



THE LIBRARY BOARD

The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

(804) 692-3535

MEETING AGENDA

(file copy)

Monday
January 8, 2024

THE LIBRARY OF VIRGINIA
800 East Broad Street
Richmond, Virginia 23219-8000
804-692-3535

AGENDA

MONDAY, January 8, 2024

8:00 a.m.

Continental Breakfast

Conference Room A

8:30 a.m. – 9:25 a.m.

Conference Room A

**Archival, Collections and Records
Management Services Committee**

Peter E. Broadbent Jr., *Chair*

Shelley Viola Murphy, *Vice Chair*

C. Paul Brockwell Jr.

Carol G. Finerty

Barbara Vines Little

Mary Prentice

Leonard C. Tengco

John Metz, Greg Crawford, Kathy Jordan – *Staff Liaisons*

Orientation Room

Public Library Development Committee

Blythe Ann Scott, *Chair*

Lana Real, *Vice Chair*

Laura L.L. Blevins

L. Preston Bryant Jr.

Robert L. Canida II

Maya Castillo

Suzette Denslow

Nan Carmack – *Staff Liaison*

9:30 a.m. – 10:20 a.m.

Conference Room A

Legislative and Finance Committee

L. Preston Bryant Jr., *Chair*

Laura L.L. Blevins, *Vice Chair*

C. Paul Brockwell Jr.

Suzette Denslow

Maya Castillo

Blythe Ann Scott

Leonard C. Tengco

Daniel Hinderliter – *Staff Liaison*

Orientation Room

**Education, Outreach, and Research Services
Committee**

Robert L. Canida II, *Chair*

Barbara Vines Little, *Vice Chair*

Peter E. Broadbent Jr.

Carol G. Finerty

Shelley Viola Murphy

Mary Prentice

Lana Real

Angela Flagg – *Staff Liaison*

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

MONDAY, JANUARY 8, 2024

AGENDA

- | | | |
|-------------------|--|-------------------------------------|
| 10:30 a.m. | The Library Board Meeting | <i>Meeting Room 2M.020</i> |
| I. | Call to Order | <i>C. Paul Brockwell Jr., Chair</i> |
| II. | Approval of Agenda | <i>The Board</i> |
| III. | Welcome to Visitors and Staff | <i>C. Paul Brockwell Jr., Chair</i> |
| IV. | Public Comment | |
| V. | Approval of the Library Board Minutes of September 18, 2023 | <i>The Board</i> |
| VI. | Information Items | |
| | A. Reports from Other Organizations | |
| | B. Committee/Division Reports | |
| | • Education, Outreach, and Research Services Committee | <i>Robert L. Canida II</i> |
| | • Archival, Collections, and Records Management Services Committee | <i>Peter E. Broadbent Jr.</i> |
| | • Legislative and Finance Committee | <i>L. Preston Bryant Jr.</i> |
| | • Public Library Development Committee | <i>Blythe Ann Scott</i> |
| | • Library of Virginia Foundation | <i>Scott Dodson/Pia Trigiani</i> |
| | C. Report of the Librarian of Virginia | <i>Sandra G. Treadway</i> |
| | D. Report of the Chair | <i>C. Paul Brockwell Jr.</i> |
| VII. | Old or New Business | |
| VIII. | Adjournment | |

**** Lunch will be served following the meeting in Conference Rooms A and B ****

Next Meeting: April 15, 2024 (location N)

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **ARCHIVAL, COLLECTIONS, AND RECORDS
MANAGEMENT SERVICES**

Date: **Monday, January 8, 2024 – 8:30 a.m. – 9:25 a.m.**

Place: **The Library of Virginia – *Conference Room A***

Committee Members: Peter E. Broadbent Jr., *Chair*
Shelley Viola Murphy, *Vice Chair*
C. Paul Brockwell, Jr.
Carol G. Finerty
Barbara Vines Little
Mary Prentice
Leonard C. Tengco

John Metz, Greg Crawford, Kathy Jordan – *Staff Liaisons*

AGENDA

1. Ancestry.com Partnership Update – Kathy Jordan
2. WWII Separation Notices – Kathy Jordan
3. Diseased Microfilm Update – Greg Crawford
4. National Digital Newspaper Program (NDNP) Grant Submission – Greg Crawford
5. Virginia Untold Update – Greg Crawford

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **PUBLIC LIBRARY DEVELOPMENT COMMITTEE**

Date: Monday, January 8, 2024 -- 8:30 a.m. – 9:25 a.m.

Place: The Library of Virginia – *Orientation Room*

Committee Members: Blythe Ann Scott, *Chair*
Lana Real, *Vice Chair*
Laura L.L. Blevins
L. Preston Bryant Jr.
Robert L. Canida II
Maya Castillo
Suzette Denslow

Nan Carmack – *Staff Liaison*

AGENDA

1. Dissolutions and Unions – Nan Carmack
 - a) King and Queen County Leaves Pamunkey Regional Library
 - b) Cumberland is Absorbed by Central Virginia Regional Library
2. Strategic Planning Survey Data Report and Adopted Priorities by LDND – Nan Carmack
3. Find It Virginia Annual Data Report – Nan Carmack
4. Annual Public Library Survey Summary Report – Nan Carmack

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **LEGISLATIVE AND FINANCE COMMITTEE**

Date: Monday, January 8, 2024 – 9:30 a.m. – 10:20 a.m.

Place: The Library of Virginia – *Conference Room A*

Committee Members: L. Preston Bryant Jr., *Chair*
Laura L. L. Blevins, *Vice Chair*
C. Paul Brockwell Jr.
Suzette Denslow
Maya Castillo
Blythe Ann Scott
Leonard C. Tengco

Daniel Hinderliter – *Staff Liaison*

AGENDA

1. Review of Statement of Financial Condition – Dan Hinderliter
2. Update on the Governor's Proposed Budget – Dan Hinderliter
3. Update on Legislative Bills Filed as of Meeting Date – Dan Hinderliter
4. New MOU with the Library of Virginia Foundation – Dan Hinderliter

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **EDUCATION, OUTREACH, AND RESEARCH SERVICES
COMMITTEE**

Date: **Monday, January 8, 2024 – 9:30 a.m. – 10:20 a.m.**

Place: **The Library of Virginia – *Orientation Room***

Committee Members: Robert L. Canida II, *Chair*
Barbara Vines Litte, *Vice Chair*
Peter E. Broadbent Jr.
Carol G. Finerty
Shelley Viola Murphy
Mary Prentice
Lana Real

Angela Flagg – *Staff Liaison*

AGENDA

1. LVA On the Go 2023 Recap – Catherine Fitzgerald Wyatt
2. *Indigenous Perspectives* Exhibition – Barbara Batson, Ashley Ramey Craig
3. Marketing Update and 2023 Recap Video – Angela Flagg

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
MEETING MINUTES**

September 18, 2023
10 a.m. via Zoom

I. CALL TO ORDER

C. Paul Brockwell Jr., *chair*, called the meeting to order at 10:00 a.m. The following members were in attendance:

C. Paul Brockwell Jr., *chair*; Blythe Ann Scott, *vice chair*; Laura L.L. Blevins; Peter E. Broadbent Jr.; L. Preston Bryant Jr.; Dr. Robert L. Canida II; Maya Castillo; Suzette Denslow; Barbara Vines Little; Shelley Viola Murphy; Lana Real; Leonard C. Tengco

Carol G. Finerty was absent.

II. WELCOME TO VISITORS AND STAFF

Mr. Brockwell welcomed visitors, staff, and special guests including Abigail Gump, assistant attorney general and counsel for the Board; and Emily Anne Gullickson, deputy secretary of education and member of the Librarian Search Committee.

III. APPROVAL OF CONSENT AGENDA

Mr. Brockwell stated that the Board's bylaws require every vote to be taken as a roll call when a meeting is held entirely virtually. To reduce the number of roll call votes, the Board would hold a single vote to approve the "consent agenda" which included the meeting agenda for today; minutes from the June annual meeting; the amended 2023-2024 Board meeting schedule; and the proposed slate of members for the Nominating Committee. Mr. Brockwell asked for a motion to approve the consent agenda, which was made by Ms. Blevins and seconded by Mr. Broadbent. He then asked Taylor Melton, executive assistant to the Librarian, to call the roll: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None; Abstentions – None.

IV. INFORMATION ITEMS

A. Committee/Division Reports

Mr. Brockwell stated that Board committees did not meet beforehand as they normally do due to the electronic meeting format. Instead, each committee chair worked with Library staff to produce a report to share with the full Board.

- **Archival, Collections, and Records Management Services Committee**

Mr. Broadbent, committee chair, provided an update on the Library's partnership with Ancestry to digitize and upload Virginia personal property tax records, 1782-1900; city birth and death records from Richmond, Norfolk, and Portsmouth, 1897-1912; and Department of Military Affairs (DMA) organization cards. The first batch of personal property tax records is scheduled to ship to Ancestry in September. In-house digitization of the birth and death records has begun with reference archivist Amanda

Morrell working with Ancestry's scanner on the effort. There is also a proposal to add city directories to the collections being digitized and indexed, and there will be a further report on that in January.

Mr. Broadbent reported that the Library's ninth annual Transcribe-a-versary is scheduled for Saturday, September 23. This year's event will focus on the newly digitized World War II separation notices and will feature guest speakers who will provide historical information and context to the collection. Sixty-six participants have registered, which is nearly at capacity. This event serves as a way for the Library to celebrate and thank its dedicated volunteers for their hard work on the project.

Mr. Broadbent noted that the Library has hired two new archival staff in state records: Karen King who started in late August and is processing and cataloging original records from the Northam administration, and Maria Shellman will start in late September on the same project.

Mr. Broadbent stated that the FY24 grant cycle for the Circuit Court Records Preservation Program (CCRP) will begin October 16, the award amount will be \$3 million, and the application deadline is January 12, 2024. He reminded the board that Circuit Court clerks apply for these grants to help with preservation and organization projects concerning their local courthouse records.

Mr. Broadbent reported that the diseased microfilm project continues to be delayed due to staff vacancies that prevent the project from achieving a higher volume of duplication. Library staff have been exploring how to increase production by pushing more of the preproduction functions to Backstage and using existing Library staff to deal with postproduction quality control and data entry. Two of the three imaging service tech vacancies will be converted into funding for production, while the remaining vacancy will be recruited to bolster staffing. Ideally, the Library will scan reels of microfilm to Backstage, and Backstage will take responsibility for identifying troubled acetate film, doing basic data entry to capture information from the target of each reel, and to prepare the film for duplication. Backstage is currently determining exactly which functions they can take on and what the workflow for this would be. The plan is to send 45 boxes consisting of 1,260 diseased reels in the October shipment and then increase that to 2,800 per shipment in future months.

Mr. Broadbent noted that Mary Clark, Acquisitions and Access Management Director, will host a special celebration of Virginia's participation in the Federal Depository Library Program on September 21 at the Library. The celebration is part of the 200th anniversary festivities and will feature select items from Virginia's federal publications collection, which includes the earliest official publications of the U.S. government going back to 1789. Attendees will hear from the director of the Government Publishing Office, the U.S. superintendent of documents, other distinguished guests, and learn about the origins of the Library's print collection from Virginia historian and former Library employee Brent Tarter.

- **Education, Outreach, and Research Services Committee**

Dr. Canida, committee chair, reported that over the course of the summer the Brown Teacher Research Fellows worked with Library reference and archival staff, and their resulting research and educational materials will be added to the Document Bank of Virginia. This year's fellows were Andrew Abeyounis, a social studies teacher at Grafton High School in Yorktown; Lorraine Dresch, a history teacher at Ridgeview High School in Wise County; and T.J. Hindley, a social studies teacher at Broadway High School in Rockingham County. This summer, the Library held its 14th Annual Anne and Rylan Brown Teacher Institute with generous funding from the Library's endowment and support from Virginia Humanities and the Peachtree House Foundation. This year's focus was on local stories and histories that have typically been hidden or neglected from mainstream narratives. Dr. Canida noted that the Indigenous Perspectives exhibit is scheduled to open December 4 and run through August 17, 2024. Dr. Canida reported that the communications team continues to promote the Library's anniversary activities and signature programs through robust and integrated marketing. To date, our social media advertising for LVA On The Go has reached more than 1.3 million people across the Commonwealth. Since the start of the year, the Library has been the focus of 117 media stories.

- **Legislative and Finance Committee**

Mr. Bryant, committee chair, reported that under the recently passed State Budget, the general fund amount appropriated to the Library for state aid to local libraries increased from \$21 to \$24.3 million. In addition, the Library received \$1.4 million for critical IT needs and some additional funds for maintenance reserve. He reminded the Board that the General Assembly had adjourned in February without having adopted a fully amended budget and did not return to pass that fully amended budget until late August. There was more than \$4 billion in surplus to appropriate, which made it possible for the General Assembly to fund several signature items as well as including another billion dollars in tax relief that came from the general fund. The slimmer budget passed in February included a 2% salary increase for state employees, but the final budget includes another 5% increase for a total of 7%. Mr. Broadbent noted that this will obviously benefit the Library's staff. The Governor, he said, is now preparing his next budget, which will be released December 20. All state agencies have submitted their operational and capital requests for that budget, but the proposed details will be made public at the official announcement by the Governor.

Dan Hinderliter, deputy of finance and administrative services and staff liaison to the committee, reported that the Library is thankful for the good news on the budget. He noted that the \$1.4 million for IT needs will keep the Library technology infrastructure secure and help patrons continue to access the Library's online collections. Because it was unclear at the start of the year whether that \$1.4 million would be funded, the Library planned for budget cuts across the agency. Given the good news in the final budget, those cuts will, thankfully, not need to be realized, and the Library's systems, IT audits, and data storage will be fully supported.

Mr. Hinderliter stated that the Library closed the fiscal year with 100% of its general funds expended. Looking at all of the funds together, the expenditure rate was 97%. This is because the Library receives some federal funding and the federal and state fiscal years are not completely aligned. Another factor is that CCRP funds are not reimbursed to the Circuit Courts until after they have incurred the costs of conservation work.

Mr. Hinderliter updated the Board on capital outlay projects, the first of which was the State Records Center (SRC) expansion. The Library is now in the final approval stage of the working drawings for the project and is aiming for a potential groundbreaking in the spring. He reiterated that this project is to provide extra storage space that will allow the SRC to continue operations for another 10 to 20 years. The other project is the space planning for the Library itself. designLAB has completed their proposed redesign and has identified the cost as somewhere between \$46 million and \$66 million, with the construction work taking at least three years. The information was included in the capital request the Library has submitted to the Governor's office for consideration in the proposed budget. In preparing the request, the Library reviewed similar work done on the Alderman Library at the University of Virginia and found the cost to be \$100 less per square foot.

The Board reviewed and voted on the 2023-2024 Library Services and Technology Act (LSTA) budget. Mr. Hinderliter stated that the Library would be receiving \$249,000 in additional federal funds through the LST Grants and that a proposed allocation of these funds was included in the Board packet. The Library was able to reduce administrative costs associated with the project, while the area that saw the largest increase in funding was cultural heritage access and engagement. Mr. Hinderliter said the proposed LSTA budget was developed through a collaborative process at the Library. Mr. Brockwell asked for a motion to approve the LSTA budget as presented, which was made by Dr. Canida and seconded by Mr. Broadbent. There being no questions from the Board, Mr. Brockwell asked Taylor Melton to call the roll for the vote. Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None; Abstentions – None.

- **Public Library Development Committee**

Kim Armentrout, state grants and data coordinator, reminded the Board that at their June meeting, two state aid waivers relating to the evening hours requirement were considered, and the Board voted to approve the waivers contingent on receiving additional supporting information. Since the last meeting, both systems provided additional data to support the Library's decision regarding previously granted waivers. Ms. Armentrout noted that action was not needed on these items since they had already received conditional approval. The Board did not have any questions or concerns about either waiver.

