

# Minutes of the State Historical Records Advisory Board Meeting

June 30, 2021 10:00 AM - 3:00 PM | The Library of Virginia - Orientation Room

**Present:** Chad Owen (Coordinator), Emeline Alexander (Deputy Coordinator), Lou O'Boyle (Human Dynamics Consulting), Amanda Lloyd, Bernadette Battle, Heather Bollinger, Kimberly Curtis, Katherine Gruber, Sara Townsed, Joshua Howard, Zachary Hottel, Audrey Davis, Michael Edwards

**Absent:** Aaron Purcell

## Business

### Introduction

Chad Owen began the meeting with greetings and introductions of all those present, and gave a brief overview of SHRAB and its recent history.

### Reviewing the Strategic Plan

Lou O'Boyle began a review of the current strategic plan, what is still relevant, and what needs to be updated. Lou went over the results of the survey which demonstrated that 97-100% of the priorities listed by SHRAB are still relevant to its target audience.

### Mission Statement

The board reviewed the mission statement to revise the language to make the statement more relevant to SHRAB going forward. The new mission statement reads "The State Historical Records Advisory Board shall advocate for and lead efforts to identify, preserve, and provide access to the Commonwealth's public and private historical records."

### Objectives and Priorities

Discussion then moved to revising the objectives, with a break for lunch from 12:15 - 1. In addition to consolidating and reworking the objectives, they were also re-ordered to emphasize priorities for SHRAB going forward. The new objectives are Accessibility, Preservation, and Records Management. The priorities were also reorganized to better align with the new objectives.

## Wrap-Up

At the end of the meeting, Lou and Chad wrapped up the meeting with plans for the next steps. Lou will meet with the LVA in July, and the SHRAB will reconvene in the fall (September or October) to finalize the strategic plan and work on next steps going forward.

The meeting ended at 3:00 PM.