

THE LIBRARY BOARD
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

SUMMARY OF BOARD MINUTES
Library Board Meeting of January 30, 2009
Meeting Room 2M.020 (Floor 2M)

- I. Call to Order/Quorum** Valerie Jean Mayo, Chair
Valerie Jean Mayo, chair, called the meeting to order and announced there was a quorum present.
- II. Approval of Agenda** The Board
A motion was made by Clifton A. Woodrum III and seconded by Charles W. Sydnor, Jr., to accept the Agenda. The motion was passed unanimously.
- III. Welcome to Visitors and Staff** Valerie Jean Mayo
Ms. Mayo welcomed Clay Dishon, from the Richmond Public Library, who will be the new reporter for the Virginia Library Association (VLA); Peter E. Broadbent, Jr., representing the Virginia Genealogical Society (VGS); and Alison Paige Landry, Senior Assistant Attorney General.
- IV. Announcements**
There were no announcements.
- V. Public Comment**
There was no public comment.
- VI. Consent Agenda** The Board
 - *The Consent Agenda, consisting of the minutes of the Library Board meeting on November 17, 2008, was approved unanimously as circulated.*
- VII. Information Items**
- A. Reports from Other Organizations**
Mr. Broadbent announced that VGS will have its annual spring conference at the Library on Saturday, April 18, 2009. Barbara Vines Little will be a speaker. The Friends of the Virginia State Archives, with the assistance of Library staff, will hold its "Straight to the Source" program at the Library on Friday, March 27.
- B. Committee/Division Reports**
- **Archival, Collections, and Records Management Services Committee** Henry Wiencek

In the absence of Henry Wiencek, committee chair, Mr. Sydnor, vice chair, reported the committee covered the published agenda and had an item to bring to the Board for consideration. He called on Conley L. Edwards, director of Archival and Records Management Services, to discuss the Digitizing and Digital Projects Policy Statement. The document summarizes the Library's approach to handling the digitization of information for public access. The committee approved the document and it will be presented to the full Board for a vote at the March meeting.

Mr. Sydnor called on John D. Metz, director of Collection Management Services, who updated the Board on the disposition of two murals. Virginia Military Institute (VMI) was delighted to accept "Lee and His Generals." VMI's intent is to restore the mural and mount it for display. The Binford mural was taken to the Records Center and several institutions have expressed interest in it.

● **Legislative and Finance Committee**

Ronald S. Kozlowski

In the absence of Ronald S. Kozlowski, committee chair, and Lewis F. Powell III, vice chair, Mr. Woodrum reviewed with the Board the FY 2010 Proposed Budget and stated the Library budget had been cut by \$1.1 million and added that additional cuts will probably be needed. He called on Ann N. Harris, director of Finance and Administrative Services, who reviewed the Library's Statement of Financial Condition as of December 31, 2008. The Board was encouraged to write letters to members of the House Appropriations Committee and the Senate Finance Committee recommending no further cuts for the Library.

● **Public Library Development Committee**

Clifton A. Woodrum III

Mr. Woodrum, committee chair, reviewed the status of the Fiscal Year 2010 State Aid Estimate for Virginia Public Libraries and the status of LSTA (Library Services and Technology Act), the federal aid program. Mr. Woodrum entered a motion on behalf of the Public Library Committee to approve the document Planning for Library Excellence: Standards for Virginia Public Libraries, subject to stylistic and formatting changes. The Board unanimously voted in favor of accepting the standards.

Mr. Woodrum reported on the increased use of libraries during difficult times and called on Elizabeth M. Lewis, director of Library Development and Networking Division, to report on the Opportunity Online Hardware grant for computer equipment and the invitation the Library received to participate in the launch of the Opportunity Online Broadband grant program offered by the Bill & Melinda Gates Foundation.

● **The Library of Virginia Foundation**

Marc Leepson

Marc Leepson, committee chair, called on Dan Stackhouse, director of development for the Library Foundation, who updated the Board on the revenue received over the last six months and the significant pledges and sponsorships from Dominion, the Martin Luther King Commission of the General Assembly, Sun Trust, the Richmond Times-Dispatch, and Capital One. He shared information on several upcoming events of interest including the 2009 Virginia Literary Awards, the Poe Exhibition, the Learning Lab program, the Adopt Virginia's History program, the African American Trailblazers program on February 26,

and the Virginia Women in History reception on March 26. He announced the Library of Virginia Foundation, the National Park Service, the Valentine Museum, and the American Civil War Center have been collaborating on a program to celebrate the anniversary of Abraham Lincoln's visit to Richmond on April 4 and 5.

C. Demonstration of the New Library of Virginia Web Sites **Paul J. Casalaspi**

Paul Casalaspi, director of Information Technology Services, introduced Kathy Jordan, the Library's Electronic Resources Manager, who conducted a live demonstration of the Library's two new web sites — the main agency business site and a Virginia Memory site that provides a portal to the Library's digital collections and information. At the conclusion of the demonstration, Ms. Jordan invited Board members to use the link on the Library's current site to the beta versions of these new sites to explore the new sites further. She invited the Board to provide feedback either to her directly or by using the Contact Us feature on the new web sites.

D. Report of the Chair **Valerie Jean Mayo**

Ms. Mayo commented on the Legislative Reception held January 29 and commended the Library staff for making do with the cuts already taken. She publicly commended the task forces who worked on sections of the Himmel & Wilson report and the Joint Strategic Planning Committee from the Foundation and the Library Board which has begun planning the direction the Library will take in the future, if and when there is money available.

E. Report of the Librarian of Virginia **Sandra G. Treadway**

Dr. Treadway reported that many of the issues on her list were covered under other reports. She reported the Library is trying to keep its momentum going, to continue to serve people, and to stretch every resource it has.

Dr. Treadway introduced Tom Camden, director of special collections, and Harriet Henderson Coalter, director of the Richmond Public Library. Mr. Camden and Ms. Coalter discovered three books from Thomas Jefferson's private library at Montecello in the Richmond Public Library collection. Ms. Coalter had some concerns about their condition, security, and accessibility and approached the Mayor of the City of Richmond and the Richmond Public Library Board of Trustees about this matter. The City of Richmond and the Board of Trustees were very pleased to make these books a gift to the Library of Virginia. Mr. Camden reported these items have already been cataloged and are available in our on-line catalog. A commitment of private funding for conservation has been received from the National Society of Colonial Dames, Washington, D.C., Chapter. Carole M. Weinstein entered a motion to authorize a formal thank you to the Richmond Public Library. The motion was seconded by Mr. Woodrum and passed unanimously by the Board.

Mr. Camden also presented to the Board a display of a three-volume set of books from Thomas Jefferson's library that were adopted to be conserved by the Library of Virginia Foundation in honor of the retirement of Charles W. Sydnor, Jr., from the Foundation Board.

VIII. Old or New Business

There was no old or new business.

IX. Action Items

- **Approval of the Public Library Development Committee's Recommendation to Adopt *Planning for Library Excellence: Standards for Virginia Public Libraries***

The Board voted in favor of this item during the Report of the Public Library Development Committee.

X. Adjournment

Valerie Jean Mayo

There being no further business, it was the consensus of the Board to adjourn the meeting.

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Full Board Minutes will be posted within three working days following acceptance at the Library Board Meeting on Monday, March 23, 2009