- **Library of Virginia Foundation**

Scott Dodson, executive director of the Library of Virginia Foundation, reported that by the end of the fiscal year the Foundation and the Virginia Shop had brought in \$1.4 million in revenue. New funds at the foundation included the start of a \$500,000 endowment from Lynn Rainville and Barry Schwartz. An audit of the Foundation's finances will be completed soon and is likely to reveal a small surplus. Over the course of the year, the Foundation spent more than \$500,000 on anniversary projects, such as LVA On the Go and the 200 Years / 200 Stories exhibit, using funds that were raised the prior fiscal year. Mr. Dodson reported that the Foundation Board added two new members this year: Rachel Lape, of Richmond, who serves as General Counsel and Senior Executive at Atlantic Union Bank, and Natalie von Seelen, of McLean, a former attorney.

In the first two months of the current fiscal year, Mr. Dodson said, the Foundation has raised roughly \$275,000 in contributed revenue, with an outstanding pool of grant applications totaling \$750,000. The Foundation is currently working on filing applications by November for projects that likely will not receive approval and funding until spring or summer of 2025, due to the significant amount of time the application process can take. So far, the Foundation has raised \$86,000 for the upcoming Indigenous Perspectives exhibit, with Amazon being the primary sponsor. The Foundation also received \$70,000 from the Virginia Law Foundation for the conservation of the Aaron Burr treason trial papers.

Mr. Dodson reminded the Board that the Literary Awards gala is taking place on October 14, with the Foundation having currently raised \$120,000 of their \$150,000 goal. He noted the winner of this year's Kotz Award is unable to accept the award in person, and the Virginia Museum of Fine Arts (VMFA) canceled their celebration of the award recipient which normally takes place the night before the Literary Awards.

He highlighted recent cultivation events including a dinner in Washington, D.C., hosted by Katherine Neville and a Collections Up Close event at the Library focused on maps. Upcoming events include a Collections Up Close event on the Virginia Newspaper Project, an event in Norfolk hosted by Bill Woolridge, and one in Charlottesville cohosted by Foundation board members Jeff Dreyfus and Shareef Tahboub. In December, the Foundation will host a cultivation preview of the Indigenous Perspectives exhibit with donors.

Mr. Dodson reported that the Foundation is pleased with the results of the space planning project and architects from designLAB will present completed plans at the next all-agency staff meeting. The Foundation will potentially need to raise about half of the capital needed for the project through private giving. To that end, the Foundation has engaged CCS, a consulting firm, for a campaign planning study which will start at the beginning of November and conclude near the end of January. Pia Trigiani, President of the Library of Virginia Foundation, echoed Mr. Dodson's comments and added that the Foundation Board is excited to continue collaborating with the Library.

B. Report of the Librarian of Virginia

Sandra G. Treadway, Librarian of Virginia, reported that the Library has had an exceptionally busy summer filled with many lively educational programs including the First Fridays events, LVA On the Go visits, the Virginia Folklife Festival, and the Carole Weinstein Author Series, which were all very well attended.

Dr. Treadway noted that while the Library is very pleased to have had the funding we requested included in the state budget as the IT costs associated with managing the Library's collections continue to grow as the collection expands. She also noted that with the increase in the state aid appropriation, the state aid formula is now 87.5% funded, and it would not be out of the question for it to be fully funded within the next year or two.

Dr. Treadway stated that as the Library's current strategic plan comes to a close this year, she has worked with the management team to assess how the Library performed against the goals and objectives set out five years ago. Under "Collecting the New Virginia," she highlighted the Library's efforts towards diversifying its collections, citing the acquisition of several important manuscript collections, family papers, and a particularly remarkable photograph collection documenting the various communities that live along Columbia Pike in northern Virginia. Two years ago, the Library also received funding for a Communities and Culture Archivist to work with these collections and help identify new ones from communities that have been traditionally underrepresented in the Library's holdings.

The second strategic goal was "Dynamic Digitization," and Dr. Treadway emphasized the volume of materials that have been added to the Library's digital collections over the past five years as well as newer projects such as the World War II Separation Notices. Managing this remarkable increase in digital materials, she said, required new and updated software, which has made access to collections more robust but has also presented new challenges. She highlighted Virginia Untold, the Virginia Newspaper Project, and the chancery records index as particular successes.

Another objective, Dr. Treadway said, was to continue to grow the user base and audience for the Library's transcription project, Making History. Success stories in this area include virtual transcribe-a-thons during the pandemic with volunteers from across the country, and enthusiastic participation from House of Delegates pages during General Assembly sessions.

In terms of civic leadership, the Library's programming over the past five years has been comprehensive, diverse in subject and scope, and has brought in people from various backgrounds and perspectives throughout Virginia. Dr. Treadway was also pleased the Library was able to bring on a Community Engagement and Partnerships specialist in the Education and Outreach Division.

The next strategic goal was to focus on the Library as a place, and Dr. Treadway is thrilled that the space planning design phase is complete and shows how the Library can be transformed to better accommodate what patrons are coming to the Library for in the

present day, rather than what they came for 20 years ago. She also highlighted short-term changes, such as upgrading the audiovisual capacity in the downstairs conference rooms and the Board room which has helped make the space more attractive to groups looking to host meeting and conferences.

The final strategic goal was "Library Beyond Place." Dr. Treadway noted that when the strategic plan was written five years ago, no one anticipated the COVID-19 pandemic, and the lockdowns and prevention measures put this goal to the test. Nevertheless, she was impressed with how well Library staff adapted, transitioning to online programming and providing reference and archival research services without patrons being at the Library in person. She also thanked the Library's public services staff for their hard work which enabled the Library to safely reopen in July 2020, making it one of the first public research institutions to do so during the pandemic. Dr. Treadway also announced that the Library's website is currently undergoing a redesign to make it more navigable and functional for users.

When the strategic plan was written, Dr. Treadway said, it was evident that the 200th anniversary was not top of mind but she included it in her summary as it has been such an important focus over the past year and a half. She emphasized how successful the anniversary exhibit and programs have been, and highlighted how important it was to have a communications and marketing director to help get the word out. The concluding event of the anniversary year will be the Literary Awards, which, in addition to the usual program, will feature the Board awarding honorary Patron of Letters degrees to four recipients: Nikki Giovanni, Meg Medina, and David and Michelle Baldacci.

C. Report of the Chair

Mr. Brockwell commented that the 200th anniversary year has been exciting with a robust series of programs and thanked the Foundation for making that possible. He added that the Foundation is working on procuring a set of medallions to give to the Patron of Letters recipients alongside their degrees.

Mr. Brockwell reported that the Librarian Search Committee has been meeting regularly throughout the late summer to review applicants for the Librarian of Virginia position. He then asked for a motion for the Board to enter closed session to discuss the search candidates and confer with the counsel to the search.

Mr. Bryant moved that the Board to enter closed session, pursuant to the Code of Virginia § 2.2-3711(A)(1) to discuss and consider a prospective candidate for employment as Librarian of Virginia and (8) to consult with legal counsel employed or retained by the Board on specific legal matters requiring the provision of legal advice by such counsel. Mr. Broadbent seconded the motion, and Mr. Melton called roll for the vote: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None; Abstentions – None.

Once the Board returned from closed session, Mr. Bryant moved that the Board certify by roll call vote that, to the best of each member's knowledge, only public business matters lawfully exempted from open business meeting requirements, and only such public business matters as were identified in the motion by which the closed meeting was convened were, here, discussed or considered in the meeting by the public body. Mr. Broadbent seconded the motion.

Mr. Brockwell asked if any member of the Board believed that there was a departure from the requirement of the clauses Mr. Bryant cited in the motion. There being none, he asked Mr. Melton to call roll for the vote: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None; Abstentions – None.

V. OLD OR NEW BUSINESS

Mr. Brockwell stated that the Board had a Resolution to vote on, and asked Dr. Canida to read it aloud:

WHEREAS Gregg D. Kimball joined the staff of the Library of Virginia in February 1996 and nine years later was promoted to serve as the director of the Library's Publications and Educational Services Division; and

WHEREAS in 2011, following an agencywide reorganization necessitated by several years of budget reductions, Dr. Kimball assumed leadership of the new Public Services and Outreach Division, responsible for providing researchers, educators, and the general public with access to the Library's collections in the reading rooms and through stimulating exhibitions and educational programming; and

WHEREAS he responded decisively to the unprecedented challenges of the COVID-19 pandemic, maintaining library and archival reference services for the public to the greatest extent possible during the four months the Library was closed and reopening the reading rooms earlier than most other research repositories with policies and precautions in place to keep Library staff and the public safe; and

WHEREAS during his twenty-seven years with the Library he oversaw the planning, installation, and programming for more than twelve important exhibitions, including the pathbreaking *To Be Sold: Virginia and the American Slave Trade* and the highly engaging *Teetotalers & Moonshiners* and *Virginia Roots Music*; and

WHEREAS under his direction the Library published a number of important historical works, among them *Virginia in Maps: Four Centuries of Settlement, Growth, and Development*; *A Little Parliament: The Virginia General Assembly in the Seventeenth Century*; and *Changing History: Virginia Women Through Four Centuries*; and

WHEREAS as an expert in nineteenth and twentieth century Virginia history, he has represented the Library in countless interviews with the media and served on several boards, commissions, and committees including the Richmond Monument Avenue Commission, the lynching and the emancipation monument workgroups of the Martin Luther King Jr. Commission, and the Virginia Indian Advisory Board; now therefore

BE IT RESOLVED by the Library Board on this 18th day of September 2023 that the Library Board recognizes Gregg D. Kimball on the occasion of his retirement for his dedicated service to the Library of Virginia and his many contributions to the Library's success; and

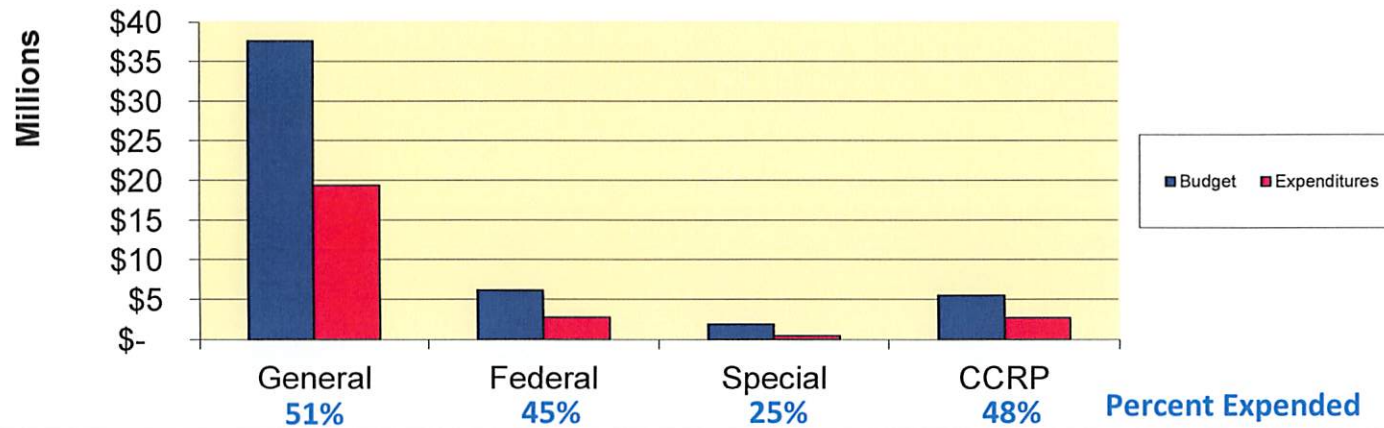
BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to Gregg D. Kimball as a token of the Board's gratitude for his service to the Library and to the Commonwealth of Virginia.

Dr. Canida moved that the Board to adopt the Resolution, which was seconded by Ms. Scott. Before the roll call vote, Mr. Brockwell expressed the Board's deep gratitude to Dr. Kimball for all his years of outstanding service to the Library and his work helping educate and inspire Virginians about the Commonwealth's history. He then asked Mr. Melton to call roll for the vote: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None; Abstentions – None. Dr. Kimball thanked the Board for their kind words and all their support over the years.

VI. ADJOURNMENT

There being no further business, Mr. Brockwell adjourned the meeting at 11:30 a.m.

The Library of Virginia Budget to Expenditures Comparison as of November 30, 2023



STATEMENT OF FINANCIAL CONDITION As of November 30, 2023

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT EXPENDED
General Fund	\$ 37,603,000	\$ 4,302,718	\$ 3,936,971	\$ 11,122,767	\$ 19,362,456	\$ 18,240,544	51%
Federal Funds	\$ 6,151,000	\$ 594,815	\$ 2,193,674	\$ -	\$ 2,788,489	\$ 3,362,511	45%
Special Funds	\$ 1,849,000	\$ 267,864	\$ 193,420	\$ -	\$ 461,284	\$ 1,387,716	25%
CCRP Funds	\$ 5,500,000	\$ 395,505	\$ 165,656	\$ 2,088,302	\$ 2,649,463	\$ 2,850,537	48%
Total	\$ 51,103,000	\$ 5,560,902	\$ 6,489,721	\$ 13,211,069	\$ 25,261,692	\$ 25,841,308	49%

As of November 30, 2023, the financial condition of the Library of Virginia is in accordance with the Appropriation Act and the intent of the General Assembly.

Dan Hinderliter
Deputy of Finance and Administrative Services

Library of Virginia

STATEMENT OF FINANCIAL CONDITION As of November 30, 2023

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 37,603,000	\$ 4,302,718	\$ 3,936,971	\$ 11,122,767	\$ 19,362,456	\$ 18,240,544	51%
Federal Funds	\$ 6,151,000	\$ 594,815	\$ 2,193,674	\$ -	\$ 2,788,489	\$ 3,362,511	45%
Special Funds	\$ 1,849,000	\$ 267,864	\$ 193,420	\$ -	\$ 461,284	\$ 1,387,716	25%
CCRP Funds	\$ 5,500,000	\$ 395,505	\$ 165,656	\$ 2,088,302	\$ 2,649,463	\$ 2,850,537	48%
Total	\$ 51,103,000	\$ 5,560,902	\$ 6,489,721	\$ 13,211,069	\$ 25,261,692	\$ 25,841,308	49%

STATEMENT OF FINANCIAL CONDITION As of November 30, 2022

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,919,515	\$ 5,405,763	\$ 3,541,585	\$ 10,620,203	\$ 19,567,551	\$ 13,351,964	59%
Federal Funds	\$ 4,652,749	\$ 701,668	\$ 2,833,652	\$ -	\$ 3,535,320	\$ 1,117,429	76%
Special Funds	\$ 1,329,231	\$ 289,507	\$ 582,652	\$ -	\$ 872,159	\$ 457,072	66%
CCRP Funds	\$ 3,342,561	\$ 517,343	\$ 254,230	\$ 1,599,479	\$ 2,371,052	\$ 971,509	71%
Total	\$ 42,244,056	\$ 6,914,281	\$ 7,212,119	\$ 12,219,682	\$ 26,346,082	\$ 15,897,974	62%

STATEMENT OF FINANCIAL CONDITION YTD COMPARISON 11.30.24 to 11.30.23

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 4,683,485	\$ (1,103,045)	\$ 395,386	\$ 502,564	\$ (205,095)	\$ 4,888,580	8%
Federal Funds	\$ 1,498,251	\$ (106,853)	\$ (639,978)	\$ -	\$ (746,831)	\$ 2,245,082	31%
Special Funds	\$ 519,769	\$ (21,643)	\$ (389,232)	\$ -	\$ (410,875)	\$ 930,644	41%
CCRP Funds	\$ 2,157,439	\$ (121,838)	\$ (88,574)	\$ 488,823	\$ 278,411	\$ 1,879,028	23%
Total	\$ 8,858,944	\$ (1,353,379)	\$ (722,398)	\$ 991,387	\$ (1,084,390)	\$ 9,943,334	13%

LVA Board Meeting, January 8, 2024
Education & Outreach
2023 Review

Exhibitions

At the LVA: 200 Years 200 Stories

200 Years 200 Stories opened to the public on January 24, 2023, and closed on October 28, 2023. Riggs Ward Design, of Richmond, provided design services, including a dynamic abstract video project by Jeff Dobrow. The design won RWD the Silver MUSE Design Award.

