

MINUTES
THE LIBRARY BOARD MEETING
The Library of Virginia

September 24, 2012

The Library Board met on Monday, September 24, 2012, in the Board Meeting Room of the Library of Virginia located at 800 East Broad Street, Richmond, Virginia.

I. CALL TO ORDER/QUORUM

The Honorable Meyera E. Oberndorf, chair, called the meeting to order at 10:30 a.m. and announced there was a quorum present.

The following members were in attendance:

Meyera E. Oberndorf, Chair
Mark E. Emblidge, Vice-chair

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| John S. DiYorio | Emily O'Quinn |
| Peter E. Broadbent Jr. | Carole Weinstein |
| Ernestine Middleton | Kathryn C. Watkins |
| Su Yong Min | |

Board members Mark D. Romer, Jon Bowerbank, Robert C. Light Jr., Clifton A. Woodrum III, Valerie Jean Mayo, and Patricia Thomas Evans were absent.

II. APPROVAL OF AGENDA

Ms. Ernestine Middleton moved to amend the agenda to take up an action item from the Public Library Development Committee earlier than listed in the agenda. The amended agenda was submitted to the Board and Ms. Middleton moved for its approval. The motion was seconded by Dr. Mark Emblidge. The Board approved the agenda with a unanimous vote.

III. WELCOME TO VISITORS AND STAFF

New Library of Virginia Board members, Su Yong Min and Emily O'Quinn were introduced. New Board member Robert "Cham" Light Jr. was unable to attend the Board meeting.

Assistant Attorney General Carrie S. Nee was also introduced to the new Board members.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT AGENDA

- **Approval of the Library Board Minutes**

The Board unanimously approved the minutes of the June 18, 2012, Board meeting upon a motion made by Mr. Peter E. Broadbent and seconded by Ms. Emily O'Quinn.

VII. INFORMATION ITEMS

A. Reports of Other Organizations

Mr. Broadbent addressed the Board on behalf of the Friends of the Virginia State Archives. He reported that the Friends had a successful fall Slaten Lecture, which was held at the Library of Virginia.

Mr. Broadbent also reported on behalf of the Virginia Genealogical Society, stating that its fall conference would be in Lynchburg this year.

B. Committee/Division Reports

- **Public Library Development Committee**

Ms. Carol Adams gave a report on behalf of the Public Library Development Committee. She reviewed the budget and grant proposals as listed in the Board packet, as well as some specific projects of the Library and LSTA. Ms. Middleton moved for adoption of the LSTA budget. Dr. Emblidge seconded the motion. Ms. Oberndorf asked for comment, and Mr. Broadbent remarked that while Find It Virginia is a noble program, it was "imposed" on the Library by the General Assembly at the time the program was created, and while the program was originally funded with specific funds from the General Assembly, those funds have since been cut, but the program continues to exist. Mr. Broadbent expressed that sometime in the future, he would like to see funding allocated for it by the General Assembly, and the allocated LSTA funding for the program used for other projects. The comment was so noted, and the Board unanimously adopted the proposed budget.

Ms. Adams also reported that the Library of Virginia's Library Development team recently won one of Governor McDonnell's "Government to Citizen Awards" for developing a mobile public library application. Boopsie for Libraries is a mobile library application designed for public and academic libraries that allows the user to instantly tap into library resources, place holds and renew materials, as well as learn about locations, hours, directions, programs and events. The mobile app project was coordinated by Library Development and Networking staff with funds provided by the Institute of Museum and Library Services.

Ms. Middleton added that Ms. Cindy Church reported to the committee that the Virginia Public Library Directors' meeting was held at the Library the previous week.

- **Archival, Collections, and Records Management Committee**

Dr. John Metz reported that the Library had two unfunded mandates identified by the Governor's Taskforce regarding unfunded mandates. The Library suggested to the taskforce an approach to the mandates to determine what about the mandates, which both related to records management, were burdensome to localities. The suggested approach is being implemented to create a more efficient process and to educate localities about the necessity and importance of records retention.

Dr. Metz reported about the collaborative federal depository program at the Library of Virginia, specifically citing a new process for handling the large volume of federal documents for which the Library is responsible.

- **Education, Outreach, and Research Services Committee**

Dr. Gregg Kimball reported on the local history scanning project that the Library is undertaking. Staff from the Library is visiting different localities with equipment and expertise and scanning materials since the localities do not have the capability or resources to do so.

Dr. Kimball also reported on the success of the Ann and Ryland Brown Teacher's Institute held at the Library over the summer.

- **Legislative and Finance Committee**

Mr. Broadbent reported on the space and storage needs that the Library has. A partial solution to the problem is additional shelving on the archival floor, but this will need significant funding. The Secretary of Education has stated that the funding request should be submitted next year, as opposed to an attempt for inclusion in this year's budget. The Library will also need funding for electronic storage of records. This budget request is also being tabled for the year. The security needs of the Library have prompted a budget request, which will be sought in this year's budget during the General Assembly.

Ms. Connie Warne reviewed the Library's financial picture with the Board.

- **The Library of Virginia Foundation Committee**

Ms. Carole Weinstein asked her fellow Board members to support the Foundation, as it is important now more than ever in these hard economic times. She also discussed the upcoming Literary Awards, and urged Board members to attend the wonderful event.

C. Report of the Librarian of Virginia

Dr. Sandra Treadway stated that Board orientation for new Board members will be held sometime in early December. She introduced Assistant Attorney General Carrie S. Nee, who gave the Board a quick overview of the Freedom of Information Act, the Public Records Act, and the Conflict of Interest Act, which govern their tenure as Board members.

Dr. Treadway discussed the National Governors Association spouses event that took place at the Library over the summer. The tour of the Library's treasures was very successful and was quite a hit with the individuals who attended.

Dr. Treadway reported that in honor of the 200th anniversary of the Virginia Executive Mansion, the Library of Virginia worked with Mary Miley Theobald and the Executive Mansion to produce a book entitled *First House: Two Centuries with Virginia's First Families*. Ms. Kathryn C. Watkins, a member of the Citizens' Advisory Council on Furnishing and Interpreting the Executive Mansion, discussed publication of the book with the Board and reviewed the events that are being held to celebrate the book and the mansion.

Dr. Treadway discussed the work of the Space Planning Committee made up of members of both the Foundation and the Library Board and the vision of the Library to reinvent its physical space. She asked the Board to be thinking of firms and/or individuals who might be relevant for this project.

Dr. Treadway directed the Board to the document in their packets that contained the nominating committee's recommendations from the previous Board meeting. The nominations were as follows:

Kathryn C. Watkins, *Chair*
Patricia Thomas Evans, *Vice Chair*
Peter E. Broadbent Jr.
Clifton A. Woodrum III

Ms. Weinstein moved for acceptance of the slate of nominees, which was seconded by Ms. Oberndorf. The Board approved the motion unanimously.

D. Report of the Chair

Ms. Oberndorf introduced to the Board Mr. Carl C. Childs. Mr. Childs informed the Board that October is Archives Month, and he reviewed the different activities scheduled for the month. Mr. Childs then discussed with the Board the circuit court records preservation program, and showed a video in honor of the program's 20th anniversary.

VIII. OLD OR NEW BUSINESS

None.

IX. ACTION ITEMS

- Approval of the LSTA budget

X. ADJOURNMENT

There being no further business, the Board adjourned at 12:23 pm.