



# Public Schools Records Consortium

## Agenda

### Meeting Logistics

**Location:** Virtual Meeting via Zoom

**Date:** Wednesday, December 10, 2025

**Time:** 10:00 am – 1:00 pm

### Agenda Items

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|---------------|--|
| 10:00 – 10:30 | Welcome and New Business<br>Introductions<br>October Meeting Minutes<br>Volunteer Outreach<br>School Year 2025-2026 Planning and Meeting Dates |
| 10:30 – 11:20 | Jen O'Brien and Tom Austin - Instructure<br>Document Management and Storage Platform<br>K-12 District Transfer Platform                        |
| 11:20 – 11:30 | <b>BREAK</b>   |
| 11:30 – 12:30 | GS-21 Updates and Continuation of LVA Work<br>Teshawna Threat, Library of Virginia   |
| 12:30 – 1:00  | Virginia Coalition for Open Government<br>Megan, Rhyne   |