An online version (<https://edu.lva.virginia.gov/200>) of the exhibition's multimedia experience celebrates more than 200 Virginians whose fascinating narratives are housed in the Library's collections and together reflect the stories of Virginia.



Traveling exhibitions

The venerable *Teetotalers & Moonshiners: Prohibition in Virginia, Distilled* defies all efforts to be retired! On the road since 2017, *T&M* in 2023 was hosted by Reston Museum, Tazewell County Public Library (Bluefield), three branch libraries in the Prince William County Public Library system (Chinn Park, Bull Run, and Haymarket), and the Martinsville branch of Blue Ridge Regional Library system. It has at least one confirmed venue in 2024.

True Sons of Freedom, the 2018 photographic exhibition that has been on the road since 2019, was at Russell County Public Library (Lebanon) and Virginia Beach Public Library. It made a surprise visit to Minnesota State University, Moorhead. The director of art exhibitions at the gallery noticed the website, <https://truesons.virginiamemory.com/> when she was looking for exhibitions about veterans, and we arranged for the exhibition to be displayed for two months this fall. *True Sons* is scheduled for three venues in 2024.

We Demand: Women's Suffrage in Virginia was at Matoaca High School in Chesterfield County, as well as at Blacksburg Library (Montgomery–Floyd Regional Library), Tazewell County Public

Library (Bluefield), and five venues in Loudoun County Public Library system (Brambleton, Gum Spring, Purcellville, Cascades, and Sterling). *We Demand* was the inaugural exhibition at the new Parksley Library (Eastern Shore Public Library) when the library opened in September. The exhibition is confirmed for two venues in 2024.

Virginia's Constitutions continued its travels by visiting Botetourt County Library (Roanoke), Culpeper County Library, Central Rappahannock Regional Library (Porter), Fairfax Museum, Massanutten Regional Library (Harrisonburg), Amherst County Public Library (Amherst and Madison Heights), and Varina branch library (Henrico County Public Library). It has two confirmed venues in 2024.

Eight venues hosted the newest traveling exhibition, *Lantz Mills Deaf Village*, including the Library of Virginia, Massanutten Regional Library, Eastern Shore Public Library (Accomac), Waynesboro Public Library, Pulaski County Library, Washington County Public Library (Abingdon), and Samuels Library (Front Royal). The Northern Virginia Resource Center for Deaf and Hard of Hearing People also hosted the exhibition. The exhibition is scheduled for seven venues in 2024.

Strong Men & Women in Virginia did not begin its travels until June because of a rescheduling by Dominion Energy. As a result, the 2023 SMW will travel until June 2024 and will overlap slightly with the 2024 SMW. The Josephine School Community Museum in Berryville was the first venue for 2023 SMW. Other venues include Blue Ridge Regional Library (Martinsville), Jordan-Newby Anchor Branch Library (Norfolk), Waynesboro Public Library, Albert Hill Middle School (Richmond), Burnett Library and Learning Center (Clarksville), and the Ruby B. Archie Public Library (Danville).

Other exhibitions

Cases were installed in the PreFunction Hall to complement the First Friday's events in March, June, September, and December.

Led by Dana Angell and Dale Neighbors, LVA staff curated a series of monthly displays featuring highlights from the collections in the cases located along the east wall of the lobby.

200th Anniversary Events

LVA On the Go

During the Library's 200th anniversary celebration, Library staff members traveled the Commonwealth in our custom-made vehicle to bring the vast resources and staff expertise of the Library outside of the Richmond area. The staff visited the following location from March–October.

- Suffolk Public Library
- Washington County Public Library System
- Halifax County–South Boston Public Library
- Montgomery–Floyd Regional Library
- Essex Public Library
- Northumberland Public Library at Heathsville Farmers Market
- Botetourt County Libraries
- Prince William Public Libraries
- Jefferson–Madison Regional Library
- Massanutten Regional Library
- Chesterfield County Public Library at Chesterfest
- Central Rappahannock Regional Library
- Russell County Public Library



Signature Programming

During in 200th anniversary year, Education and Outreach coordinated signature programs that connected to *200 Years, 200 Stories* as well as celebrated and honored the lives and accomplishments of Virginians that the modern-day Virginians might not have known.

The Origins of the Library of Virginia's Book Collection

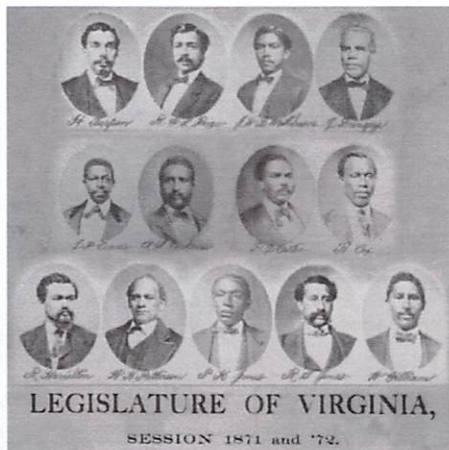
Tuesday, January 24, 2023

The Library of Virginia was founded by the General Assembly on January 24, 1823, to organize, care for and manage the state's growing collection of books and official records, many of which date back to the early colonial period. Historian Brent Tarter talked about the origins of the Library's book collection and select books from the Library's earliest days were on display.



The First Civil Rights: Black Political Activism After Claiming Freedom

Thursday, February 23, 2023



The Library of Virginia and Virginia Humanities celebrated Black History Month and the completion of a signature project to document the lives and achievements of Virginia's first Black legislators. Editors of the Library's Dictionary of Virginia Biography joined this project in 2011 in collaboration with the commonwealth's Martin Luther King Jr. Memorial Commission to research and write the definitive life histories of the 92 African American men who served in the General Assembly from 1869 to 1890. Their stories are now part of the collective digital story of our state thanks to the collaboration with Encyclopedia Virginia, a rich online resource published by Virginia Humanities.



Panelists for the program, moderated by Virginia Humanities executive director Matthew Gibson, included the Honorable Viola Baskerville, one of the founders of the project; public historian and University of Richmond adjunct assistant professor Luranett Lee; Ajena Rogers, supervisory park ranger at the National Park Service's Maggie L. Walker Historic Site and a descendant of Black legislator James A. Fields; and historian and author Brent Tarter, a retired editor with the Library of Virginia.

A Woman's Place is in the House . . . of Delegates

Wednesday, March 29, 2023



In 1923 the first women won election to the Virginia House of Delegates. In the century since then, 109 women have served in the House, with a record number of 37 women in 2023. The Library of Virginia celebrated a century of Women in the House with a panel of House members discussed the challenges, opportunities and changes they have experienced in Capitol Square.

Jennifer L. Lawless, Commonwealth Professor of Politics at the University of Virginia, moderated the discussion with Delegate Carrie E. Coyner, a member since 2020 who has served on numerous community boards; Delegate Charniele L. Herring, a member since 2009 and the first woman and the first African American to serve as majority leader of the House of Delegates; and Delegate Vivian E. Watts, a member since 1996 (and previously 1982–1985) and currently the longest-serving female member of the House.



A Celebration of Virginia Folklife

Friday, July 7–Saturday, July 8, 2023



The Library of Virginia and the Virginia Folklife Program of Virginia Humanities presented a two-day celebration of Virginia's rich folklife heritage. On July 7, 5:30 pm–8:00pm, there was a screening of short documentary films followed by a stage program honoring four Richmond-area teams in the Virginia Folklife Program's apprenticeship program.

On July 8, 12:00 pm–4:00pm, the Library hosted performances, displays and activities highlighting old and new Virginia musical traditions including blues, Bomba and Plena, fiddling, shape-note singing and more. The Library also displayed rare items from our music collections and provided activities for young visitors.



LIBRARY OF VIRGINIA

Press Coverage | September through mid-December 2023

The Library was featured in 34 news stories and mentioned in 56 news stories across the state. The summary is as follows:

- 13 on the *Indigenous Perspectives* exhibition
- 9 on the Virginia Literary Awards
- 3 on the LVA On the Go mobile programming vehicle and tour
- 3 on Carole Weinstein Author Series talks
- 3 on StoryCorps' One Small Step interviews being recorded at the Library
- 1 on our announcement of the new Librarian of Virginia (2 additional stories were underway at the time this report was due)
- 1 on a 2023 Strong Men & Women in Virginia History honoree
- 1 on the Roland J. "Duke" Ealey Papers being donated to the Library

The Library also distributed two press releases through the PR Newswire multimedia platform to reach media nationwide. The Indigenous Perspective exhibition press release earned 421 exact match pickups (full press release text verbatim) and the Virginia Literary Awards winners press release earned 419 exact pickups across the nation.

Below are some highlights of the news stories and press release exact match pickups*:

LVA On the Go

Daily News-Record (Harrisonburg) | Sept. 4, 2023

"Library Of Virginia To Bring Resource Van To Harrisonburg"

https://www.dnronline.com/news/library-of-virginia-to-bring-resource-van-to-harrisonburg/article_d61e8bfb-33a6-5e45-848b-6af1e502bfbf.html

Martinsville Bulletin | Sept. 23, 2023

"Library of Virginia at Martinsville Main Library"

https://martinsvillebulletin.com/news/local/calendar-martinsville-area-events-saturday-sept-23-2023/article_f9676948-586d-11ee-a3ae-4fd3cf977cdb.html

The Freelance-Star (Fredericksburg) | Oct. 3, 2023

"Library of Virginia mobile programming van stops at Fredericksburg library Oct. 7"

https://fredericksburg.com/news/local/library-of-virginia-mobile-programming-van-stops-at-fredericksburg-library-oct-7/article_7e1a5182-5e1d-11ee-8d44-e784a8e55cc4.html

Weinstein Author Series

Richmond Magazine | Sept. 18, 2023

"Reckoning With Death Row: In his memoir, a former penitentiary pastor relives his days as a spiritual advisor"

<https://richmondmagazine.com/arts-entertainment/memoir-of-a-death-row-chaplain/>

Style Weekly (Richmond) | Oct. 31, 2023

"Attention to Detail: Author Suzanne Stryk made multimedia collages of her experiences in Virginia nature"

<https://www.styleweekly.com/richmond/attention-to-detail/Content?oid=20626933>

One Small Step at LVA

RVAHub | Sept. 14, 2023

"StoryCorps' One Small Step to Record Conversations to Bridge the Political Divides"

<https://rvahub.com/2023/09/14/storycorps-one-small-step-to-record-conversations-to-bridge-the-political-divides/>

Richmond Free Press | Sept. 28, 2023

"Bringing people together one conversation at a time: StoryCorps' One Small Step will record conversations at the Library of Virginia Oct. 2-6"

<https://richmondfreepress.com/news/2023/sep/28/bringing-people-together-one-conversation-time/>

Strong Men & Women in Virginia History

The Caswell Messenger (Caswell County, North Carolina) | Sept. 21, 2023

"Wendell Scott being honored by Library of Virginia and Dominion Energy"

https://www.caswellmessenger.com/news/article_08a9f8c6-587d-11ee-b5f7-f33d838b98de.html

Virginia Literary Awards

Richmond Magazine | Oct. 8, 2023

"'The Greatest Tool You Can Give': [Honorary Patron of Letters degree recipients] David and Michelle Baldacci believe literacy is a gift that awakens"

<https://richmondmagazine.com/news/sunday-story/the-greatest-tool-you-can-give/>

Richmond Magazine | Oct. 9, 2023

"Speaking to the Moment: [Honorary Patron of Letters degree recipient] Poet Nikki Giovanni embraces her contradictions"

<https://richmondmagazine.com/news/features/speaking-to-the-moment/>

Richmond Times-Dispatch | Oct. 15, 2023

"Winners of the Library of Va. Literary Awards"

https://richmond.com/life-entertainment/local/winners-of-the-library-of-va-literary-awards/article_4f3f7cd6-69ec-11ee-8a77-e3dfcf128f0f.html

WBTW News 13, Myrtle Beach | Oct. 16, 2023*

"Margaret Edds, Bill Glose and Gregory Orr Receive Virginia Literary Awards"

<https://www.wbtw.com/business/press-releases/cision/20231016NE39284/margaret-edds-bill-glose-and-gregory-orr-receive-virginia-literary-awards/>

WGN-TV, Chicago | Oct. 16, 2023*

"Margaret Edds, Bill Glose and Gregory Orr Receive Virginia Literary Awards"

<https://wgntv.com/business/press-releases/cision/20231016NE39284/margaret-edds-bill-glose-and-gregory-orr-receive-virginia-literary-awards/>

FOX 5, San Diego | Oct. 16, 2023*

"Margaret Edds, Bill Glose and Gregory Orr Receive Virginia Literary Awards"

<https://fox5sandiego.com/business/press-releases/cision/20231016NE39284/margaret-edds-bill-glose-and-gregory-orr-receive-virginia-literary-awards/>

The Daily Progress (Charlottesville) | Oct. 19, 2023

"Bookmarks: The Library of Virginia honored Virginia writers on Oct. 14 during the 26th annual Virginia Library Awards"

https://dailyprogress.com/life-entertainment/local/special_topic/bookmarks-pulitzer-winner-lahiri-shares-roman-stories-at-the-paramount/article_75c09eee-6d1b-11ee-93b0-37bfe539f412.html

University of South Carolina Press News | Oct. 25, 2023

"Margaret Edds's 'What the Eyes Can't See' Wins the 2023 Virginia Literary Award in Nonfiction"

<https://uscpress.com/Margaret-Edds-What-the-Eyes-Cant-See-Wins-the-2023-Virginia-Literary-Award-in-Nonfiction>

Daily Press (Newport News) | Nov. 8, 2023

"York County author beats out Pulitzer winner for top state fiction award"

<https://www.dailypress.com/2023/11/08/york-county-author-beats-out-pulitzer-winner-for-top-state-fiction-award/>

The Roland J. "Duke" Ealey Papers

Richmond Free Press | Nov. 16, 2023

"Library of Virginia's preservation of historic Jackson Ward's 'shining star' collection that tells multiple stories"

<https://richmondfreepress.com/news/2023/nov/16/library-virginias-preservation-historic-jackson-wa/>

New State Librarian Announcement

Richmond Free Press | Nov. 16, 2023

"Dennis T. Clark is new librarian of Virginia"

<https://richmondfreepress.com/news/2023/nov/16/dennis-t-clark-new-librarian-virginia/>

Indigenous Perspectives Exhibition

WDBJ CBS 7 News (Roanoke) | Nov. 6, 2023*

"Indigenous Perspectives, a new exhibition at the Library of Virginia, will highlight Virginia's Indigenous history and reflections from tribal citizens"

<https://www.wdbj7.com/prnewswire/2023/11/06/indigenous-perspectives-new-exhibition-library-virginia-will-highlight-virginias-indigenous-history-reflections-tribal-citizens/>

