Records Oversight Committee Meeting Agenda
April 10, 2014, 9:00 A.M.

5th Floor Conference Room

Call to Order (Metz)

Approval of Agenda (All)
Approval of Minutes for February 18, 2014

Old Business
None

Discussion and approval vote on the following retention schedules:

111-002	Supreme Court of Virginia, Clerk	Smith, G., All
440-011	Department of Environmental Quality, Petroleum Programs	Neal, All
GS-02	County and Municipal Governments, Fiscal Records (010163: Fixed Assets Files)	Smith, G., All

New Business

Records Management Month	Vannucci
Specific schedule update directive from the Governor's office	Vannucci
Recording Standards	Smith, G.

Next Meeting: June 12

The **2014** ROC Meetings dates have tentatively been set for the 2nd Thursday of every even month:
August 21 December 11
October 9