.00
2018FY-73	Shenandoah County	Item Conservation	\$13,057.00
2018FY-55	Smyth County	Item Conservation	\$13,036.00
2018FY-30	Southampton County	Item Conservation	\$12,874.00
2018FY-68	Spotsylvania County	Item Conservation	\$9,157.00
2018FY-01	Stafford County	Item Conservation	\$22,880.00
2018FY-35	Staunton City	Item Conservation	\$2,553.50
2018FY-25	Suffolk (City of)	Item Conservation	\$12,136.00
2018FY-15	Surry County	Item Conservation	\$12,945.00
2018FY-38	Sussex County	Item Conservation	\$7,617.50
2018FY-17	Tazewell County	Item Conservation	\$11,688.00
2018FY-52	Virginia Beach (City of)	Item Conservation	\$12,036.50
2018FY-31	Warren County	Item Conservation	\$8,713.00
2018FY-50	Washington County	Item Conservation	\$11,528.00
2018FY-09	Westmoreland County	Item Conservation	\$12,792.50
2018FY-49	Wise County	Item Conservation	\$4,724.00
2018FY-61	York County/Poquoson	Item Conservation	\$13,123.00
	Totals:	\$852,491.55	