Yahoo Finance | Nov. 6, 2023*

"Indigenous Perspectives, a new exhibition at the Library of Virginia, will highlight Virginia's Indigenous history and reflections from tribal citizens"

<https://finance.yahoo.com/news/indigenous-perspectives-exhibition-library-virginia-151800636.html>

WFLA News Channel 8 (Tampa, Florida) | Nov. 6, 2023*

"Indigenous Perspectives, a new exhibition at the Library of Virginia, will highlight Virginia's Indigenous history and reflections from tribal citizens"

<https://www.wfla.com/business/press-releases/cision/20231106NE59457/indigenous-perspectives-a-new-exhibition-at-the-library-of-virginia-will-highlight-virginias-indigenous-history-and-reflections-from-tribal-citizens/>

The Free Lance-Star (Fredericksburg) | Nov. 24, 2023

"Local Entertainment Roundup: Library of Virginia: 'Indigenous Perspectives,' a multimedia exhibition that explores voices and experiences of Virginia's tribal communities"

https://fredericksburg.com/life-entertainment/local-entertainment-roundup-nov-24-30/article_79117df6-83d3-11ee-b21b-13981259afa9.html

The Daily Progress (Charlottesville) | Nov. 25, 2023

"Bookmarks: The Library of Virginia will be examining Virginia's Indigenous history and offer reflections from tribal citizens in 'Indigenous Perspectives'"

https://dailyprogress.com/news/local/bookmarks-grown-up-game-night-silent-book-club-among-library-options/article_218896f0-899b-11ee-bb8d-1fffcc80086a.html

RadiolQ WVTF (Southwest & Central Virginia) | Nov. 29, 2023

"After 200 years, the Library of Virginia is embracing Indigenous perspectives"

<https://www.wvtf.org/2023-11-29/after-200-years-the-library-of-virginia-is-embracing-indigenous-perspectives>

Virginia Public Radio | Nov. 29, 2023

"After 200 years, the Library of Virginia is embracing Indigenous perspectives"

<https://virginiapublicradio.org/2023/11/29/after-200-years-the-library-of-virginia-is-embracing-indigenous-perspectives/>

Boomer magazine's newsletter | Nov. 30, 2023

"What's Booming: 'Indigenous Perspectives' – A multimedia exhibition highlights the commonwealth's Indigenous history"

<https://www.boomermagazine.com/more-whats-booming-rva-november-30/>

WWBT NBC 12 News (Richmond) | Dec. 5, 2023

"Library of Virginia presents Indigenous history exhibit"

<https://www.12onyourside.com/2023/12/05/library-virginia-premiers-indigenous-history-exhibit/>

WRIC ABC 8 News (Richmond) | Dec. 7, 2023

"Library of Virginia displays new exhibit highlighting Indigenous history"

<https://www.wric.com/community/library-of-virginia-displays-new-exhibit-highlighting-indigenous-history/>

Axios Richmond | Dec. 14, 2023

"4 things to do in Richmond this weekend: Check out 'Indigenous Perspectives'"

[4 things to do in Richmond this weekend - Axios Richmond](#)

Richmond Free Press | Dec. 14, 2023

"Library of Virginia's 'Indigenous Perspectives' highlights state's tribal citizens"

<https://richmondfreepress.com/news/2023/dec/14/library-virginias-indigenous-perspectives-highligh/>

LIBRARY OF VIRGINIA

Social Media Metrics | Mid-September through Mid-December 2023

Facebook

The Library's Facebook page continues to show growth and engagement.

- 15,720 followers = 1,033 new followers since last report
- 26,091 page & profile visits total is up 85.8% from last period
- 1,821,175 organic reach total is up 58.2% from last period
- 4.5K organic content interactions is up 298.4% from last period

Instagram

The Library's Instagram page continues to show growth and engagement.

- 5,145 followers = 181 new followers since last report
- 1,267 profile visits total is down 8.8% from last period
- 66,411 organic reach total is down 86% from last period
- 3.9K organic content interactions total is up 9.3% from last period

X (formerly known as Twitter)

The Library's X page continues to show growth and engagement.

- 7,453 followers = 21 new followers since last report
- 81.5K impressions total is up 2.13% from the last period
- 2.4% engagement rate is the same as the last report

LinkedIn

The Library's LinkedIn page has shown growth and engagement since we began using it as a marketing tool in the fall of 2022.

- 571 followers = 245 new followers since last report
- 24.4k impressions total is up more than 104% from the last period
- 7.11% engagement rate is down 11% from the last report

Bills of Interest to the Library of Virginia for the 2024 Legislative Session:

- Prefiling begins November 20, 2023
- All requests for drafts of legislation to be pre-filed to DLS by 5:00 p.m., November 30, 2023
- Wednesday, December 20 - Governor presents Budget Bill
- All drafts of legislation to be prefiled available 31 for review by midnight, December 29, 2023
- All requests for drafts, redrafts, and corrections of legislation creating or continuing a study to DLS by 5:00 p.m.; All requests for redrafts and corrections for legislation to be prefiled to DLS by 5:00 p.m, January 5, 2024
- All drafts of legislation to be prefiled available by noon, January 9, 2024
- Prefiling ends at 10:00 a.m, January 10, 2024
- 2024 legislative session begins, January 10, 2024
- Library Week – third week in January

HOUSE:

- **HB 29 Budget Bill.** Provides for all appropriations of the Budget submitted by the Governor of Virginia in accordance with the provisions of § 2.2-1509 of the Code of Virginia, and provides a portion of revenues for the two years ending respectively on the thirtieth day of June 2025 and the thirtieth day of June 2026. [LIS > Bill Tracking > HB30 > 2024 session \(virginia.gov\)](#).
- **HB 30 Budget Bill.** Provides for all appropriations of the Budget submitted by the Governor of Virginia in accordance with the provisions of § 2.2-1509 of the Code of Virginia, and provides a portion of revenues for the two years ending respectively on the thirtieth day of June 2025 and the thirtieth day of June 2026. [LIS > Bill Tracking > HB30 > 2024 session \(virginia.gov\)](#).

SENATE:

- **SB 29 Budget Bill.** Amends Chapter 2 of the Acts of Assembly of 2022, Special Session I, as amended by Chapter 769 of the Acts of Assembly of 2023, as further amended by Chapter 1 of the Acts of Assembly of 2023, Special Session I. [LIS > Bill Tracking > SB29 > 2024 session \(virginia.gov\)](#).
- **SB 30 Budget Bill.** Provides for all appropriations of the Budget submitted by the Governor of Virginia in accordance with the provisions of § 2.2-1509 of the Code of Virginia, and provides a portion of revenues for the two years ending respectively on the thirtieth day of June 2025 and the thirtieth day of June 2026. [LIS > Bill Tracking > SB30 > 2024 session \(virginia.gov\)](#).
- **SB 36 Virginia Freedom of Information Act; definition of meetings.** Virginia Freedom of Information Act; definition of meetings. Exempts certain public meetings from the definition of "meeting" under the Virginia Freedom of Information Act to clarify that three or more members of a public body may appear and participate in such public meeting without violating the Act, provided that no public business is transacted or discussed. <https://lis.virginia.gov/cgi-bin/legp604.exe?241+sum+SB36>.

Executive Summary
Library of Virginia Activities and Accomplishments
September 2023 – January 2024

The Library of Virginia continues to make progress on our strategic planning goals relating to the development of and access to collections and services; leadership in the records management, library, and archival communities; increased outreach, engagement, and education for the citizens of the Commonwealth; and nimbleness as an organization that empowers its staff to lead. Below are highlights of our activities during the past quarter.

Collections Access and Management Services

The project to duplicate the diseased microfilm is entering a new phase. As part of new a workflow, Backstage will examine microfilm reels to determine if they are acetate/diseased, generate duplicate film of acetate/diseased film, and enter information found on targets into Infolinx. Library imaging services staff will perform post-production quality control and additional data entry. Greg Crawford developed procedures for Infolinx data entry. Last month, Greg and former microfilm tech Lauren Caravati trained Backstage on Infolinx data entry.

A total of 1,260 reels were shipped to Backstage in October. They evaluated the reels for acetate or polyester and, if polyester, whether the reel contained redox. If acetate or polyester contained redox, they were sent in for duplication. They completed the work late November. These reels did not require Infolinx data entry given that the information was already in the database. An additional 1,269 reels were shipped in early December. We sent a sample of reels, about 280, that have not been evaluated by Library staff, inspected for content, or entered into Infolinx. This sample will give us an idea of how the new workflow will perform. If everything goes well, we will send a minimum of 1,500 reels for the next shipment in February, more than double the total number of reels per shipment sent in early 2023.

Two of the three imaging services tech vacancies will be converted into funding for production to offset the budgetary impact of a heavier reliance on our vendor. The remaining open imaging services technician position will be recruited to bolster staffing.

The Virginia Newspaper program will apply for an eighth grant from the National Digital Newspaper Program (NDNP) in early January. This important digital initiative was established by the National Endowment for the Humanities in 2006 as a logical next step in the National Newspaper program established in the 1990s to provide funding to states to locate and document their news-print heritage. The Virginia Newspaper Program has received a total \$3,500,000 in funds from this competitive grant program to date. This submission seeks \$250,000 for the grant cycle 2024-2026 to digitize from microfilm 100,000 pages of historical Virginia imprint newspapers dating from 1860-1963 that will focus on expanding the African American and German-language, and agricultural newspapers from Virginia already available on *Chronicling America* as well as a selection of newspapers published in Virginia's Eastern Shore and Southwest, with coverage spanning 1860-1963 to round out regional representation in Virginia's on-line offerings. The selected newspapers will allow researchers to explore a range of pivotal topics, including both World Wars, the rise of anti-Semitism, the civil rights movement, agricultural development, and much more.

Digital Initiatives & Web Presence

The director of DIWP oversees two Library Services and Technology Act (LSTA) projects: Cultural Heritage Access & Engagement (CHAE) and Electronic Records and Open Data (EROD). CHAE focuses on public engagement and access to Virginia's cultural heritage materials in the collections of the Library of Virginia, as well as public libraries across the state. This includes our Making History crowdsourcing program, the yearbook digitization project, and support for expanding access to visual studies collections. EROD is centered on program development for archival electronic records, web archiving, and the creation of open data assets for public access. The final report for the federal fiscal year has been completed and highlights are as follows:

- CHAE: Digital Yearbook project - 505 volumes/92,346 pages digitized, 217,810 views; Making History - 33 crowd volunteer events with an average of 17 attendees at each, 21,810 pages transcribed by 810 volunteers, 8,911 new items offered for indexing/transcription; Visual Studies - two new collections available, i.e., F.W. Woolworth Company from the Foster Studio Collection (77) and Virginia Department of Labor and Industry Safety Posters Collection (277).
- EROD: Selection, capture and description of Virginia's 2022-2023 State Political Landscape web archive collection, documenting 600 websites concerning Virginia's General Assembly members; and the addition of data for 34 Free Black Registers, part of the Virginia Untold project, which were crowdsourced by volunteers to our Making History program. To date, the dataset, consisting of over 12,000 rows of information, has been viewed 11,000 times and downloaded 6,654 times.

The Web team has been working on several projects including the development of online ordering for materials from archival, library and special collections; an internal dashboard that will make Google Analytics 4 analysis easier; the online version of 200 Years, 200 Stories; and procurement for a vendor to assist with a research and analysis project that will result in a website redesign proposal for the Library of Virginia. From September through November 2023, The UncommonWealth blog published 30 articles with 84,173 views. The most popular articles during this time period were "Documenting Lynching In Virginia: A Transcription Project At James Madison University" (September), "The Case of James D. Wise" (October), and "'Authors Of All Four Sexes:' Hunter Stagg, The Reviewer, And Richmond's Literary Renaissance" (November).

Government Records Services

State Records archival staff have nearly completed processing the backlog of governors' paper records through the McAuliffe administration. The records that remain have potential privacy issues that may need to be restricted. We are awaiting an opinion from the Attorney General's Office concerning these records. Staff are currently processing original records from the Northam administration. State Records archival staff began processing the backlog of governors' non-email electronic records totaling over 10 terabytes. The vast size of the collections and lack of consistency in how the records were arranged and stored from one administration to the next will be challenging. Once processed, the governors' electronic records will be accessible in the Archives Research room.

Revenue collected for the Circuit Court Records Preservation program (CCRP) decreased by nearly 50% between FY2020 and FY2023. The first half of FY2024 continues to exhibit a downward trend in revenue. A stagnant housing market is the major contributor to this decrease. Despite falling revenue, CCRP continues to provide able assistance to circuit court clerks to preserve and make accessible their historical records. The CCRP grant review committee will meet in February to award \$3 million in preservation grants.

The Records Analyst section has been greatly hindered by the loss of two analysts leaving for positions outside the Library in October 2023. We hope to fill the two vacancies soon to adequately address the questions and concerns of the 2,000 records officers in state and local governmental offices across the commonwealth.

The Virginia Untold project continues to be successful. Our top priority for the past few months has been adding Free Black registers to the online site. Project Manager Lydia Neuroth contacted circuit court clerks who have registers stored in their offices about collaborating with the Library. She was successful in transferring registers from the following localities – Accomack County, Pittsylvania County, Warren County, Greensville County, Rappahannock County, and the city of Staunton. Lydia will contact the remaining 18 localities in 2024.

Library Development and Networking

The LDND team continues to engage in our usual duties. Sue La Paro, Children's and Youth Services Consultant, is working on adding three libraries to the Beanstack cooperative; presented at the Virginia Library Association annual conference; distributed the Welcome Neighbor libraries to nine successful applicants; presented at the Hampton Public Library Staff Day; and is in collaboration with the LVA Foundation and William and Mary on the new CYS Literary Award.

Reagan Thalacker, Public Library Consultant, has organized and confirmed hosting for the Research Institute for Public Libraries (RIPL) training set to take place for Virginia libraries at the Library on April 24-25, 2024. She has continued expansion of the Master List of Data Resources document, which contains links to various tracking spreadsheets, resource folders, forms for submission, and document repository for the public libraries and has proven extraordinarily useful to the team and to the public libraries. Reagan and Nan Carmack, Director of Library Development and Networking, have collaborated on organizing a Virginia cohort for The Future School's Strategic Forecasting for Public Libraries to be held in February. This training is funded by an IMLS Catalyst Grant with Delaware Public Libraries.

Cindy Church, Continuing Education Consultant, is working with the ALA eRate Task Force to submit an IMLS grant to revive the state library eRate coordinator's training and is working with the VHCD Office of Broadband to ensure all Virginia public libraries are included in the list of community anchor institutions. Cindy continues to excel in providing training for library staff. The People Connect Institute webinars generated 1,079 asynchronous learning opportunities this quarter and the Niche Academy Frontline Customer Service Training was completed by 826 individuals. Cindy is once again participating in the Mid-Atlantic cooperative to organize and produce the Southeast Collaborative Online Conference.

Barry Trott, Adult Services Consultant, continues to collaborate within the division, the agency, and throughout the commonwealth to provide training, reference services, and tailored communications. Barry worked with Cindy Church to develop two resources for the Virginia Department of Corrections: one for corrections staff on Find It Virginia resources and another for individuals exiting incarceration. Barry is a popular trainer and has conducted a variety of sessions, both in person and online this past quarter, totaling over 13 this quarter.

Nan and Barry have collaborated on several technology projects. One library completed its move to the new WordPress layout, and 10 more libraries prepped and confirmed they will move in 2024. They also created templates for improved user editing in WordPress. Nan and Barry worked to get Find It Virginia authorization set up for Hampton City Schools, Greene County Schools, and Isle of Wight County Schools, and conducted and reported on Find it Virginia usage data to evaluate trends and future needs. They all concluded the Evergreen project as all Evergreen libraries have now exited the consortium.

Kim Armentrout, State Grants and Data Coordinator, continues to manage Virginia public library data and state aid. She is currently reviewing the public library survey data as well as managing the Library's federal report on LSTA projects. Kim has implemented a series of meetings with all Library LSTA project owners to improve communications and budgetary tracking. Kim is a considerable resource for the two libraries who are changing their status in regard to state aid. Kim has had the task of recalculating state aid, in light of the increase, and communicating this information to directors and boards.

Nan Carmack has had a busy training quarter, presenting to library boards and library staff across Virginia on a variety of topics from managing change to book challenges. Nan presented at the Virginia Library Association and Virginia Association of School Librarians conferences and organized the Southern Council Library Development Forum, along with her counterparts in Tennessee and South Carolina. Nan coded the strategic planning data and led the LDND team in a discernment and training day in December.

Public Services and Outreach

This past quarter, staff wrapped up the last of the Library's anniversary events and programs. On October 5, the Library hosted an evening panel event reflecting on Virginia's LGBTQ+ history through the lens of law and government. The panel featured a discussion between Jeff Trammell, political consultant and former rector of William & Mary; Cathleen Rhodes, director of Gay Cultural Studies at Old Dominion University; and Aurora Higgs, activist and founder of Borealis Consulting. This program was a collaborative effort between programming staff and a group of reference staff, local records staff, and access services staff aiming to promote greater representation of the LGBTQ+ community at the Library through a variety of initiatives, including this program, a behind the scenes tour, a new finding aid, blog posts, and exhibit cases.

LVA On the Go ended the anniversary year on October 21 at the Russell County Public Library. Library staff presented on LVA On the Go at the annual Virginia Library Association conference, and the 2024 On the Go calendar is filling up.

The *Dictionary of Virginia Biography* began life as a print publication with volumes being published in 1998, 2001, and 2006 containing 1,400 entries for surnames from Aaroe to Daniels. After transitioning to digital platforms, the *DVB* recently published its 1,000th digital entry (of almost 1,900 total entries to date), highlighting the lives of women and African Americans.

Indigenous Perspectives opened to the public on Tuesday, December 5, and marks the culmination of a three-year collaboration between the Library and the eleven federally and state-recognized tribes in Virginia. The heart of the exhibition is the interactive featuring excerpts from the interviews we conducted with nine of the tribes. Scheduling difficulties prevented conversations with the Nansemond and Monacan. Six of the tribes lent items to the exhibition, which will remain on view through August 17, 2024.

The Marketing and Communications team continued to implement tactics from the 2023 marketing and communications plan to increase the Library's visibility. This past quarter our media relations and marketing efforts focused on promoting two Weinstein series book talks, five LVA On the Go events, the Virginia Literary Awards and other library activities. A highlight of our efforts involved using PR Newswire, the largest news release distribution service, to disseminate the literary awards winners press release. The press release yielded over 400 exact match pickups by media outlets nationwide.

In November, the Library's marketing pivoted from a focus on anniversary activities to promotion of the new *Indigenous Perspectives* exhibition. To date, the exhibition has been featured in 14 local news stories, including a live at noon interview on NBC 12 on Jan. 5. Additionally, the exhibition press release achieved 419 exact match pickups nationwide through distribution on PR Newswire.

In reviewing our overall 2023 efforts, the Library was featured in 153 news stories, mentioned in 190 stories, and featured in over 800 exact match press release pickups via PR Newswire. We also achieved substantial growth in our followers and engagement on Facebook and LinkedIn. Social media increases since last year are as follows: Facebook – 15,719 followers – 33% increase in followers, 400% increase in engagement; Instagram – 5,145 followers – 14 % increase in followers, 2,300 % increase in engagement; X (formerly Twitter) – 7,454 followers – 8 % increase in followers, no increase in engagement; LinkedIn – 585 followers, 454% increase in followers, 35% increase in engagement.

The Library exceeded 6.2 million ad impressions for the year, reaching audiences statewide through its multichannel advertising campaign. In wrapping up 2023, the Marketing and Communications team created a video summary to capture the energy and excitement of our bicentennial year. The video was shared internally and externally through various channels.

Library Development & Networking Division

Strategic Planning Survey Results

Combining general staff survey and representative remarks from all stakeholder groups.

Methodology:

Data gathering:

- General survey sent to all public library staff in Virginia generating 156 responses.
- Stakeholder surveys and focus groups were held by each consultant in their subject matter area, including library board members, Friends of the Library, school librarians, vendors, adult literacy educators, small business development supporters, etc.. These focus groups, additional surveys, and one on one interviews generated hundreds of responses.

Data interpretation: Qualitative data was evaluated by identifying themes and grouping them. For example, "issues related to seniors/retirees" included accessibility needs, isolation, volunteerism, etc.

Question 1: What trends are you seeing your community and libraries?

First Quartile Responses:

- Increased device usage
- Issues related to seniors/retirees
- Misinformation, Conflict and Censorship
- Community using/needing spaces
- Cost of living/financial stress/affordable housing

Second Quartile Responses:

- Homeschooling
- Digital Literacy
- Immigration/ELL
- Inadequate broadband
- Unhoused folks
- Employment concerns

Third Quartile Responses:

- Public mental health concerns
- Increased social use of library/program attendance
- STEM education and makerspaces
- Office use/needs (fax, printing, notary)
- Population Loss
- DEI Concerns
- Population gain

Fourth Quartile Responses

- Environmental concerns

- Transportation
- Health Needs
- Tourism
- Decline in Computer Use (public computers, in libraries)
- Increased Crime
- Increase in Readers Advisory reference questions

Question 2: What challenges do you have in serving your community?

First Quartile Responses

- Budget
- Patron Conflicts and Book Challenges
- Lack of Use/Patron Disengagement
- Staff Turnover/Vacancies
- Limited Space
- Increase in social services demands (unhoused, patron mental health, gov assistance needs)

Second Quartile Responses

- Digital Literacy Needs
- Broadband inadequacy
- Technology Changes and Inadequacies to meet
- Lack of Marketing
- Transportation

Third Quartile Responses

- Lack of planning/disconnect with library leadership
- Limited time
- Increase in Community Collaborations
- ELL and migrant needs
- Aging staff

Fourth Quartile Responses

- School Help/Homeschool
- Communications
- Volunteers
- Lack of support and commitment to DEI practices
- Professional Development Availability/Time

Question Three: Is There Anything Else You'd Like To Say?

- Low morale
- Full funding and advocacy for the same should be a priority
- *The rest of the comments were thanking LDND (how nice!) or one offs about how people don't read any more, tech education and workforce training is greatly needed, etc.

Find It Virginia Report

October 1, 2022 – September 30, 2023

This report explores some of the data collected from the Find It Virginia collections. The information in this report looks at use of the Find It Virginia resources as a whole, looking at overall use and additional data that is available. The report covers the LDND 2023 fiscal year from October 1, 2022 to September 30, 2023 and provides a broad picture of how Find It VA is used. A full report is available upon request.

Database Use

Overall Usage

Table 1 reflects usage data for each of the Find It VA resources during the reported period. For traditional databases, this reflects item retrieval as tracked by Counter5 reports. For non-traditional resources such as Brainfuse's Homework HelpNow, JobNow, and VetNow resources, Universal Class, Transparent Language Online, Access Video: Just for Kids, Entrepreneurial Learning Initiative, and Accel5, the numbers reflect metrics such as content views, resource use, student submissions, class enrollments, etc.

TABLE 1: FIND IT VA USAGE DATA FOR FY2023

Resource	Total Use	Change FY22-FY23
Accel5	1688	6%
Access Video: Just for Kids	40253	64%
Brainfuse Homework HelpNow	54,332	-65%
Brainfuse JobNow	22759	-22%
Brainfuse VetNow	2069	-34%
Entrepreneurial Learning Initiative (registrations)	199	9%
Gale in Context: Elementary	193122	11%
Gale Legal Forms	12013	15%
Masterfile	361873	1%
Masterfile Reference ebooks	1181	-25%
Novelist Plus	170992	11%
Novelist Plus K-8	21515	-26%
Magzter magazines	247114	-25%
Read It	19904	-7%
Transparent Language	37682	1491%
Universal Class	776709	54%
Total	1966004	5%

In FY23, the overall use of the Find It VA collection rose by 5% driven by a significant increase in use of the new Transparent Language learning tool compared to the previous resource. Universal Class also saw a substantial increase in use, as did Access Video: Just for Kids and Gale Legal Forms. NoveList Plus and Gale in Context Elementary saw increases in the 10% range, while Accel5 and MasterFILE saw modest increases.

Use of Homework HelpNow saw a significant decrease from FY22. There are several potential factors that may have caused this decrease. The most likely scenario is that as the pandemic eased, and schools returned to a more traditional schedule, the need for online tutoring decreased and libraries drew back on promoting HelpNow as a support for parents suddenly facing remote schooling.

Another decrease from FY22 was in use of the digital magazine collection. The shift from providing magazines via Overdrive to using Magzter did result in decreased collection use, both from users who chose not to switch platforms and from those users who wanted content that was not available in Magzter. The main complaint was the Magzter did not include *The Economist* (which accounted for over 13,000 circulations from Overdrive in FY22). However, it's important to note that as of February 2023, *The Economist* was also pulled from the Overdrive magazine collection.

Usage by Resource

The next set of data takes a deeper dive into statistics from the individual Find It VA resources. The data here give a picture of how individuals are using these resources and reflects the needs that Find It VA is meeting for Virginia library users.

Accel5

The Accel5 Business Library provides curated collections of book summaries, short videos, and articles on current business topics. Content here is regularly updated and focuses on the most recent information rather than offering historical perspectives. During FY23, 694 users accessed the Accel5 content looking at 1,688 content pieces. Book summaries were most popular, accounting for 71% of the use. Business videos and articles each accounted for about 15% of the use.

Access Video: Just for Kids

Access Video: Just for Kids provides over 13,000 videos focusing on educational topics for grades K-12, with most content aimed at younger users. Users from 80 Virginia libraries (up four from FY22) initiated a session in Access Video during the report period, with 99,741 logins, resulting in 32,707 searches of the platform and 40,786 video views. Of these views, the top 10 library accounts made up 87% of the use. Twenty one libraries had 10 or fewer content views during this period. During this period, viewers watched 254,794 minutes of video content. Table 2 lists the most popular subject areas for videos watched in Access Video: Just for Kids. Since some videos are classified in multiple subject areas, totals are higher than the views count in Table 1.

TABLE 2: MOST POPULAR JUST FOR KIDS VIDEO SUBJECTS IN FY2023

Reading & Writing	28,899
Sciences	23,698
ABCs & 123s	17,817
TV Shows & Movies	16,868
Health & PE	9,142
Arts & Music	8,161
Math	6,697
Peoples & Places	6,245
World Languages	3,676
History	2,362

Brainfuse Homework HelpNow

HelpNow provides live and asynchronous support for learners from kindergarten through college as well as adult learners. During the report period users from 79 Virginia public library systems accessed HelpNow database content and users from 45 Virginia public library systems accessed live help sessions. Over 92% of the use was accessing resources in the database, and approximately 8% of the use comprised sessions with tutors (Homework Help, Skills Building, Writing Lab, and Test Prep).

In terms of database use, 33% of the use was in the Adult Skills Center, 25% was in the Flashbulb section (pre-made and customizable flashcards and other study tools), and 28% was in the Skill Surfer section (practice tests, skill building exercises, test prep resources). The remaining 14% of use was split between eParachute (career exploration) and use of the mobile app.

Within the database use, Figure 1, below, shows the top areas used in the Skill Surfer section. Upper Elementary School topics were most used (16.7%) with the top areas being Math and Reading. Middle School (15.7%) and High School (13.1%) topics rounded out the top three areas.

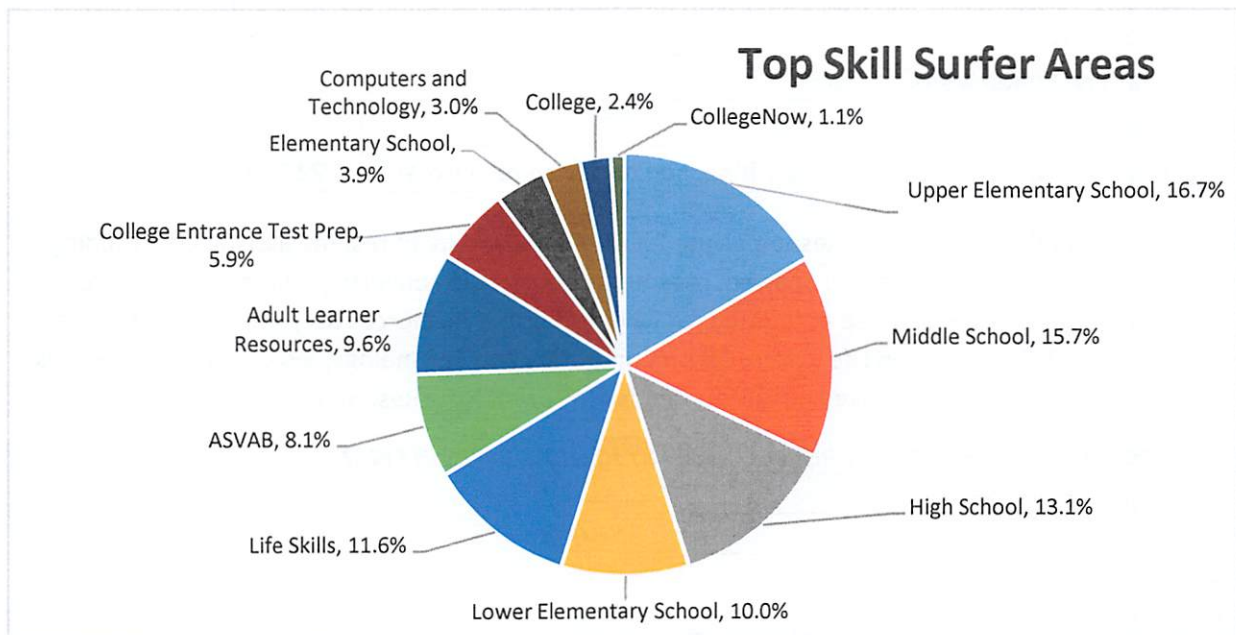


Figure 1

TABLE 3: TOP 10 SUBJECTS FOR LIVE TUTORING ASSISTANCE IN FY23

High School Writing
Calculus
Math Grade 6
Chemistry
Algebra 2
Algebra 1
Geometry
College Physics
Statistics
GED Science

Brainfuse JobNow

JobNow offers a variety of live and asynchronous resources for job seekers, including assistance with résumé writing, applications, job searches, and skill development needs. It also includes unemployment assistance, résumé templates, career assessments, and more. Additionally, JobNow includes test prep resources and practice tests and career credentialing information for over 140 specific careers. During FY23, users from 77 Virginia libraries accessed JobNow resources, averaging nearly 1,900 uses per month. Database use made up the majority of the resource use, with a smaller number of live help sessions, tests taken, and resumes submitted.

TABLE 4: OVERALL USAGE OF JOBNOW RESOURCES IN FY2023

Database Usage	22,194
Number of resume lab, coaching and test center sessions	565
Number of coaching sessions	348
Test(s) Taken	32
Resume Submissions	185
Adult Learning Center Visits	328
App Visits	190
Total Usage (resume lab, interview coaching, and database resources)	22,759

Approximately half of the JobNow Resources use focused on a variety of résumé assistance, including use of templates in both English and Spanish, résumé tutorials, help converting military résumés to civilian models, etc. Skill Surfer use accounted for 23% of JobNow Resources use, with 31% of that use on Career and Job Prep, 15% on Life Skills, 10% on Computers and Technology, 5% on ASVAB resources and Unemployment resources. Live help accounted for 5% of JobNow Resources use.

TABLE 5: TOP FIVE CAREER AND JOB AREAS ACCESSED BY JOBNOW USERS IN FY2023

Emergency Medical Services
Nursing
Commercial Drivers
Electricians
Mental Health Counselors

Brainfuse VetNow

Like the other Brainfuse resources, VetNow offers live and asynchronous assistance, in this case focusing on those moving from military to civilian careers. VetNow is the least used of the Brainfuse resources, averaging about 170 uses per month in FY23. Nonetheless, it is a valuable resource for residents in areas of the state with large military populations. Users from 58 library systems accessed VetNow in FY23.

Within VetNow, the largest use (58%) was in the Local and National Veterans and Careers areas. These are resource lists for military and veterans compiled by Brainfuse. In the Skill Surfer section (19% of total use) Career Prep accounted for 30% of the use, GED and HS Equivalency Prep for 18%, Adult Learner resources for 19%, ASVAB for 10%, and Unemployment Benefits Assistance for 14%.

Entrepreneurial Learning Initiative

The Entrepreneurial Learning Initiative (ELI) offers a self-paced series of classes focusing on how to think like an entrepreneur as a user prepares to launch a small business venture or plan a career path. ELI may be the most niche-focused of the Find It VA resources, and as a result sees the least use. New registrations average just over 16 per month. Completions of the entire 10-module course are averaging about 6% which is the standard for the course. Many users focus in on a specific topic area rather than complete the course. We implemented a new reminder system in December to encourage course completion and will be tracking completion rates to see if that has had an effect. Since ELI was licensed with ARPA funds, and we did not see the use that we hoped, we elected to not renew this resource for FY24.

Gale in Context Elementary

Most heavily used by Virginia public schools, Gale in Context: Elementary supports the research needs of K-5 students, with age-appropriate content from magazines, newspapers, and reference materials, covering current events, the arts, science, health, people, government, history, and more. Figure 2 indicates use of the resource by type of library.

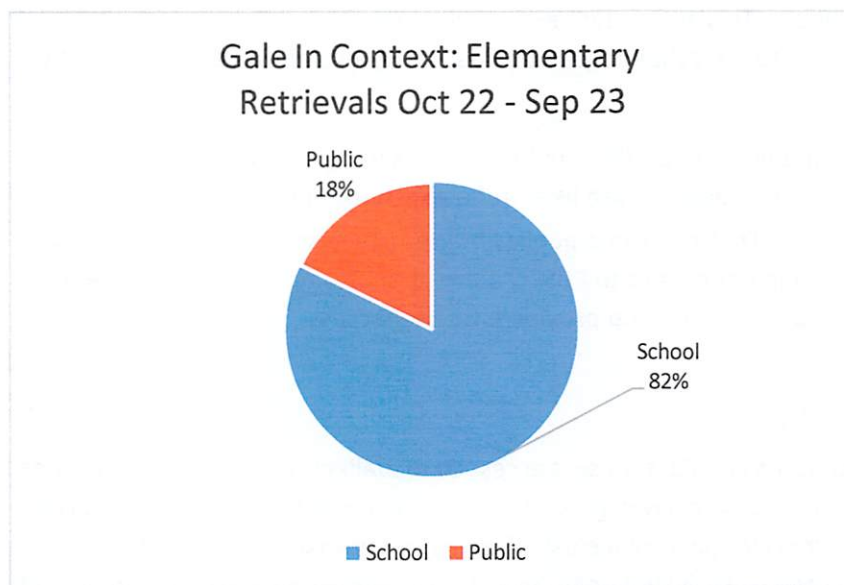


FIGURE 2

Gale Legal Forms

Gale Legal Forms offers downloadable, fillable forms for basic legal transactions, current to Virginia code covering basic legal needs--wills, power of attorney, landlord/tenant, and lots more. The collection includes a comprehensive section of templates for small businesses including: invoices, leases, sales agreements, contracts, and more.

Users from 78 public library systems, 21 school libraries, and LVA downloaded an average of almost 1,000 legal forms per month during FY23.

TABLE 6: TEN MOST POPULAR FORMS ACCESSED VIA GALE LEGAL FORMS IN FY2023

General Durable Power of Attorney for Property and Finances or Financial Effective Immediately
Health Care Directive - Advance Medical Directive - includes Living Will and Health Care Decisions
General Durable Power of Attorney for Property and Finances or Financial Effective upon Disability
Residential Rental Lease Agreement
Complaint for Divorce for irreconcilable differences
Last Will and Testament for Single Person with No Children
Estate Planning Questionnaire and Worksheets
Last Will and Testament
Last Will and Testament for Married person with Adult Children
A01 Bill of Complaint for Divorce

MasterFILE

Accessed either as a stand-alone resource or through the Explora Public Libraries or Explora Middle and HS interfaces, EBSCO's MasterFILE is a comprehensive collection of full-text general interest articles from periodicals, newspapers, and books. This authoritative general information database is the best place for users from teen through adult to start their research. MasterFILE also offers full-text access to *Consumer Reports*.

MasterFILE use is balanced between public schools (39%), public libraries using direct authentication (31%) and the LVA main account (30%). LVA account use likely reflects schools linking directly to finditva.com or using the LVA EBSCO site ID. While some public libraries may also be using this type of access, most libraries have are now using direct links to EBSCO content and using their EBSCO Site ID, ensuring that these libraries get accurate statistics and provide easy user access.

NoveList Plus & NoveList Plus K-8

NoveList Plus from EBSCO offers librarians and library users access to readalikes, author, title, and series information, display ideas, reading lists, book reviews, genre studies, and a wealth of other materials to support the community of readers across Virginia. While used heavily by librarians, NoveList has excellent content that can be easily used by individual readers and can complement direct RA services at the library. Additionally, NoveList has a wealth of RA training opportunities for library staff to improve knowledge and skills. NoveList Plus K-8 offers a subset of the overall NoveList database focused on younger readers.

NoveList offers search term data that allows a view into the interests of Virginia readers. Again, this data can be useful to review for making decisions about collection building, book displays, and other readers' advisory services. Tables 13 and 14 list the top ten search terms in NoveList Plus and NoveList Plus K-8 respectively.

Magzter Digital Magazines

The new digital magazine collection from Magzter through WT Cox provides Virginia library users access to over 4,000 popular magazines in English, Spanish, Mandarin, Korean, Vietnamese, and Arabic. The collection averaged over 20,500 magazine circulations per month since its introduction in October 2022.

TABLE 7: TOP 10 CIRCULATING MAGAZINES IN FY23

Rank	Title	Checkouts
1	The New Yorker	12,341
2	Woman's World	7,093
3	Star	5,483
4	Us Weekly	5,214
5	Kiplinger's Personal Finance	5,155
6	Reader's Digest US	4,860
7	Newsweek US	4,334
8	First for Women	4,308
9	Good House Keeping - US	4,143
10	inTouch	3,934

Read It!

EBSCO's Read It database, searched through Explora or as a stand-alone product, offers access to research resources for students who have a basic foundation in English grammar and reading but need level-appropriate reading material. Read It! is accessed primarily by school libraries, and does not see heavy use by public libraries in the Find It VA collection at this time.

Transparent Language Online

New to Find It VA in FY23, Transparent Language (TLO) offers language learning in over 120 languages, including over 20 indigenous languages, American Sign Language. Also offered are Citizenship Prep classes and ESL/ELL learning materials for speakers of 34 different languages. In FY23, TLO had over 37,000 uses across Virginia libraries.

TABLE 8: TOP 10 LANGUAGES STUDIED IN TRANSPARENT LANGUAGE ONLINE FY2023

1	Spanish	7604
2	American sign language	2884
3	French	2357
4	Italian	1347
9	Mandarin	645

5	Japanese	1269
6	English	1258
7	German	1251
8	English for Spanish Speakers	1131
10	Korean	555

Universal Class

Universal Class offers over 500 online classes on topics ranging from workplace skills, career development, and Microsoft Office to basic math, life skills, and ELL to art, music, and writing. Universal offers self-paced courses with asynchronous interaction with instructors.

During FY23, Virginia residents started 13,466 new classes, viewed 280,350 lessons, watched over 202,712 videos, and submitted over 281,763 pieces of coursework for review. During this period there were over 4,882 new users who signed up for an account. Tables 9 and 10 show the most active courses and the top courses joined respectively.

TABLE 9: MOST ACTIVE COURSES

Course	Activity
Excel 2021	18,851
Accounting & Bookkeeping 101	15,169
Effective Communication Skills	12,349
Basic Math 101	12,206
Computer Literacy Level 1	11,339
How To Draw 101	10,049
Community Development101	9,711
Pre-Algebra 101	8,973
Writing Basics 101	8,588
Microsoft Word 2021	7,578
Proofreading and Copyediting 101	7,501
ESL Grammar Skills Level 1	6,846
Marine Biology 101	6,838
Reading Comprehension 101	6,804
Typing and Keyboarding 101	6,606

TABLE 10: TOP COURSES IN FY23

Course	Students
Excel 2021	491
Accounting & Bookkeeping 101	229
Cybersecurity 101	181
Computer Literacy Level 1	170
How To Draw 101	159
Basic Math 101	153
Writing Basics 101	141
Anatomy and Physiology 101	136
Investing 101	132
Microsoft Word 2021	132
Typing and Keyboarding 101	129

Introduction to SQL	128
Proofreading and Copyediting 101	120
QuickBooks 101	108
Nutrition101	104
Effective Communication Skills	103
Medical Terminology 101	103
Watercolor Painting 101	101
Personal Finance 101	90
Enhance Your Everyday Vocabulary	89
Housekeeping 101	86
Weight Training 101	85
Anxiety Therapy 101	82
Digital Photography 101	75

Conclusion

Find It Virginia aims to provide a carefully curated selection of authoritative databases, online learning products, and other digital content for Virginians of all ages. All resources are free and available with a public library card anywhere in Virginia and EBSCO and Gale resources are available in Virginia's public K-12 schools. If you have any questions about any of the data reported, please contact Barry Trott.

Barry Trott
 Adult Services Consultant
 Library Development and Networking Division
 Library of Virginia
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 804.239.3510

Virginia Public Libraries

Summary User Data for 2022

Benchmark	Reported Data 2022	Reported Data 2021	Change
Registered users	5, 089,707	4,941,445	3% increase
Total Staff Employed	4,083	4038	1% increase
Total Circulation (all formats)	51,855,611	45,172,618	15% increase
Library Visits	17,991,361	10,040,645	79% increase
Public Computer Sessions	457,763	945,428	51% decrease
Library Wifi Use Sessions	1,356,978	7,860,577	83% decrease

Data Commentary:

The bottom three data points, library visits, public computer session, and Wi-Fi sessions, reflect pandemic influences as schools and libraries re-opened; increasing library visits but decreasing computer and Wi-Fi demands for school needs.

Total library circulation and visits may be influenced by the pandemic as well. As more community members needed library services during the pandemic for schooling and recreation, the awareness and usage of library resource appears to have continued positively.



LIBRARY OF VIRGINIA

Sandra Gioia Treadway
Librarian of Virginia

November 2, 2023

TO: The Honorable Glenn Youngkin
Governor of Virginia

The Honorable Janet D. Howell
Chair, Senate Finance Committee

The Honorable Barry D. Knight
Chair, House Appropriations Committee

SUBJECT: Annual Report on Reducing the Archival Backlog at the Library of Virginia

Per item 238 B in the Commonwealth's Appropriation Act for the fiscal year ending June 30, 2023, I am pleased to submit the enclosed report on the Library's progress to date in reducing its archival backlog. This report covers the period July 1, 2022 through June 30, 2023.

If you have any questions or require additional information regarding this report, please feel free to contact me at 804- 692-3505 or gregory.crawford@lva.virginia.gov.

Sincerely,

Gregory E Crawford
Virginia State Archivist, Director of Government Records Services

Enclosure

cc: The Honorable Aimee Rogstad Guidera, Secretary of Education
Michael Maul, Director, Department of Planning & Budget
Adam Henken, Budget Analyst, Department of Planning & Budget
Sandra G. Treadway, Librarian of Virginia, Library of Virginia

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Annual Report on Reducing the Archival Backlog at the Library of Virginia (FY2023)

The 2023 Appropriations Act (item 238B) requires the Librarian of Virginia and the State Archivist to conduct an annual study of the Library's archival preservation needs and priorities and to report annually to the Governor and the co-chairs of the Senate Finance and House Appropriations Committees of the General Assembly on the Library's progress to date in reducing its archival backlog.

Background

The Library of Virginia has served as the official archives for the commonwealth since the Library's founding in 1823. The Library holds the records created by the Governor's Office, the General Assembly, and all agencies of state government since 1776. Our comprehensive archival holdings also contain many of the surviving records of colonial government prior to statehood and the records of many Virginia localities from the earliest days of settlement through the modern era. In addition, the Library holds the papers of Virginia families, businesses, churches, and organizations whose activities document the daily lives of Virginians across four centuries and provide insights into our collective history not found in official records alone.

Since its founding nearly 200 years ago, the Library's collection of archival materials has grown to number nearly 132 million items, making the Library's collection one of the largest of any state archive in the United States.

Staffing

The Library's staff apply professional archival standards and practices to ensure that collections are organized, described, and preserved in order to guarantee public access to the records of government not only now, but also in perpetuity. This expansive growth of the collections, as well as periodic budget reductions/stagnation over the past 15 years, has made it difficult for the Library to keep pace with our backlog of "unprocessed" archival collections, while meeting the research needs of 21st century users.

In 2008, the Library had thirty staff processing all of its archival collections; due to several budget reductions over the years, at the close of FY 2023, there are fourteen full-time staff members whose time is split between processing collections, as well as providing consultative services, creating digital content, and providing donor, reference, and outreach services; these additional duties result in approximately the equivalent of 12 FTE devoted to processing.

The following table shows the number of FTE whose time is predominantly devoted to processing and funding sources as of June 30, 2023:

Professional staff	Department	Funded by
2	Private Papers Collection	General Fund
5	State Government Records	General Fund*
6	Local Government Records	CCRP**
1	Virginia Untold Project Manager	NHPRC grant (2 years)

*Federal LSTA funds partially support one archivist working on electronic archival records.

**Circuit Court Records Preservation Program (<https://www.lva.virginia.gov/agencies/CCRP/>)

The Archival Collections

As previously stated, the archival collections of the commonwealth are comprised of state and local government records, as well as materials created by private Virginia citizens, corporations, businesses, and religious organizations. These records pre-date statehood and extend to the most recent electronic and paper materials that document Virginia today. A brief overview of the three collections follows.

Local Government Records

The Local Government Records program oversees a large collection of historically significant records created by Virginia cities and counties from the earliest days of Virginia history. The greatest proportion of records in this collection are from the Circuit Courts and span from the 1600s through the early 20th century. Heavily used by researchers, these records include wills and administrations, deeds, military records, marriage records, records related to enslaved individuals, plats and surveys, tax records, and much more. Of note are the Chancery Records (<https://www.virginiamemory.com/collections/chancery/>), which contain considerable historical and genealogical information. Because the records rely so heavily on testimony from witnesses, they offer a unique glimpse into the lives of Virginians from the early 18th century through the First World War. There are over 279,000 cases indexed in the database and over 12.8 million images of chancery causes available online.

Private Papers

The Library's Private Papers collection encompasses Bible records, business records, cemetery and church records, genealogical notes and charts, organization records, and personal papers. These collections, which range in size from a single sheet of paper to more than 1,000 cubic feet of material, represent about 10 percent of the Library's holdings but are heavily used by genealogists and historians. They often arrive at the library completely unorganized and require careful processing before they can be used effectively by researchers.

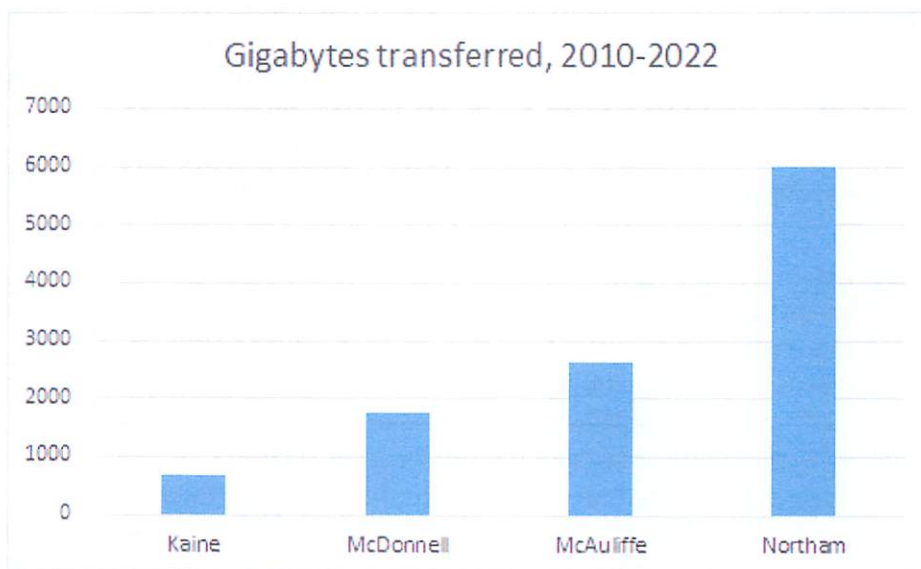
State Government Records

The State Government Records collection contains the historically significant records created by the executive, legislative and judicial branches of Virginia government. The State Records collection, the Library's largest, provides the official documentary record of Virginia government from 1776 through present. In addition to the records of Virginia's governors, the collection includes the papers of state agencies, boards, commissions, constitutional conventions, the General Assembly, and the Supreme

Court. The state archive also contains the surviving records of Virginia's colonial and revolutionary governments that preceded statehood, including the earliest records of the Virginia General Assembly.

Growth and Electronic Records

By far, the largest collection growth occurs in State Government Records, which regularly receives archival records from state agencies, as well as the every-four-year transfer of materials from the outgoing governor. The backlog has increased exponentially with the huge influx of electronic records, primarily email, that the Library now receives from each gubernatorial administration. In 2010, the Library received 690 gigabytes of electronic records from the Kaine administration. In 2022, we received 6020 gigabytes from the Northam administration.



Of the ~8TB of electronic archival content the Library manages, we have prioritized the processing of the email received since 2006. Governor Kaine's emails are available for public use online; in 2023-2024, the remaining governors' emails will be made publicly available following further internal processing, which includes the review and redaction by staff of privacy/legally protected information from 37,094 emails (Warner, McDonnell & McAuliffe). Initially, one processing archivist manually reviewed nearly half of Governor Kaine's emails. The remaining Kaine emails, as well as the emails from the Warner, McDonnell, and McAuliffe administrations, were processed using Artificial Intelligence and the services of partners at the University of Waterloo. While this greatly accelerated the Library's ability to process the emails, it cost approximately \$850,000 to achieve. Half of that cost was covered by General Funds, while the remainder was paid for with Federal LSTA funds.

Current Archival Backlog

In 1999, when the General Assembly added 17 staff positions to the Library to address the backlog of unprocessed archival material, the backlog of State, Private, and Local records together stood at 17,186 cubic feet or approximately 25,779,000 manuscript pages. The archives contained no electronic records at that time so the backlog consisted exclusively of paper records. It costs approximately \$12,000 per year to securely store these permanent electronic records, an amount which will increase as the collections continue to grow; and unlike paper records, that can sit on shelves safe and sound for years, electronic collections require regular monitoring and management to ensure integrity, security, and viability.

As required in the Code of Virginia (§ 2.2-126) the Library must process (catalog) gubernatorial records before we release them to the public. State Government Records staff continue to make progress addressing the backlog of gubernatorial paper records. The McAuliffe administration is nearly completed and staff have begun processing the Northam administration paper records. Totaling 279 cubic feet, processing should be completed by 2026.

The following table shows backlog data for paper records (measured in cubic feet).

Collection	FY22 Backlog	FY23 Accessioned	FY23 Processed	FY23 Deaccessioned	FY23 Backlog
State Government Records*	19,319.24	550.05	-1091.67	0	18,777.62
Local Government Records	12,375.75	110.75	-152.56	-59.38	12,274.56
Private Papers	5,696.98	181.35	-14.48	0	5,863.85
Total	37,391.97	842.15	-1,258.71	-59.38	36,916.03

*State Government Records incorporates “minimal processing” standards for certain modern archival records that require less close analysis and description due to the nature of the materials. This helps increase the number of cubic feet processed and made publicly available in a year.

Continuing Challenges

While in 1997, the challenge appeared to be acquiring the right number of staff needed to whittle away at the backlog of 17,186 cubic feet of material, Library leadership and members of the General Assembly could not have anticipated the impact of technology on record-keeping, governing, communication, and the economy as we now know it 24 years later.

Technology has enabled amazing advancements in the way government runs on a daily basis. However, the fallout on archives – not just in Virginia, but across the world – has been overwhelming and disheartening at times. The Library of Virginia’s accomplishments with emails are much greater than many others working in this area, but the challenges continue to grow more complex and more costly over the years. While the amount of paper records will continue to decrease, and over time the paper backlog will along with it, a new electronic backlog has emerged and will only continue to grow without significant changes to processes, staffing, and funding.



LIBRARY OF VIRGINIA

Sandra Gioia Treadway
Librarian of Virginia

November 2, 2023

The Honorable Aimee Rogstad Guidera
Secretary of Education
P.O. Box 1475
Richmond, Virginia 23218

Dear Secretary Guidera:

Per a requirement in the Appropriations Act, I am pleased to send you the attached report on the Library of Virginia's Circuit Court Records Preservation Program (CCRP) for fiscal year 2023.

The CCRP staff continues to work diligently to advance the preservation of and provide access to Virginia's historic circuit court records, including those cared for at the Library and those remaining in circuit court clerks' offices across the commonwealth. This program is funded through a \$3.50 recordation fee per § 17.1-275 of the Code of Virginia.

One hundred six preservation grants totaling \$4,100,369.02 were awarded to the clerks this year for the preservation of their historic records. A summary of these awards appears at the end of this report. The Library's in-house program continues to process and make available the historical court records transferred to us by circuit court clerks. A total of 152.56 cubic feet of original records were processed and made available for research at the Library this year.

Additionally, nearly 13 million digital chancery images from 96 localities are now available on the Library's website for research. The reformatted court records housed at the Library's State Records Center increased by 270 microforms, with all microform holdings regularly inspected to ensure strict adherence to preservation standards.

If you have any questions or require additional information regarding this report, please feel free to contact me or to reach out to Greg Crawford, State Archivist, at Greg.Crawford@lva.virginia.gov or 692-3505.

Sincerely,

Sandra G. Treadway

cc: Michael Maul, Director, Department of Planning & Budget
Sam Nicholson, Budget Analyst, Department of Planning & Budget
Emily Anne Gullickson, Deputy Secretary of Education
Dan Hinderliter, Deputy for Finance & Administrative
Services, Library of Virginia

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ANNUAL REPORT TO THE SECRETARY OF EDUCATION
Virginia Circuit Court Records Preservation Program
July 1, 2022-June 30, 2023

During the 1990 session, the General Assembly amended the *Code of Virginia* §14.1-112 (now §17.1-275) increasing the circuit court recording fees for land records by three dollars. One dollar of the fee was designated for preserving permanent circuit court records. This increase provided funds to create the Virginia Circuit Court Records Preservation Program (CCRP), which is administered by the Library of Virginia in cooperation with the circuit court clerks. On July 1, 2020, an amendment to the above *Code* section took effect, increasing the program's designated portion of the fee to three dollar and fifty cents. The last two lines of §17.1-275(A)(2) now read: *Three dollar and fifty cents of the fee collected for recording and indexing shall be designated for use in preserving the permanent records of the circuit courts. The sum collected for this purpose shall be administered by The Library of Virginia in cooperation with the circuit court clerks.* The program addresses the preservation of the court records transferred to the Library as well as those remaining in the 120 clerks' offices.

During this fiscal year, progress continued toward ensuring the preservation of circuit court records across the commonwealth. At the close of the fiscal year, there were eleven positions fully funded by the program, as well as five additional positions partially funded with CCRP funds. Grant funding, research, conservation, records processing, reformatting, inventories, and individual consultations with the court clerks continue to be the hallmarks of this program. During FY 2023, program staff made a total of 118 site visits to localities.

Revenues collected by the program for FY 2023 were \$3,765,985.18 (compared to \$5,647,565.10 in FY 2022). The total amount expended by the program for FY 2023 was \$4,646,318.100 (\$2,936,094.00 in FY 2021). Funds returned to the localities in the form of preservation grant expenditures in FY 2023 were \$3,413,664.67. Combining FY 2023 revenue, unspent funds, and refunds, \$9,816,439.23 will be carried over to FY 2024. A significant portion of the carry-over balance has been earmarked for preservation grants to be awarded to localities in FY 2024.

A portion of the carry-over balance has also been reserved for the Library's digital chancery reformatting initiative. This project represents an innovative approach to preserving and providing access to some of the commonwealth's most valuable historic records, and the Library remains the only state archives in the country undertaking such a project. Circuit court clerks repeatedly cite the importance of reformatting these records in order to provide their constituents with ready access to the locality's historic record. For FY2023, nearly \$200,000 was expended to digitize historic chancery records and to make the indexes and images available on-line through the Library's Chancery Records Index (CRI). The Library added 368,197 digital chancery images to the CRI. Many of these records were originally part of the archival records backlog that have now been processed, conserved, and indexed in preparation for digital reformatting. The program continues to update hardware and software infrastructure in order to ensure the preservation of, and access to, these digital assets.

Long-range plans call for the program to update the search ability of the Chancery Records Index to include searches by cause of action and topics and not by name only. The program is also studying the digital reformatting of other significant historical circuit court records such as commonwealth causes, naturalization records, and coroners' inquisitions. Such plans, however, are largely dependent on safeguarding records preservation funds against diversions and budget cuts.

GRANTS CONSULTING PROGRAM

During FY 2023, CCRP consulting staff conducted 109 site visits. They examined 1,245 items, 35.10 cu.ft. of loose records, and created 541 condition reports for Item Conservation grant candidates. They also examined 707 items post-conservation at the vendor to verify that work was performed correctly.

The Circuit Court Records Preservation Grants Review Board met once in FY 2023, to consider 125 applications submitted from 98 localities totaling \$5,705,881.00. The grant review board evaluated and discussed all of the applications, and awarded 106 grant projects for \$4,100,369.02 in the following categories: Item Conservation, Reformatting/Indexing, Security System, and Equipment/Storage.

IN-HOUSE RECORDS PROGRAM

Work continues to reduce the backlog of unprocessed circuit court records collections housed at the Library with a concentration on records series having a high research value and also with an eye to covering a wide geographic area. Staff continues to flat-file, folder, index, conserve, and re-box materials, incorporating in-depth arrangement and description of court records of higher-research potential. The collections are made more accessible to the public with the creation of catalog records and electronic finding aids. The professional staff continues to process and index chancery records as well as processing other important loose papers having high research value. In addition, indexed chancery records data (names, cause of action, topics, etc.) is entered into the Chancery Indexing Processing System (CHIPS), the data entry system used by Library staff. CHIPS allows for uniform searching of records by the public and staff through the web-based Chancery Records Index.

The local records processing staff were also assigned digital chancery collections found on the Chancery Records Index to ensure indexing met current standards. There was particular emphasis placed on identifying and indexing names of enslaved people not currently found on the Chancery Records Index. The processing staff were also assigned with transcribing and approving transcriptions of circuit court records found on the Library's crowdsourcing project, From the Page. Once approved, the transcribed records will be added to the Virginia Untold: the African American Narrative web site.

STATISTICS FOR JULY 1, 2022 -JUNE 30, 2023

Cubic footage examined	303.53
Cubic footage processed	152.56
Chancery causes indexed and entered	2,850
Chancery causes edited	4,289
Enslaved names indexed	1,276
Items mended	11,462
EAD (Encoded Archival Description) records created	12
EAD (Encoded Archival Description) records edited	85
ALMA (LVA catalog) records created	32
ALMA (LVA catalog) records edited	287
Cubic footage accessioned	110.75
Items/volumes accessioned	186
Cubic footage deaccessioned	59.38
Items/volumes deaccessioned	119
Transcription pages approved – Circuit Court records	2,711
Transcription pages transcribed – Circuit Court records	3,005
Chancery Records Index Search page visits	45,758

Chancery Records Index Search page views	737,905
Total indexes available on the CRI	103
Digital chancery images scanned	368,197
Total images available on the Chancery Records Index	12,880,304

Digital images were added to Chancery Records Index for: Accomack Co., Albemarle Co., Greensville Co., city of Lynchburg, and Mecklenburg Co.

The following localities have been subjects of archival work this year:

- Albemarle County chancery causes - processing, indexing, mending
- Alleghany County chancery causes - processing, indexing, mending
- Amelia County deeds - processing, indexing, mending
- Amherst County deeds - processing, indexing, mending
- Bath County chancery causes – indexing
- Brunswick County chancery causes - processing, indexing, mending
- Charles City Cunt election records - processing
- Chesterfield County chancery causes - processing, indexing, mending
- Chesterfield County deeds - processing, indexing, mending
- Clarke County chancery causes - processing, indexing, mending
- Frederick County chancery causes - processing, indexing, mending
- Greene County chancery causes - processing, indexing, mending
- Greensville County chancery causes - processing, indexing, mending
- Henrico County apprenticeship indentures - processing, indexing, mending
- Henrico County chancery causes - processing, indexing, mending
- Henrico County deeds - processing, indexing, mending
- Lunenburg County coroners' inquisitions – indexing
- Lynchburg (city) naturalization records – processing, indexing, mending
- Page County coroners' inquisitions – indexing
- Petersburg (city) naturalization records - processing, indexing, mending
- Powhatan County health and medical records - processing
- Prince Edward County District Court - processing, indexing, mending
- Richmond (city) birth records – rehousing
- Richmond (city) chancery causes – processing, indexing, mending
- Richmond (city) commonwealth causes – processing, indexing, mending
- Richmond (city) death records – rehousing
- Richmond (city) health and medical records – processing
- Richmond (city) naturalization records – processing, indexing, mending
- Richmond County chancery causes – indexing
- Shenandoah County chancery causes – indexing
- Wythe County chancery causes - processing, indexing, mending
- Wythe County coroners' inquisitions - processing, indexing, mending
- Wythe County naturalization records - processing, indexing, mending

VIRGINIA UNTOLD PROJECT

Virginia Untold: the African American Narrative provides digital access to records that document some of the lived experiences of enslaved and free Black and multiracial people in the Library of Virginia's collections. Traditional description, indexing, transcription, and digitization are major parts of this effort. However, and perhaps more importantly, this project seeks to encourage conversation and engagement around the records, providing opportunities for a more diverse narrative of the history of Virginia's

communities. The site currently has 23,000 records from 25 record types. The vast majority of the records are local court records. During FY 2023, local records staff processed, indexed, and scanned, 1,579 deeds and 1,322 commonwealth causes that involved free and enslaved persons.

We continue to collaborate with circuit courts to scan “Free Negro Registers” stored in their records rooms. Currently, sixty-four “Free Negro Registers” from 33 different Virginia localities are now available through Virginia Untold. Many of the registers available through Virginia Untold include fully searchable indexes thanks to the work of many volunteers and Library of Virginia staff members who have contributed to their crowd-sourced indexing on From the Page site.

MEDIA INVENTORY

The Imaging Services Branch continues to provide limited services to the localities, such as providing photo prints of missing pages, inspecting microfilm and digital images, retrieving microforms upon request, and delivering microfilm to our vendor for duplication. Imaging Services continues to maintain media in security storage by inspecting it for content and deterioration, replacing deteriorating film and describing all media in our internal content management system, Infolinx.

Imaging Services staff assisted one Circuit Court Clerks' offices with requests for duplicate copies of film, having 2 reels duplicated. One Circuit Court Clerk requested 110 reels stored at the State Records Center for transfer to their office to create digital images. Imaging Services processed 41 requests from 20 Circuit Court Clerks' offices to replace a total of 212 pages of missing records in their offices using security film housed at the Library of Virginia's State Records Center. Two Circuit Court Clerks made request for film to be sent to vendors for scanning.

Imaging Services, received, inspected, entered, and stored 270 new reels of security microfilm from Circuit Court Clerks' offices. Imaging Services continues to store and swap media tape backups from Circuit Court Clerks' offices compiled by the Supreme Court of Virginia.

Imaging Services inspected 6,174 reels of older film for deterioration as well as content in an effort to improve metadata for nearly 375,000 pieces of media in security storage to the Infolinx database. Of those 5,319 reels, 3,196 reels were sent to vendor for replacement.

CONCLUSION

The CCRP program continues to work towards the preservation and access of historical circuit court records stored at the Library of Virginia and circuit court clerks' offices around the commonwealth. Previously unprocessed chancery causes are now accessible online to the circuit court clerks and the public. Circuit court clerks and the public have expressed their gratitude to LVA through emails and social media for making this possible. Staff also identified, processed, catalogued, and promoted through blogs and social media other record types of historical significance such as criminal suits and naturalization records. The circuit court records continue to be a rich resource for records added to the Virginia Untold: the African American Narrative Digital Collection. Thousands of circuit court records that contain the history and narratives of thousands of enslaved people and free people of color such as freedom suits, deeds of emancipation, and commonwealth causes have been added to Virginia Untold.

The digital chancery indexing project and transcription approval work performed by teleworking staff have made records stored in our collection far more accessible than before. Nearly 1,300 names of enslaved people have been added to the Chancery Records Index and the transcriptions of 3,000 pages of circuit court records were approved by local records staff.

CCRP staff assisted circuit clerks around the commonwealth with preservation needs in their offices – identifying records for item conservation grants, encouraging proper storage conditions in the records rooms, and ensuring conservation work was done properly by vendors. Our work in the clerks' offices has encouraged increasing participation in the CCRP grants process. There were a record number of grant application submitted in FY 2023.

Finally, recordings in circuit courts that fund the CCRP program have been in steep decline since FY 2020. Correspondingly, CCRP revenue has decreased by nearly \$3 million the past three years from \$6.8 million in FY 2020 down to \$3.7 million in FY 2023. The driving force for this decline is the weak housing market. Until there is improvement in the housing market, incoming CCRP revenue will continue to be flat or in decline. Nevertheless, the Library of Virginia will continue to try to balance both the needs of the clerks, our patrons and the preservation needs of the records.

Summary of Grants Awarded (sorted by Locality)

Total Requested \$5,706,218.00
 Total Awarded: \$4,100,706.02
 Total Budgeted: \$4,100,706.02
 Budget Remaining: \$0.00

Grant Cycle: 2023FY
 # Grants Approved: 106

App. #	Locality	Grant Type	Amt Requested	Amt Awarded
2023FY-118	Accomack County	Item Conservation	\$66,561.00	\$59,121.00
2023FY-097	Albemarle County	Item Conservation	\$66,721.00	\$64,276.50
2023FY-029	Alexandria City	Item Conservation	\$40,348.50	\$40,348.50
2023FY-038	Alleghany County	Item Conservation	\$26,317.00	\$26,317.00
2023FY-031	Amelia County	Item Conservation	\$46,941.50	\$46,941.50
2023FY-002	Amherst County	Item Conservation	\$47,423.00	\$47,423.00
2023FY-065	Appomattox County	Item Conservation	\$38,528.50	\$38,528.50
2023FY-061	Arlington County	Item Conservation	\$38,584.50	\$38,584.50
2023FY-067	Augusta County	Item Conservation	\$47,686.50	\$47,686.50
2023FY-001	Bath County	Item Conservation	\$34,481.00	\$17,750.00
2023FY-003	Bath County	Equipment/Storage	\$4,563.00	\$4,563.00
2023FY-022	Bedford County	Item Conservation	\$28,741.00	\$28,741.00
2023FY-063	Bland County	Item Conservation	\$33,635.00	\$24,232.00
2023FY-092	Bland County	Security System	\$1,670.32	\$1,670.32
2023FY-048	Botetourt County	Item Conservation	\$64,095.00	\$64,095.00
2023FY-028	Brunswick County	Item Conservation	\$95,534.00	\$64,850.00
2023FY-074	Buckingham County	Item Conservation	\$36,788.00	\$36,788.00
2023FY-086	Campbell County	Item Conservation	\$46,439.50	\$46,439.50
2023FY-120	Caroline County	Item Conservation	\$139,697.00	\$58,769.50
2023FY-124	Carroll County	Item Conservation	\$22,817.50	\$22,817.50
2023FY-103	Charles City County	Item Conservation	\$17,107.50	\$17,107.50
2023FY-102	Charles City County	Reformatting/Indexing	\$26,400.00	\$26,400.00
2023FY-083	Charlotte County	Item Conservation	\$51,863.25	\$51,863.25
2023FY-075	Chesapeake City	Item Conservation	\$42,177.00	\$42,177.00
2023FY-054	Chesterfield County	Item Conservation	\$26,616.00	\$26,616.00
2023FY-026	Clarke County	Item Conservation	\$26,318.00	\$26,318.00
2023FY-020	Craig County	Item Conservation	\$29,352.00	\$29,352.00
2023FY-052	Culpeper County	Item Conservation	\$36,645.75	\$36,645.75
2023FY-004	Cumberland County	Item Conservation	\$63,037.00	\$63,037.00
2023FY-105	Danville City	Item Conservation	\$35,788.00	\$35,788.00
2023FY-112	Dickenson County	Item Conservation	\$23,454.00	\$23,454.00
2023FY-035	Dinwiddie County	Item Conservation	\$47,318.00	\$47,318.00
2023FY-008	Essex County	Item Conservation	\$75,980.00	\$54,174.00
2023FY-066	Fairfax County	Item Conservation	\$22,419.50	\$22,419.50
2023FY-070	Fauquier County	Reformatting/Indexing	\$63,500.00	\$63,500.00
2023FY-080	Floyd County	Item Conservation	\$12,190.00	\$12,190.00

App. #	Locality	Grant Type	Amt Requested	Amt Awarded
2023FY-116	Fluvanna County	Item Conservation	\$50,873.00	\$50,873.00
2023FY-089	Franklin County	Item Conservation	\$47,680.00	\$47,680.00
2023FY-085	Fredericksburg City	Item Conservation	\$32,070.75	\$32,070.75
2023FY-059	Giles County	Item Conservation	\$31,386.50	\$31,386.50
2023FY-013	Goochland County	Item Conservation	\$43,177.50	\$43,177.50
2023FY-030	Grayson County	Item Conservation	\$27,509.00	\$27,509.00
2023FY-093	Greene County	Item Conservation	\$21,300.00	\$21,300.00
2023FY-046	Greensville County	Item Conservation	\$37,207.00	\$37,207.00
2023FY-091	Halifax County	Item Conservation	\$56,908.00	\$56,908.00
2023FY-119	Hampton City	Item Conservation	\$63,084.00	\$63,084.00
2023FY-094	Hanover County	Item Conservation	\$20,281.00	\$20,281.00
2023FY-076	Henrico County	Item Conservation	\$37,177.00	\$37,177.00
2023FY-088	Henry County	Reformatting/Indexing	\$30,564.10	\$30,564.10
2023FY-087	Henry County	Item Conservation	\$37,112.00	\$20,320.00
2023FY-012	Highland County	Item Conservation	\$7,794.50	\$7,794.50
2023FY-007	Isle of Wight County	Item Conservation	\$50,565.00	\$50,565.00
2023FY-014	King and Queen County	Item Conservation	\$20,933.50	\$20,933.50
2023FY-041	King George County	Equipment/Storage	\$65,706.00	\$65,706.00
2023FY-040	King George County	Item Conservation	\$92,831.00	\$2,948.00
2023FY-009	King William County	Item Conservation	\$178,327.75	\$24,173.00
2023FY-011	King William County	Reformatting/Indexing	\$13,589.00	\$13,589.00
2023FY-005	Lancaster County	Item Conservation	\$51,319.50	\$51,319.50
2023FY-109	Lee County	Item Conservation	\$66,651.50	\$59,897.50
2023FY-071	Loudoun County	Item Conservation	\$62,115.50	\$62,115.50
2023FY-101	Louisa County	Item Conservation	\$26,282.00	\$26,282.00
2023FY-039	Lunenburg County	Item Conservation	\$54,558.00	\$54,558.00
2023FY-015	Lynchburg City	Item Conservation	\$34,949.50	\$34,949.50
2023FY-056	Madison County	Reformatting/Indexing	\$27,340.00	\$27,340.00
2023FY-018	Mathews County	Item Conservation	\$35,785.00	\$35,785.00
2023FY-095	Mecklenburg County	Item Conservation	\$42,249.00	\$42,249.00
2023FY-077	Middlesex County	Item Conservation	\$21,660.00	\$21,660.00
2023FY-036	Montgomery County	Item Conservation	\$37,648.00	\$37,648.00
2023FY-037	Nelson County	Item Conservation	\$18,529.00	\$18,529.00
2023FY-064	New Kent County	Item Conservation	\$15,526.00	\$15,526.00
2023FY-042	Newport News City	Item Conservation	\$20,728.00	\$20,728.00
2023FY-017	Northumberland County	Item Conservation	\$62,821.00	\$62,821.00
2023FY-072	Nottoway County	Reformatting/Indexing	\$42,900.00	\$42,900.00
2023FY-016	Page County	Item Conservation	\$45,177.00	\$45,177.00
2023FY-115	Petersburg City	Reformatting/Indexing	\$194,515.00	\$66,000.00
2023FY-021	Pittsylvania County	Item Conservation	\$44,632.00	\$44,632.00
2023FY-125	Portsmouth City	Reformatting/Indexing	\$154,093.80	\$66,000.00
2023FY-019	Powhatan County	Item Conservation	\$24,949.00	\$24,949.00

App. #	Locality	Grant Type	Amt Requested	Amt Awarded
2023FY-081	Prince Edward County	Reformatting/Indexing	\$28,184.00	\$28,184.00
2023FY-044	Prince George County	Item Conservation	\$46,405.00	\$46,405.00
2023FY-057	Prince William County	Item Conservation	\$53,859.50	\$53,859.50
2023FY-025	Pulaski County	Item Conservation	\$57,852.00	\$57,852.00
2023FY-053	Richmond City	Item Conservation	\$25,821.00	\$25,821.00
2023FY-069	Richmond County	Item Conservation	\$65,136.00	\$65,136.00
2023FY-100	Roanoke County	Item Conservation	\$31,076.10	\$31,076.10
2023FY-050	Rockbridge County	Item Conservation	\$40,412.00	\$40,412.00
2023FY-104	Rockingham County	Item Conservation	\$31,807.00	\$31,807.00
2023FY-049	Scott County	Item Conservation	\$21,889.00	\$21,889.00
2023FY-123	Shenandoah County	Item Conservation	\$38,461.00	\$38,461.00
2023FY-122	Smyth County	Item Conservation	\$22,090.50	\$14,778.50
2023FY-121	Smyth County	Reformatting/Indexing	\$51,600.00	\$25,800.00
2023FY-096	Southampton County	Equipment/Storage	\$40,100.00	\$40,100.00
2023FY-079	Spotsylvania County	Item Conservation	\$66,313.00	\$59,733.00
2023FY-006	Stafford County	Item Conservation	\$50,580.50	\$50,580.50
2023FY-032	Suffolk City	Item Conservation	\$28,925.00	\$28,925.00
2023FY-033	Surry County	Item Conservation	\$86,063.50	\$60,241.50
2023FY-034	Sussex County	Item Conservation	\$49,611.00	\$49,611.00
2023FY-058	Tazewell County	Item Conservation	\$27,247.00	\$27,247.00
2023FY-047	Virginia Beach City	Item Conservation	\$46,918.00	\$46,918.00
2023FY-090	Warren County	Item Conservation	\$40,819.75	\$40,819.75
2023FY-062	Washington County	Item Conservation	\$51,450.50	\$51,450.50
2023FY-060	Westmoreland County	Item Conservation	\$66,489.00	\$62,108.00
2023FY-010	Williamsburg/James City Co	Item Conservation	\$32,607.00	\$32,607.00
2023FY-117	Winchester City	Reformatting/Indexing	\$42,000.00	\$42,000.00
2023FY-024	Wythe County	Item Conservation	\$39,849.00	\$39,849.00
2023FY-084	York County/Poquoson	Item Conservation	\$75,171.00	\$62,419.00

AMENDED Library Board Meeting Dates 2023 – 2024

*(Meetings unless otherwise noted will be held at
the Library of Virginia in Richmond)*

Monday, September 18, 2023
Electronic Meeting,

Monday, January 8, 2024
8:30 am – 12:00 pm

Monday, April 15, 2024
8:30 am – 12:00 pm
(Meeting may be held in Norfolk; site TBD)

Monday, June 24, 2024
(Annual Meeting and Lunch)
8:30 am – 12:00 pm

THE LIBRARY BOARD • July 1, 2023 – June 30, 2024



**C. Paul Brockwell Jr.,
Chair**

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Richmond, Virginia 23298
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Cell: 804-614-5589
5-year term ending June 30, 2027.
Succeeding Himself; **Seat 2**



Dr. Robert L. Canida II*

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5-year term ending June 30, 2025.
Succeeding Kathy Johnson Bowles; **Seat 11**
**use both email addresses*



Shelley Viola Murphy

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5-year term ending June 30, 2026.
Succeeding Herself; **Seat 14**



Blythe Ann Scott, Vice-Chair

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5-year term ending June 30, 2023.
Succeeding Carol Hampton; **Seat 6**



Maya Castillo

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5-year term ending June 30, 2024.
Succeeding Jon Bowerbank; **Seat 9**

Mary Prentice

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Succeeding Marcy Sims; **Seat 4**



Laura L. L. Blevins

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5-year term ending June 30, 2024.
Succeeding M. David Skiles; **Seat 7**



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Succeeding Mohammed Esslami; **Seat 13**



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Succeeding Dr. Mark E. Emblidge; **Seat 10**



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5-year term ending June 30, 2027.
Succeeding R. Chambliss Light Jr.; **Seat 1**



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Succeeding Mark Miller; **Seat 3**



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Succeeding Kristin Cabral; **Seat 8**



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5-year term ending June 30, 2025.
Succeeding Herself; **Seat 12**

Vacant

5-year term ending June 30, 2028.
Succeeding Robert D. Aguirre; **Seat 5**

Executive Management Team & Key Contacts



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